

MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Joannie Yuille
Chair

Susan Hirsch
Vice-Chair

Tom Dittmar
Commissioner

Nancy Matthews
Commissioner

Genia Mills
Commissioner

Brian Ulm
Commissioner

Alex Vazquez
Commissioner

Welcome to the Monrovia Community Services Commission and Wilderness Preserve Foundation Joint Meeting Tuesday, September 13, 2016 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE COMMUNITY SERVICES COMMISSION please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Public Services Department at 626.256.8246. Please notify the Public Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**JOINT MEETING OF THE MONROVIA COMMUNITY
SERVICES COMMISSION AND WILDERNESS
PRESERVE FOUNDATION
REGULAR MEETING AGENDA**

**Monrovia Community Center
119 W. Palm Avenue
Tuesday, September 13, 2016
7:00 P.M.**

CONVENE

Chair Yuille

PLEDGE OF ALLEGIANCE

Commissioner Mills

ROLL CALL

Commissioners Dittmar, Matthews, Mills, Ulm, Vazquez, Vice-Chair Hirsch, Chair Yuille

PRESENTATION(S)

- PR-1** Introduction of Recreation Coordinator, Brooke Putich
Presenter: Katie Distelrath, Recreation Manager
- PR-2** Presentation for certificate from Assemblymember Holden
Presenter: Joannie Yuille, Community Services Commission Chair

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the August 9, 2016 Regular Meeting
Recommendation: Accept the Minutes of the August 9, 2016 Regular Meeting
- CC-2** Hillside Wilderness Preserve Patrol Update for August 2016
Recommendation: Accept the Hillside Wilderness Preserve Patrol Update for August 2016

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

YOUTH COMMISSION Kylene Lewis an eighth grade student at Clifton Middle School.

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

AR-1 Development of a Monrovia Park Master Plan

Presenter: Tina Cherry, Director

Recommendation(s): Staff recommends the Community Services Commission move to recommend to City Council approval of a Consultant Services Agreement with Conservation Technix, Inc. to develop a Park Master Plan.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: ***Recommend to City Council approval of a Consultant Services Agreement with Conservation Technix, Inc. to develop a Park Master Plan.***

AR-2 2015-2016 Monrovia Reads and Plays Program Evaluation

Presenter: Jordan Sanchez, Recreation Specialist

Recommendation(s): Staff recommends the Community Services Commission provide program feedback and move to receive and file the 2015-2016 Monrovia Reads and Play Program Evaluation.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: ***Provide program feedback and move to receive and file the 2015-2016 Monrovia Reads and Plays Program Evaluation.***

AR-3 2015-2016 Youth Sports Program Evaluation

Presenter: Jordan Sanchez, Recreation Specialist

Recommendation(s): Staff recommends the Community Services Commission move to provide program feedback and receive and file the 2015-2016 Youth Sports Program Evaluation.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: ***Provide program feedback and receive and file the 2015-2016 Youth Sports Program Evaluation.***

AR-4 2015-2016 Youth Commission Evaluation

Presenter: Lisa Hansberger, Senior Recreation Supervisor

Recommendation(s): Staff recommends the Community Services Commission move to provide program feedback and approve the program recommendations as outlined in the report.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: ***Provide program feedback and approve the program recommendations as outlined in the report.***

AR-5 Amendment to the Proposed Facility and Street Naming Policy

Presenter: Katie Distelrath, Recreation Manager

Recommendation(s): Staff recommends the Community Services Commission move to accept the amendments to the proposed Facility and Street Naming Policy and recommend City Council approval.

Commission Action Required: If the Community Services Commission concurs, the appropriate action would be a motion to: ***Accept the amendments to the proposed Facility and Street Naming Policy and recommend City Council approval.***

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE

Board President Yuille

WPF ROLL CALL

Boardmembers, Cherry, Dittmar, Mills, Matthews, Spicer, Ulm, Vazquez, Vice President Hirsch, and President Yuille

WPF CONSENT CALENDAR

WPF CC-1 Unadopted Minutes of the July 21, 2016 Meeting
Recommendation: Accept the Minutes of the July 21, 2016 Meeting

WPF CC-2 Annual Financial Report 2015-2016
Recommendation: Accept the 2015-2016 Annual Financial Report of the Wilderness Preserve Foundation

WPF PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Status on the Wilderness Preserve Foundation Member Recruitment (Verbal Update)

Presenter: Tina Cherry, Director

Recommendation(s): Provide feedback related to the status of Foundation members and recommended next steps.

Board Action Required: Provide feedback related to the member recruitment status and recommended next steps.

