



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

Members of the public were encouraged to participate in the meeting by emailing public comments to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) before or during the meeting. Comments received prior to 6 p.m. were posted on the City's website and distributed to the Commission. Any lengthy public comments were summarized in the interest of time. All parties that provided public comment on any items were notified of the decision and the appeal process.

**CONVENE:** Chair Ryan convened the Regular Meeting of the Monrovia Historic Preservation Commission on Wednesday, June 24, 2020, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Associate Planner Teresa Santilena, and Planning Technician Vincent Gillespie.

**ROLL CALL:** In attendance were Commissioners Vicky Hansen, Marianne Lee, Penny Zuk, Vice-Chair Sergio Jimenez, and Chair Dan Ryan. Commissioner Mark Houston was excused. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**APPROVAL OF MINUTES:** It was moved by Commissioner Zuk, seconded by Commissioner Lee to approve the minutes of the February 26, 2020 Regular meeting. The motion carried unanimously.

**PUBLIC INPUT:** None.

**PUBLIC HEARINGS:**

**PH-1 Historic Landmark HL2020-0001 and Mills Act Contract; HL-154/MA-145; 234 West Greystone Avenue; Edward and Eleni Mejia, Applicants**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission regarding the shutters and the porch columns.

Public Input:

1. Edward Mejia, Applicant, spoke in favor of the project and thanked staff.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

**Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Hansen, to recommend approval of Historic Landmark HL-154 and Mills Act Contract MA-145 to the City Council. The motion carried with a 5-0 vote.**

**PH-2 Historic Landmark HL2020-0002 and Mills Act Contract; HL-155/MA-146; 408 East Colorado Boulevard; Cristina and Jeffrey Wallick, Applicants**

Commissioner Lee recused herself from the meeting due to a conflict of interest.

Planning Division Manager Sheri Bermejo presented the staff report and answered questions of the Historic Preservation Commission regarding the chain link fence and the material of the columns.

Public Input:

1. Christina Wallick, Applicant, spoke in favor of the project and answered questions of the Commission. She also asked if Condition Number 10 of the Mills Act Contract could be amended to allow the chain link fence to remain provided landscaping was installed in front of it.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

**Following discussion, it was moved by Commissioner Zuk, seconded by Commissioner Jimenez, to recommend approval of Historic Landmark HL-155 and Mills Act Contract MA-146 to the City Council with an amendment to Condition Number 10 of the Mills Act Contract to read as follows:**

***“Chain-link Fence Screening. Within two (2) years of the date of City Council approval, an evergreen hedge shall be planted and maintained in front of the existing chain-link fence located along the front property line. In addition, the existing chain-link entry gate shall be replaced with one that is period appropriate (i.e. wood).”***

The motion carried with a 4-0 vote.

**ADMINISTRATIVE REPORTS:****AR-1 Determination of Historic Significance DPR2020-0006 and DPR2020-0007; 634 West Olive Avenue; Phillip Chan, Applicant**

Commissioner Hansen recused herself from the meeting due to a conflict of interest.

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

**Following discussion, it was moved by Commissioner Jimenez, seconded by Commissioner Zuk, to approve the DPR Form with a Status Code of 6Z. The motion carried with a 4-0 vote.**

Community Development Director Jimenez stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

**COMMUNITY DEVELOPMENT DIRECTOR REPORT:** Community Development Director Jimenez provided an overview on the Historic Preservation Commission reorganization process, and thanked Dan Ryan for his service as Chair.

**Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Zuk, to elect Commissioner Sergio Jimenez as Chair and Commissioner Vicky Hansen as Vice-Chair. The motion carried with a 5-0 vote.**

**REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:** None.

**ADJOURNMENT:** Chair Ryan adjourned the meeting at 8:27 p.m.

APPROVED:

ATTEST:

---

Sergio Jimenez, Chair  
Monrovia Historic Preservation Commission

---

Craig Jimenez, AICP, Secretary  
Monrovia Historic Preservation Commission