

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, DECEMBER 8, 2020**

**Pursuant to the Governor's Executive Order N-29-20,
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

CONVENE: Chair Villegas convened the Regular Meeting of the Community Services Commission on Tuesday, December 8, 2020 at 7:04 p.m., via teleconference, Monrovia, California. Staff in attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; and Administrative Assistant Adriana Marin.

ROLL CALL: In attendance were Commissioners Belden, Iler, Leos, Matthews, Mills (Absent), Vice Chair Bank, and Chair Villegas. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

PLEDGE OF ALLEGIANCE: Commissioner Belden led the Flag Salute

PUBLIC INPUT: None

YOUTH COMMISSION: Stefin Bank, a seventh grade student at Clifton Middle School provided an update on current and upcoming activities.

PRESENTATION(S): None

CONSENT CALENDAR: It was moved by Commissioner Belden, seconded by Commissioner Matthews to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the November 10, 2020 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2020

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

ADMINISTRATIVE REPORTS: None

**CONVENE MONROVIA
WILDERNESS PRESERVE FOUNDATION, INC. (WPF)
WITHOUT ADJOURNING COMMUNITY SERVICES COMMISSION MEETING**

WPF CONVENE

President Villegas

WPF ROLL CALL

Vice President Bank, Boardmembers Belden, Blackburn, Cherry, Iler, Leos, Mills (Absent), Matthews, and President Villegas

WPF CONSENT CALENDAR

None

WPF PUBLIC INPUT

None

SUB-COMMITTEE REPORTS

SCR-1 Update on the Reimagined Monrovia Parks, Wilderness, and Recreation Foundation – Boardmember Cherry provided an update. The Board is still awaiting the Certificate of Amendment from the State. Vice President Bank provided an update on the Foundation website going live and promoting the Foundation through social media and other modes of communication. Boardmember Belden provided an update on donations to the Foundation received and current fundraising efforts.

WPF ADMINISTRATIVE REPORTS

WPF AR-1 Recommend to Appoint a Nominating Committee for a Board of Directors and Set an Election Date – Boardmember Blackburn provided an update on the process for Electing Directors, Appointing Officers and selecting an Election Date. January 12 was proposed as election date. President Villegas proposed the nominating committee consist of the members of the sub-committee. Friday, January 8 was proposed as the date the Board will report back with slate of candidates.

It was moved by Boardmember Blackburn, seconded by Boardmember Belden to set an Election date of January 12, 2021 for the Election of Directors and Officers, that the current sub-committee be appointed as the nominating committee and the nominating committee report back to the Board with their slate of candidates by Friday, January 8, 2021. The motion carried unanimously.

WPF AR-2 Authorize Additional Expenditure Related to Costs Associated with Hosting the Website – Boardmember Belden provided an update on the costs for hosting the website. The website hosting cost was a little above threshold allocated and is seeking authorization for additional expenditure. Boardmember Cherry provided an update on the Board originally approving \$3,200 for website hosting and the expenditure came out to \$3,296.12.

It was moved by Boardmember Blackburn, seconded by Boardmember Belden to approve the additional expenditure of \$96.12 for website hosting. The motion carried unanimously.

WPF ADJOURNMENT

**RECONVENE MONROVIA
COMMUNITY SERVICES COMMISSION MEETING**

REPORTS FROM STAFF:

Rebecca Sandoval, Recreation Manager

- a. Provided an overview of the Winter Program Updates. Winter programs that had no changes to them included: Santa Tours Holiday Parade; 12 Days of Recreation; Winter Wonderland Family Adventure and Holiday Home Decorating. These programs have kicked off and are having great success. Winter programs that were modified included Santa's Workshop Family Photos moving from indoors to outdoors; Youth Sports postponing start date; and Carriage Rides in Old Town on Sundays modifying ride to one family or household per carriage. Some programs that are suspended until January are Recess in the Park and Senior Stretch.

Tina Cherry, Community Services Director

- a. Provided an update on Canyon Park and Hillside Wilderness Preserve. Staff has contracted with West Coast Arborist to remove debris from the creek. Staff continues to meet weekly with FEMA. An update was provided on mud and debris removal plan.
- b. Provided an update on Impacts Related to the LA County Safer At Home Order. Provided an update on playground closures. A local decision was made to remove the basketball rims at Julian Fisher Park based on current activity.

COMMISSION LIAISON REPORTS:

- a. Chair Villegas – No report.
- b. Vice Chair Bank – No report.
- c. Commissioner Belden – No report.
- d. Commissioner Iler – Monrovia Unified School District looking at possibility of going back to hybrid model next semester. Nothing is in place just asking to think about it.
- e. Commissioner Leos – Monrovia Community Garden is hosting Fruit Tree Care Workshop on Saturday, January 16 from 9:00am-10:30am. Community Compost bin has provided for the Community Garden.
- f. Commissioner Matthews – Reported on Monrovia Coordinating Council meeting and asked group to think about what else we can be doing to support our youth and help keep them connected.
- g. Commissioner Mills – Absent

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, January 12, 2021 at 7:00 p.m., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:23 p.m.