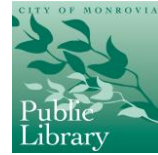




**CITY OF MONROVIA
LIBRARY BOARD
AGENDA REPORT**



DEPARTMENT: Community Services
Library Division

MEETING DATE: October 22, 2020

PREPARED BY: Carey Vance
Library Manager

AGENDA LOCATION: AR-2

TITLE: November and December 2020 Library Board Meetings

OBJECTIVE: Consideration of Canceling the November and December 2020 Library Board Meetings During the Holiday Season

BACKGROUND: Over the past several years, the Library Board has cancelled some of its meetings in order to accommodate holidays. Typically, holiday months are less busy than other times of the year, and are well-suited to “going dark.”

This report addresses proposed Library Board meeting dates during the 2020 holiday season.

ANALYSIS: In 2020, Thanksgiving Day and the day after Thanksgiving holidays will occur on November 26 and November 27. Christmas will fall on Friday, December 25 with Christmas Eve falling on Thursday, December 24. The City observes these days as holidays. Staff recommends that the Library Board meetings that are scheduled to occur on November 26 and December 24, 2020 be cancelled due to their proximity to the Thanksgiving and Christmas holidays.

FISCAL IMPACT: There is no fiscal impact associated with this report.

RECOMMENDATION: Staff recommends the Library Board authorize cancellation of the meetings of November 26, 2020 and December 24, 2020.

LIBRARY BOARD ACTION REQUIRED: If the Library Board concurs the appropriate action would be a motion to: ***Approve cancellation of the regular meetings in November and December.***

AR-2