



CITY OF MONROVIA  
OFFICE OF THE CITY CLERK  
M E M O R A N D U M

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TO: MAYOR AND CITY COUNCIL  
FROM: ALICE D. ATKINS, MMC, CITY CLERK  
DATE: DECEMBER 15, 2020  
SUBJECT: DECEMBER 15, 2020 – REGULAR MEETING

Below are changes and updates related to tonight's meeting agenda.

**INVOCATION: *Pastor Brandan Spencer***

Pastor Spencer will lead the invocation this evening.

**PRESENTATIONS:**

**PR-4 *Ugly Sweater Contest***

**CONSENT CALENDAR**

**CC-7 *Third Amendment to Purchase and Sale Agreement and Escrow Instructions between the City and 123 West Pomona, LLC, for Real Property at 1528 and 5132 South Primrose Avenue***

Please see attached ***revised Third Amendment to Purchase and Sale Agreement and Escrow Instructions***, reflecting that the release amount shall be credited against the purchase price, as approved in the Second Amendment.

**REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 *City Council Directives Update***

Attached is the latest list of directives related to this update.

**IN MEMORY OF**

Joaquin "Jack" Zabala, Grandfather of Neighborhood Services Administrative Assistant Lauren Davidsmeier

***Timothy Spicer, Wife of Yvonne Spicer and Uncle of Councilmember Larry J. Spicer***

***Joanne Montgomery, Longtime Resident, Teacher, and Citrus College Trustee***

***Mercedes Duarte, Longtime Resident and Teacher's Aide at Canyon Early Learning Center***

***Marcelino Velasco, Longtime Monrovia Transit Driver and Empire Transportation Employee***

**THIRD AMENDMENT TO AGREEMENT FOR PURCHASE AND SALE  
AND ESCROW INSTRUCTIONS**

This **THIRD AMENDMENT TO AGREEMENT FOR PURCHASE AND SALE AND ESCROW INSTRUCTIONS** (“**Amendment**”) is effective as of December 11, 2020 and is entered into by and between **123 WEST POMONA, LLC, a California limited liability company** (“**Buyer**”), and **THE CITY OF MONROVIA, a California municipal corporation** (“**Seller**”). All capitalized terms not otherwise defined herein shall have the meaning ascribed thereto in the PSA (as hereinafter defined).

**RECITALS**

A. Buyer and Seller have entered into that certain Agreement for Purchase and Sale and Escrow Instructions” dated June 11, 2018, as amended (as so amended, the “**PSA**”).

B. Buyer has requested that the Seller agree to extend the Closing Date to June 11, 2021, and the Seller has agreed to do so in consideration of the previous release to the Seller of One Hundred Twenty Thousand Dollars (\$120,000.00) of the current amount of the Deposit as a part of the Second Amendment to the PSA.

C. Buyer and Seller desire to further amend the PSA to effect the extension of the Closing Date as described above.

THEREFORE, in consideration of the foregoing recitals, the mutual terms set forth below, and other consideration, the sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

Section 21 of the PSA is hereby amended to read as follows:

“Special Escrow and Closing Date Provisions. Notwithstanding the provisions of Sections 1.3 and 4.3 hereof, or any other provision hereof to the contrary, (a) the Escrow Holder has transferred from the Deposit the amount of One Hundred Twenty Thousand Dollars (\$120,000.00) (“**Release Amount**”) directly to Seller, and (b) in consideration for the previous transfer of the Release Amount, the Closing Date shall be extended to June 11, 2020. The Release Amount shall ~~not~~ be credited against the Purchase Price and the Seller may use the Release Amount as it sees fit, free of the provisions of the PSA.”

IN WITNESS WHEREOF, this Amendment has been executed by the undersigned as of the date first written above.

**SELLER:**

**CITY OF MONROVIA,  
a California municipal corporation**

By: \_\_\_\_\_  
Print Name: Dylan Feik  
Title: City Manager

**BUYER:**

**123 POMONA, LLC,  
a California limited liability company**

By: \_\_\_\_\_  
Print Name: Paul Kalemkiarian  
Title: Manager

Attest:

\_\_\_\_\_  
Alice D. Atkins, MMC, City Clerk

Approved as to Form:

\_\_\_\_\_  
Craig A. Steele, City Attorney

CITY COUNCIL REQUESTS / DIRECTIVES  
TRACKING LOG

Meeting Date	Request/Direction	By	Assigned to	Status
12/18/2019	Consider and adopt approval process for stormwater projects related to Measure W funding	Crudgington	Public Works	Recheduled to Fall 2020
6/2/2020	Review Tree Preservation Ordinance to add Sycamore and Ash	Adams	Community Development	Ongoing
10/20/2020	Review past requests for pedestrian signals along Myrtle Avenue	Shevlin	CMO	Ongoing
11/17/2020	Review locations for EV charging stations on public and/or private parking lots	Blackburn	CMO	Ongoing
11/17/2020	Schedule Study Session for Monrovia Renewal Update and Discussion of annual street maintenance funding needs	Adams	Public Works	Scheduled for December 15, 2020
11/17/2020	Staff to prepare agreement with SCE for LED retrofit BUT must return and answer questions (re: <3,000K, dimmers, health concerns, etc)	Blackburn	Public Works	Scheduled for December 15, 2020
12/1/2020	City staff to use video share on public meetings	Crudgington	CMO	Completed
12/1/2020	Present City Employee Demographics to City Council	Adams	CMO	Scheduled for December 15, 2020
12/1/2020	Share County Assessor information including homeowner's exemption	Adams	CMO	Completed on 12/5/20 CM Update
12/1/2020	Review Historic Preservation Ordinance and Awarding of Mills Act Contracts	Shevlin	Community Development	
12/1/2020	City staff to review whether MOTAB should be expanded from 5 members to 7	Crudgington	CMO	Ongoing
12/1/2020	Research how the County Health Department is funded	Shevlin	Administrative Services	Ongoing

**RCM-1(a)**