

# MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Fernando  
Villegas**  
Chair

**Julie Bank**  
Vice Chair

**Edward Belden**  
Commissioner

**Scott Iler**  
Commissioner

**Giangelo Leos**  
Commissioner

**Nancy Matthews**  
Commissioner

**Genia Mills**  
Commissioner

**Welcome to the  
Monrovia Community Services Commission and  
Wilderness Preserve Foundation Joint Meeting  
Tuesday, December 8, 2020  
7:00 P.M.**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **Email.** Public comment will be accepted by email to [tcherry@ci.monrovia.ca.us](mailto:tcherry@ci.monrovia.ca.us) before 5:00 p.m. on December 8, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Commission prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.**
- 2- **Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the staff at (626) 698-8630 or [rsandoval@ci.monrovia.ca.us](mailto:rsandoval@ci.monrovia.ca.us) prior to 5:00 p.m. on December 8, 2020. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Chair during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each.

**MEETINGS:** Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility.



**JOINT MEETING OF THE MONROVIA COMMUNITY SERVICES  
COMMISSION AND WILDERNESS PRESERVE FOUNDATION  
REGULAR MEETING AGENDA**

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**Tuesday, December 8, 2020  
7:00 P.M.**

**Pursuant to the Governor's Executive Order N-29-20,  
Commissioners and Staff may participate via teleconference.**

**CONVENE**

Chair Villegas

**PLEDGE OF ALLEGIANCE**

Commissioner Belden

**ROLL CALL**

Commissioners, Belden, Iler, Leos, Matthews, Mills, Vice Chair Bank and, Chair Villegas

**PUBLIC INPUT**

1. At this time, members of the public who wish to speak on any items not on the Agenda should “raise hand” and staff will unmute you to speak on a first come, first serve basis. Please state your name for the record. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.
2. At this time, staff will read any written comments received from the public on items not on the Agenda.

**YOUTH COMMISSION** – Stefin Bank, 7<sup>th</sup> Grader at Clifton Middle School

**PRESENTATION(S)** - None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

- CC-1** Unadopted Minutes of the Regular Meeting of the Monrovia Community Services Commission on November 10, 2020  
**Recommendation:** Receive and File the Minutes of the November 10, 2020 Meeting  
**Staff Reference:** Tina Cherry, Director
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2020  
**Recommendation:** Receive and File the Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2020  
**Staff Reference:** Tina Cherry, Director

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**ADMINISTRATIVE REPORTS:** - None

**CONVENE MONROVIA  
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)  
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

**WPF CONVENE**

President Villegas

**WPF ROLL CALL**

Vice President Bank, Boardmembers, Belden, Blackburn, Cherry, Iler, Leos, Mills, Matthews, and President Villegas

**WPF CONSENT CALENDAR**

None

**WPF PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the Wilderness Preserve Foundation Board may not discuss or vote on items not on the Agenda.

**SUB-COMMITTEE REPORTS**

**SCR-1** Update on the Reimagined Monrovia Parks, Wilderness, and Recreation Foundation  
**Staff Reference:** Tina Cherry, Director

**WPF ADMINISTRATIVE REPORTS** - None

**WPF AR-1** Recommend to Appoint a Nominating Committee for a Board of Directors and Set an Election Date  
**Board Member Reference:** Boardmember Blackburn

**WPF AR-2** Authorize Additional Expenditure Related to Costs Associated with Hosting the Website  
**Board Member Reference:** Boardmember Belden

**WPF ADJOURNMENT**

**RECONVENE MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING**

**REPORTS FROM STAFF**

**1. Rebecca Sandoval, Recreation Manager**

a. Winter Program Updates

**2. Tina Cherry, Community Services Director**

a. Update on Canyon Park and the Hillside Wilderness Preserve

b. Update on Impacts Related to the LA County Safer At Home Order

## **COMMISSION REPORTS**

- (a) Chair Villegas
- (b) Vice Chair Bank
- (c) Commissioner Belden
- (d) Commissioner Iler
- (e) Commissioner Leos
- (f) Commissioner Matthews
- (g) Commissioner Mills

**NEXT SCHEDULED MEETING** - The next regularly scheduled meeting is Tuesday, January 12, 2021 at 7:00 p.m.

## **ADJOURNMENT**