



MONROVIA OLD TOWN ADVISORY BOARD AGENDA REPORT



DEPARTMENT: Community Services

MEETING DATE: December 8, 2020

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-2

TITLE: Recommendation to Appoint Boardmember Miller to Vice Chair, Filling the Current Vacancy

DISCUSSION: Recently, the seated Vice Chair of the Monrovia Old Town Advisory Board resigned; leaving the Vice Chair role vacant. Having a Vice Chair is an essential function as the Vice Chair is called upon to manage Board Meetings in the absence of the Chair, and more notably, is the assumed Chair for the following program year.

Each year in July during the Board reorganization, the selection of the Vice Chair is decided based on the following criteria:

1. A first-time Boardmember serving at least one year. If there is more than one Boardmember meeting that criteria then they serve in alphabetical order based on last name.
2. The Boardmember who has the longest span since serving last as chair

At this time, the Board Member meeting this criteria is Boardmember Miller. Due to the vacancy, and the need to fill the position at this time, staff is recommending the Board accelerate this action now. Doing so will provide the Board with a proper succession plan for the coming year.

STAFF RECOMMENDATION: Staff recommends that Boardmember Miller assume the role of Vice Chair of the Monrovia Old Town Advisory Board for the term ending June 30, 2021.

MOTION: If the Board concurs, the appropriate action is a motion to recommend that Boardmember Miller assume the role of Vice Chair of the Monrovia Old Town Advisory Board for the term ending June 30, 2021.

AR-2