

MONROVIA LIBRARY BOARD AGENDA
Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Mark Harvis
President

Betty Thomas
Vice President

John Carlson
Boardmember

Kim Walters
Boardmember

Janet Wall
Boardmember

Welcome to the Monrovia Library Board Meeting
Thursday, October 22, 2020 7:00 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **Email.** Public comment will be accepted by email to tcherry@ci.monrovia.ca.us before 5:00 p.m. on October 22, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Board prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.**
- 2- **Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the staff at (626) 256-8229 or cvance@ci.monrovia.ca.us prior to 5:00 p.m. on October 22, 2020. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the President during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each

MEETINGS: Regular Meetings of the Library Board are held on the fourth Thursday of each month at 7:00 P.M. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Library Board agenda packet with all backup information is available on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Library Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Library Board refrain from making personal, slanderous, profane or disruptive remarks.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Library Board may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Library Board on a matter on the agenda, please wait until the President calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Library Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Library Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the Library Board and will be acted upon by one motion. There will be no separate discussion on these items unless a Boardmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled from Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Board Secretary or a member of the Board.



**CITY OF MONROVIA
LIBRARY BOARD REGULAR MEETING
AGENDA**



**Community Center Monroe Room
119 West Palm Avenue
Thursday, October 22, 2020
7:00 P.M.**

**Pursuant to the Governor's Executive Order N-29-20,
Boardmembers and Staff may participate via teleconference**

CONVENE

President Harvis

PLEDGE OF ALLEGIANCE

Boardmember Walters

ROLL CALL

Boardmembers Wall, Carlson, Walters, Vice President Thomas, President Harvis.

PRESENTATION None

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Library Board and will be enacted by one motion. There will be no separate discussion on these items unless a Library Board member or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Library Board President or a Boardmember.

CC-1 Unadopted Minutes of the September 24, 2020 Regular Meeting
Recommendation: Accept the Minutes of the September 24, 2020 Regular Meeting.

CC-2 Adult and Youth Services Program Report for October 2020
Recommendation: Accept the Adult and Youth Services Program Report for October 2020.

TEEN ADVISORY BOARD (TAB) – Deanna Pham, 10th grader at Monrovia High School

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State law, the Library Board may not discuss or vote on items not on the Agenda.

ADMINISTRATIVE REPORTS

AR-1 Library Strategic Plan Q4 2020 Progress Report

Objective: To provide the Library Board with a progress report on the Strategic Plan as of Q4 2020

Presenter: Carey Vance, Library Manager

Library Board Action: If the Library Board concurs, the appropriate action would be a motion to receive and file AR-1 Library Strategic Plan Q4 2020 Progress Report.

AR-2 November and December 2020 Library Board Meetings

Objective: Consideration of Canceling the November and December 2020 Library Board Meetings During the Holiday Season

Presenter: Carey Vance, Library Manager

Library Board Action: If the Library Board concurs, the appropriate action would be a motion to: Approve cancelation of the regular meetings in November and December.

REPORTS FROM STAFF

RFS-1 Tina Cherry, Community Services Director

RFS-2 Carey Vance, Library Manager
Curbside Update
HelpNow Statistics
Fall Reading Program
Holiday Programming

LIAISON REPORTS OF LIBRARY BOARD

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| LR-1 | Boardmember John Carlson | Monrovia Public Library Foundation |
| LR-2 | President Mark Harvis | Monrovia Historical Museum Board |
| LR-3 | Vice President Betty Thomas | Monrovia Community Coordinating Council |
| LR-4 | Boardmember Janet Wall | Literacy and Monrovia Reads |
| LR-5 | Boardmember Kim Walters | Monrovia Legacy Project and Friends of Monrovia Public Library |

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

NEXT SCHEDULED MEETING

The next Regular Meeting of the Monrovia Library Board is scheduled for Thursday, January 28, 2021 at 7:00 p.m., in the Community Center, Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT

UPCOMING PROGRAMS/ACTIVITIES:

<u>Program/Activity</u>	<u>Date/Time</u>	<u>Location</u>
Youth		
Virtual Storytime	Every Tuesday 11:00 a.m. to 11:30 a.m.	Online
Virtual Storytime	Every Wednesday 11:00 a.m. to 11:30 a.m.	Online
Virtual Storytime	Every Saturday 11:00 a.m. to 11:30 a.m.	Online
Teens		
T.A.B.- Teen Advisory Board	First Monday of each Month 4:00 p.m. to 5:00 p.m.	Online
Adults		
Virtual Game Night for Adults	Second & Fourth Thursday of each Month 7:00 p.m. to 8:00 p.m.	Online
Virtual Culture and Conversation	Every Wednesday 6:00 p.m. to 7:30 p.m.	Online
Virtual Speak Easy	Every Thursday 12:00 p.m. to 1:30 p.m.	Online