

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, December 15, 2020, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



75th CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudginton
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 15, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION

PLEDGE OF ALLEGIANCE Mayor Pro Tem Alexander C. Blackburn

ROLL CALL Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Recognition of Retiring Neighborhood and Business Services Manager Sheila Spicer-Batice for Over 38 Years of Service](#)

Staff Reference: Craig Jimenez, Community Development Director

PR-2 Old Town and Home Decorating Contest Awards

Staff Reference: Tina Cherry, Community Services Director

PR-3 Pasadena Humane Society Pet of the Month

Staff Reference: Lauren Vasquez, Assistant City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the December 1, 2020, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the December 1, 2020, Special and Regular Meetings

CC-2 [Payroll No. 25 in the Net Amount of \\$709,282.92 and Warrant Registers dated December 3 and December 10, 2020, in the Total Amounts of \\$90,606.99 and \\$460,372.31, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 25 in the net amount of \$709,282.92 and Warrant Registers dated December 3 and December 10, 2020, in the total amounts of \$90,606.99 and \$460,372.31, respectively

- CC-3 [Extension of Application Period to Fill an Unscheduled Vacancy on the Planning Commission](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Extend the application period for the unscheduled vacancy on the Planning Commission to January 15, 2021
- CC-4 [Approval of the 2021 Local Appointments List and Designation of the Monrovia Public Library to Receive a Copy of the List](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Approve the Local Appointments List and designate the Monrovia Public Library to receive a copy of the list
- CC-5 [Memorandum of Understanding \(MOU\) between the City of Monrovia and the County of Los Angeles Department of Public Health to Serve as a Public Medical Point of Dispensing \(MPOD\) for the Term Ending September 30, 2030](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve a Memorandum of Understanding with the County of Los Angeles Department of Public Health to serve as a Public Medical Point of Dispensing (MPOD) for the term ending September 30, 2030, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Annual Investment Policy Update, Resolution No. 2020-84](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2020-84
- CC-7 [Third Amendment to Purchase and Sale Agreement and Escrow Instructions between the City and 123 West Pomona, LLC, for Real Property at 1528 and 5132 South Primrose Avenue](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Approve the Third Amendment to Purchase and Sale Agreement with 123 West Pomona, LLC, for Real Property at 1528 and 5132 South Primrose Avenue, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Public Agency Retirement Services \(PARS\) Section II5 Trust Program Investment Portfolio](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve the City's investment in the PARS Moderately Conservative investment portfolio

PUBLIC INPUT

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Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on the day of the meeting. During this 45-minute period, Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS

- PH-1 [General Plan Amendment GPA2020-0002 and Zoning Map Amendment ZA2020-0002 for remnant Los Angeles County Flood Control District Land for the Properties Located at 649 West Duarte Road, and 1435, 1439, 1505, 1613, 1629, 1725, and 1729 Pilgrim Way \(Assessor Parcel Nos.: 8507-014-050, 8507-013-086, 8507-013-079, 8507-013-081, 8507-014-028, 8507-014-049, 8507-014-018, 8507-014-017\) by Steve K. and Trina Mangli Yen \(649 West Duarte Road\), Jean and Leah Korkis \(1435 Pilgrim Way\), Peter T. Chu and Jinhua Zhang \(1439 Pilgrim Way\), Michael and Patricia Savely \(1505 Pilgrim Way\), Cecile Ann A. Tanlioco \(1613 Pilgrim Way\), Rodney Soo and Lingyi Li \(1629 Pilgrim Way\), Nelson K. and Maria L. Santos \(1725 Pilgrim Way\), and Teresa Ramirez \(1729 Pilgrim Way\) \(Property Owners\), Applicants; Resolution No. 2020-77 and](#)

[Introduction of Ordinance No. 2020-13](#)

Staff Reference: Teresa Santilena, Associate Planner

Recommendation: Adopt Resolution No. 2020-77 and introduce, waive further reading, and read by title only Ordinance No. 2020-13

- PH-2 [Amendment to Title 2 \(Administration and Personnel\) and Title 17 \(Zoning\) of the Monrovia Municipal Code Relating to the Process for Making Reasonable Accommodations in Zoning and Land Use Laws to Provide a Further Streamlined Review for Individuals with Disabilities; Introduction and First Reading of Ordinance No. 2020-12](#)

Staff Reference: Sheri Bermejo, Planning Division Manager

Recommendation: Introduce, waive further reading, and ready by title only Ordinance No. 2020-12

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update

Staff Reference: Dylan Feik, City Manager

- RCM-2 Review of City Employee Demographics

Staff Reference: Lauren Vasquez, Assistant City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams

- RCC-2 Mayor Pro Tem Alexander C. Blackburn

- RCC-3 Councilmember Gloria Crudgington

- RCC-4 Councilmember Becky A. Shevlin

- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Review of Potential Street Light Retrofit Program and Schedule LS-1 Option E, Energy Efficient-Light Emitting Diode \(LED\) Fixture Replacement Rate Agreement with Southern California Edison Company](#)

Staff Reference: Chris Castruita, Senior Management Analyst

Recommendation: Approve the Schedule LS-1 Option E, Energy Efficient-Light Emitting Diode (LED) Fixture Replacement Rate Agreement with Southern California Edison Company and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING

MHA CONVENE Chairman Adams

MHA ROLL CALL Boardmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Vice-Chairman Alexander C. Blackburn, and Chairman Tom Adams

MHA CONSENT CALENDAR

- MHA CC-1 [Unadopted Minutes of December 17, 2019, Regular Meeting of the Monrovia Housing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the December 17, 2019, Regular Meeting

- MHA CC-2 [Fiscal Year 2019-2020 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2019-2020 Housing Successor Annual Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the 2019-2020 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2019-2020 Housing Successor Annual Report

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS – None

MHA ADJOURNMENT

RECONVENE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, January 5, 2020, 7:30 P.M.

ADJOURNMENT

IN MEMORY OF

Joaquin “Jack” Zabala, Grandfather of Neighborhood Services Administrative Assistant Lauren Davidsmeier

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 11th day of December, 2020.

Alice D. Atkins, MMC, City Clerk