



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely via teleconference.

Remote public participation was made available through the Zoom meeting platform. Additionally, public comments were received via e-mail to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) before and during the meeting. Comments received prior to 6 p.m. were posted on the City's website and distributed to the Commission. Any lengthy public comments were summarized in the interest of time. All parties that provided public comment on any items were notified of the decision and the appeal process.

**CONVENE:** Chair Jimenez convened the Regular Meeting of the Monrovia Historic Preservation Commission on Wednesday, July 29, 2020, at 7:52 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, and Planning Technician Vincent Gillespie.

**ROLL CALL:** In attendance were Commissioners Mark Houston, Marianne Lee, Edie Ramirez, Dan Ryan, Penny Zuk, Vice-Chair Vicky Hansen, and Chair Sergio Jimenez. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**APPROVAL OF MINUTES:** It was moved by Commissioner Lee and seconded by Commissioner Ryan to approve the minutes of the June 24, 2020 regular meeting. The motion carried with a 5-0 vote. Commissioners Houston and Ramirez abstained.

**PUBLIC INPUT:** None.

**ADMINISTRATIVE REPORTS:**

**AR-1 Certificate of Appropriateness CofA2020-0003; 143 North Lincoln Place; HL-147/MA-140; Shaun Thurman and Jennifer Devine, Applicants**

Senior Planner John Mayer presented the staff report and answered questions of the Historic Preservation Commission.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

Public Input:

1. Shaun Thurman, property owner thanked staff and answered questions of the Commission regarding the lantern and garage door design, as well as the future placement of his landmark plaque.

**Following discussion, it was moved by Commissioner Hansen, seconded by Commissioner Ryan, to approve the Certificate of Appropriateness CofA2020-0003. The motion carried with a 7-0 vote.**

Community Development Director Jimenez stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

**AR-2 Certificate of Appropriateness CofA2020-0004; 231 North Primrose Avenue; HL-1/MA-1; Kent Cornwall, Applicant**

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Historic Preservation Commission.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

**Public Input:**

1. Kent Cornwall, project architect, answered questions of the Historic Preservation Commission regarding the garage door placement and garage design.
2. Tyler and Brooke Hendry, property owners, spoke in favor of the project and answered questions of the Historic Preservation Commission regarding the Spanish tile roof.

**Following discussion, it was moved by Commissioner Zuk, seconded by Commissioner Lee, to approve the Certificate of Appropriateness CofA2020-0004. The motion carried with a 7-0 vote.**

Community Development Director Jimenez stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

**AR-3 Special Review SR2020-0001; 141 North Magnolia Avenue; Brian Dorsey, Applicant**

Senior Planner John Mayer presented the staff report and answered questions of the Historic Preservation Commission.

**Public Input:**

1. Heather and Brian Dorsey, property owners, answered questions of the Historic Preservation Commission and requested the advisory review comments.

**Following discussion, the Commission provided the following comments:**

- **The trellis beams should rest on top of the support posts, instead of sandwiched between them.**
- **The underside of the deck will need to be vented. If open slats are used, it will be important to incorporate screens to prevent animal entry.**

**The Commission spoke in favor of the proposed design and agreed that the addition was planned appropriately and would not impact the integrity of the existing dwelling.**

**COMMUNITY DEVELOPMENT DIRECTOR REPORT:** Community Development Director Jimenez provided an overview of “Conflict of Interest Regulations – Revised Abstention / Recusal Requirements.”

**REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:** None.

**ADJOURNMENT:** Chair Jimenez adjourned the meeting at 8:52 p.m.

APPROVED:

ATTEST:

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Sergio Jimenez, Chair  
Monrovia Historic Preservation Commission

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Craig Jimenez, AICP, Secretary  
Monrovia Historic Preservation Commission