WPF ADJOURNMENT

**RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING**

SUB-COMMITTEE REPORTS

SCR-1 Julian Fisher Park Improvement Status

Presenter: Tina Cherry, Director

SCR-2 Update on Smoking Ban Implementation

Presenter: Katie Distelrath, Recreation Manager

SCR-3 Update Community Center Needs Assessment

Presenter: Katie Distelrath, Recreation Manager

REPORTS FROM STAFF

Tina Cherry, Director

1. Hillside Wilderness Preserve Access Points Update
2. Mulch and Compost Giveaway event

Katie Distelrath, Recreation Manager

1. Commission and Board member Ethics Training Reminder

COMMISSION LIAISON REPORTS

Commissioner Dittmar

1. Art in Public Places
2. Monrovia Association of Fine Arts (MAFA)
3. Monrovia Historic Commission
4. Urban Parks

Vice-Chair Hirsch

1. Monrovia Unified School District (MUSD)
2. Boys & Girls Club
3. Santa Anita YMCA

Commissioner Matthews

1. CAPRCBM
2. Homelessness and Park Conduct
3. Monrovia Community Coordinating Council

Commissioner Mills

1. Community Emergency Response Team (CERT)
2. Monrovia Area Partnership (MAP)
3. Mental Health Consortium

Chair Yuille

1. Youth Commission
2. MAD Town Council
3. Monrovia Change Maker's Project
4. Interfaith Council

Commissioner Ulm

1. Canyon Park Volunteers
2. KGEM
3. Monrovia Historical Museum
4. Monrovia Historic Preservation Group
5. Next Door.com (website)

Commissioner Vazquez

1. Monrovia Old Town Advisory Board (MOTAB)
2. Senior Clubs (New Horizons and Gad-a-Bouts/Red Hat Society)

NEXT SCHEDULED MEETING - The next regularly scheduled meeting is Tuesday, October 11, 2016 at 7:00 p.m. in the Monroe Room at the Community Center, 119 W. Palm Avenue Monrovia CA.

ADJOURNMENT

FUTURE DATES - For additional information please visit the Monrovia Community Coordinating Council blog at [The NeighborhoodFix.blogspot.com](http://TheNeighborhoodFix.blogspot.com)

<u>Program/Activity</u>	<u>Date/Time</u>	<u>Location</u>
MAP Adult Leadership	Thursday, September 15 7:00 – 9:00 p.m.	Community Center
Boards and Commissioner Training	Thursday, September 15, 2016 6:00 – 8:00 p.m.	Library Community Room
MAP Adult Leadership	Thursday, September 22 7:00 – 9:00 p.m.	Community Center
MAP Adult Leadership	Thursday, September 29 7:00 – 9:00 p.m.	Community Center
MAP Youth Leadership	Wednesday, October 5 3:00 – 5:00 p.m.	Monrovia High School
READ Across Monrovia	Thursday, October 6 8:00 a.m.	Local school campuses Pre K – 5th
MAP Adult Leadership	Thursday, October 6 7:00 -9:00 p.m.	Community Center
Monrovia Kiwanis – Taste of Old Town	Sunday, October 9 Save the date – info to follow	Old Town
MAP Adult Leadership	Thursday, October 13 7:00 – 9:00 p.m.	Community Center
MAP Youth Leadership	Wednesday, October 19 3:00 – 5:00 p.m.	Library Community Room
MAP Adult Leadership	Thursday, October 20 7:00 – 9:00 p.m.	Community Center
Make a Difference Day	Saturday, October 22	Contact Volunteer Center of San Gabriel Valley
MAFA – Celebrate the Arts Event	Saturday and Sunday, October 29 and 30	Library Park
Halloween Event and Trick or Treating in Old Town	Monday, October 31 Costume Contest Registration 3:00 p.m. Event: 3:00 – 6:00 p.m.	Library Park
MAP Adult Leadership – Graduation	Tuesday, November 1	Council Chambers
MAP Youth Leadership	Wednesday, November 2 3:00 – 5:00 p.m.	Library Community Room
Veteran's Day Event	Friday, November 11 11:00 a.m.	Library Park
MAP Youth Leadership Academy	Wednesday, November 16 3:00 – 5:00 p.m.	Library Community Room
Prayer Breakfast	Friday, November 18 8:00 – 10:00 a.m.	Courtyard by Marriott
Monrovia Old Town Tree Lighting and Parade	Thursday, December 1 Tree Lighting 6:00 p.m. Parade 7:00 p.m.	Library Park/Old Town