

# MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers  
415 S. Ivy Avenue, Monrovia, California 91016



**Alex Reyes**  
Chair

**Gina Ammon**  
Boardmember

**Diane Balsamo**  
Boardmember

**Ricardo Jurado**  
Boardmember

**Kristin Miller**  
Boardmember

**Welcome to the Monrovia Old Town Advisory Board Meeting**  
**Tuesday, December 8, 2020, 9:30 A.M.**

## **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **Email.** Public comment will be accepted by email to [tcherry@ci.monrovia.ca.us](mailto:tcherry@ci.monrovia.ca.us) before 8:30 a.m. on December 8, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Monrovia Old Town Advisory Board prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.**
- 2- **Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the staff at (626) 698-8630 or [rsandoval@ci.monrovia.ca.us](mailto:rsandoval@ci.monrovia.ca.us) prior to 8:30 a.m. on December 8, 2020. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Chair during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each.

**MEETINGS:** Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

**AGENDA PACKETS:** A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626.932.5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA  
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

**REGULAR MEETING**

**Tuesday, December 8, 2020  
9:30 A.M.**

**Pursuant to the Governor's Executive Order N-29-20,  
Board Members and Staff may participate via teleconference.**

**CONVENE:** Chair Reyes

**SWEARING IN:**

Swearing In of New Board Member Gina Ammon to fill MOTAB vacancy through June 2022  
**Staff Reference:** Alice Atkins, City Clerk

**ROLL CALL:** Board members Ammon, Balsamo, Jurado, Miller, and Chair Reyes

**PRESENTATIONS:**

**PR-1** Recognition of Boardmember Miller, Monrovia Chamber of Commerce Pam Fitzpatrick Award Winner  
**Staff Reference:** Tina Cherry, Community Services Director

**CONSENT CALENDAR:**

**CC-1** Unadopted Minutes of the November 10, 2020 Regular Meeting

**PUBLIC INPUT:**

1. At this time, members of the public who wish to speak on any MOTAB business items not on the Agenda should "raise hand" and staff will unmute you to speak on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.
2. At this time, staff will read any written comments received from the public on items not on the Agenda.

**ADMINISTRATIVE REPORTS:**

**AR-1** Evaluation of the Pilot Program Related to Outdoor Dining in Old Town (*Verbal Report*)  
**Staff Reference:** Tina Cherry, Community Services Director

**AR-2** Recommendation to Appoint Boardmember Miller to Vice Chair, Filling the Current Vacancy  
**Staff Reference:** Tina Cherry, Community Services Director

**REPORTS FROM STAFF:**

1. **Rebecca Sandoval, Recreation Manager**
  - a. Small Business Saturday Evaluation
  - b. Winter Program Overview
    - i. Window Decorating Contest
    - ii. Holiday Greetings

**2. Tina Cherry, Community Services Director**

- a. Street Fair Closure - December 25

**MONROVIA CHAMBER OF COMMERCE REPORT:**

- 1. Sari Canales, Executive Director

**REPORTS FROM BOARDMEMBERS:**

- (a) Chair Reyes
- (b) Vice Chair Miller
- (c) Boardmember Ammon
- (d) Boardmember Balsamo
- (e) Boardmember Jurado

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for January 12, 2021  
9:30 a.m.

**ADJOURNMENT**