

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, OCTOBER 13, 2020**

**Pursuant to the Governor's Executive Order N-29-20,
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

CONVENE: Chair Villegas convened the Regular Meeting of the Community Services Commission on Tuesday, October 13, 2020 at 7:02 p.m., via teleconference. Staff in attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Management Analyst Heather Gibson; Hillside Wilderness Preserve Supervisor Eugene Suk; and Administrative Assistant Adriana Marin.

ROLL CALL: In attendance were Commissioners Belden, Iler, Leos, Matthews, Mills, Vice Chair Bank, and Chair Villegas. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

PLEDGE OF ALLEGIANCE: Commissioner Mills led the Flag Salute

PUBLIC INPUT: None

YOUTH COMMISSION: Xavier Soto Reza, an eighth grade student at Clifton Middle School provided an update on current and upcoming activities.

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Commissioner Belden, seconded by Commissioner Leos to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

- CC-1** Unadopted Minutes of the August 11, 2020 Regular Meeting
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for August 2020
- CC-3** Unadopted Minutes of the October 1, 2020 Special Meeting
- CC-4** Canyon Park and Hillside Wilderness Preserve Patrol Update for September 2020

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

ADMINISTRATIVE REPORTS:

AR-1 Recreation Manager Rebecca Sandoval presented the 2019-2020 Boys and Girls Club Annual Report and recommendation to extend hours on Friday nights to provide enhanced teen programs.

John Wilson, Executive Director of the Boys and Girls Club of the Foothills, provided an overview and background of the Boys and Girls Club and provided a PowerPoint presentation on the activities and programs. Also discussed a survey conducted to determine community needs and the challenges due to COVID-19. The extended hours on Fridays will provide teen social connection, games, karaoke, and a safe place.

It was moved by Vice Chair Bank, seconded by Commissioner Iler to receive and file, AR-1 2019-2020 Boys and Girls Club Annual Report and recommend approval of extended hours on Friday nights to provide enhanced teen programs. There were no objections and the motion was unanimously approved.

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE

President Villegas

WPF ROLL CALL

Vice President Bank, Boardmembers Belden, Blackburn, Cherry, Iler, Leos, Mills, Matthews, and President Villegas

WPF CONSENT CALENDAR

None

WPF PUBLIC INPUT

None

WPF ADMINISTRATIVE REPORTS

None

SUB-COMMITTEE REPORTS

SCR-1 Wilderness Preserve Foundation Re-Imagined Purpose – Community Services Director Tina Cherry provided an update on the Sub-Committee meetings and the work to develop an organization name, stated purpose, and new website.

Commissioner Belden discussed the proposed organization name as Monrovia Parks Wilderness and Recreation Foundation Incorporated and read the proposed statement of the mission as indicated on the Articles of Incorporation.

Following discussion, **it was moved by Boardmember Matthews, seconded by Boardmember Blackburn to approve the amended name and purpose statement and execute the certificate of amendment for filing to the State. It further was requested by Boardmember Matthews that the balance of the Foundation fund be earmarked for Hillside Wilderness Preserve.** There were no objections and the motion was unanimously approved.

Vice Chair Bank provided an overview of the new website design. The Sub-Committee is working with the designer to develop website information on parks, programs, foundation, donations, and volunteering. Information on website launch and logo design will be provided at the next meeting.

WPF ADJOURNMENT

RECONVENE MONROVIA

COMMUNITY SERVICES COMMISSION MEETING

REPORTS FROM STAFF:

Tina Cherry, Community Services Director

- a. Provided an update on the Bobcat Fire including background and current status. Discussed the Emergency Operation Center and the 24/7 Information and Cooling Center to provide information to the community. Also discussed the challenges and impacts of the fire including land management, air quality issues, and insurance assessments. Provided a slideshow of the fire and damage.
- b. Provided an update on COVID Related Activities – The playgrounds are approved for a reopen with established LA County guidelines reflected on signage at all the parks. Staff will check signs and replace as needed. The Fall activities include a Home Decorating Contest and a Jack-O-Lantern Carving Contest.
- c. Hillside Wilderness Preserve Trail Improvements – The erosion areas were identified in January and the repairs were completed in August.
- d. VCSGV Make a Difference Day will be held on Saturday, October 24; activities include Red Ribbon Week, a thank you wall, car parade, and senior wellness checks.

Rebecca Sandoval, Recreation Manager

- a. Provided an overview of the Fall programs that included virtual and in person contract classes, free Microsoft workshops, virtual bingo, coffee social hour, senior stretch, virtual tours, and a youth sports program. A new Recess in the Park program was offered. Special events included Halloween Movies in the Park, Spooktacular Halloween Family Adventure, Home Decorating Contest, Jack-O-Lantern Carving Contest and hay rides.
- b. Veteran's Day Recognition – Honoring veterans with the installation of flags in Old Town and Library Park.

COMMISSION LIAISON REPORTS:

- a. Chair Villegas – The Mental Health Consortium meeting was well attended and the topic was suicide. The next meeting will be held on October 22.
- b. Vice Chair Bank - Community Media of the Foothills (KGEM) – Introduced candidates for the Board at the monthly meeting. They have purchased new equipment to live stream.
- c. Commissioner Belden – No report.
- d. Commissioner Iler – No report.
- e. Commissioner Leos – The Community Garden is in its second year of the pilot program and is onboarding six new members. The Community Garden will host a Winter Festival Workshop on November 14.
- f. Commissioner Matthews – The next Monrovia Community Coordinating Council meeting will be held on November 2 and will feature the Hillside Wilderness Preserve and Canyon Park.
- g. Commissioner Mills – The Youth Leadership Academy began September 23 and the Adult Leadership Academy began on September 24. Also shared information on classes.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, November 10, 2020 at 7:00 p.m., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:09 p.m.