

**MINUTES OF THE REGULAR MEETING OF THE
AD HOC COMMITTEE ON EQUITY AND INCLUSION
HELD THURSDAY, OCTOBER 22, 2020 AT 6:00 P.M.**

CONVENE: Chair Yuille convened the Regular Meeting of the Ad Hoc Committee on Equity and Inclusion on Thursday, October 22, 2020, at 6:05 p.m. Staff in attendance: City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, and Communications Analyst Jackie Tran. In accordance with Executive Order N-29-20, the meeting was conducted via video conference.

PLEDGE OF ALLEGIANCE: Committee Member Ling led the Flag Salute.

ROLL CALL: Committee Members Elizalde, Ling, Olivas, Tadken, and Yuille were present.

PRESENTATIONS: None.

CONSENT CALENDAR: It was moved by Committee Member Ling, seconded by Committee Member Olivas to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the October 8, 2020, Regular Meeting: The Committee adopted the Minutes of the October 8, 2020, Regular Meeting.

REPORTS FROM STAFF:

- a. **Review of Human Resources Recommendations to Present to the Monrovia City Council:** The discussion was led by Chair Yuille. After discussion, the Committee agreed to provide the City Council with a progress report, in the form of a memo, at the meeting on November 17, 2020. Committee Member Ling volunteered to draft the memo. During this time, Chair Yuille asked Assistant City Manager Lauren Vasquez to provide information on pay rates and the evaluation process.

Public Input:

- 1. Jason Willoughby, Monrovia Resident

- b. **Establish a Work Plan for Remainder of Year:** The discussion was led by Chair Yuille. After discussion, the Committee agreed to review all city departments. The Committee will create a template for the departments to follow, which will include an overview of the department's personnel, trainings, demographics of those they serve, concerns of the departments, and more.

ADMINISTRATIVE REPORTS: None.

PUBLIC INPUT:

- 1. Melissa Taylor, Monrovia Resident

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REPORTS FROM COMMITTEE MEMBERS / DIRECTION TO STAFF: Discussion ensued and Staff answered questions of the Committee related to items that should be placed on the agenda for the next Regular Meeting. The Committee directed Staff to provide the following information at the next meeting:

- A draft of the department overview template

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Ad Hoc Committee on Equity and Inclusion was scheduled for Thursday, November 5, at 6 p.m.

AJOURNMENT: Chair Yuille adjourned the meeting at 7:30 p.m.

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