

# MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers  
415 S. Ivy Avenue, Monrovia, California 91016



**Alex Reyes**  
Chair

**Diane Balsamo**  
Boardmember

**Ricardo Jurado**  
Boardmember

**Kristin Miller**  
Boardmember

**Welcome to the Monrovia Old Town Advisory Board Meeting**  
**Tuesday, November 10, 2020, 9:30 A.M.**

## **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **Email.** Public comment will be accepted by email to [tcherry@ci.monrovia.ca.us](mailto:tcherry@ci.monrovia.ca.us) before 8:30 a.m. on November 10, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Monrovia Old Town Advisory Board prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.**
- 2- **Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the staff at (626) 698-8630 or [rsandoval@ci.monrovia.ca.us](mailto:rsandoval@ci.monrovia.ca.us) prior to 8:30 a.m. on November 10, 2020. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Chair during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each.

**MEETINGS:** Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

**AGENDA PACKETS:** A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626.932.5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA**  
**MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

**REGULAR MEETING**

**Tuesday, November 10, 2020**  
**9:30 A.M.**

**Pursuant to the Governor's Executive Order N-29-20,**  
**Boardmembers and Staff may participate via teleconference.**

**CONVENE:** Chair Reyes

**ROLL CALL:** Board members Balsamo, Jurado, Miller, and Chair Reyes

**PRESENTATIONS:** None

**CONSENT CALENDAR:**

**CC-1** Unadopted Minutes of the October 13, 2020 Regular Meeting

**PUBLIC INPUT:**

**ADMINISTRATIVE REPORTS:**

**AR-1** Evaluation of the Pilot Program Related to Outdoor Dining in Old Town (*Verbal Report*)  
**Staff Reference:** Tina Cherry, Community Services Director

**AR-2** Proposed Relocation of the Friday Night Street Fair to the 500 Block of Myrtle (*Verbal Report*)  
**Staff Reference:** Tina Cherry, Community Services Director

**REPORTS FROM STAFF:**

**1. Rebecca Sandoval, Recreation Manager**

- a. Fall Program Evaluation
- b. Update on Veterans Day Recognition
- c. Update on Winter Programs

**2. Tina Cherry, Community Services Director**

- a. Update on Boardmember Recruitment
- b. Shop Small Saturday - November 28 10:00am – 2:00pm
  - i. Booth at Lemon and Myrtle
  - ii. Mask Giveaway and Winter Program Promotions
  - iii. Aquarela Gift & Flowers –Flower Bench Project in Library Park
  - iv. Proposed Raffle Program

**MONROVIA CHAMBER OF COMMERCE REPORT:**

- 1. Sari Canales, Executive Director

**REPORTS FROM BOARDMEMBERS:**

- (a) Chair Reyes
- (b) Boardmember Balsamo
- (c) Boardmember Jurado

(d) Boardmember Miller

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for December 8, 2020, 9:30 a.m.

**ADJOURNMENT**