



**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA HISTORIC PRESERVATION COMMISSION
HELD WEDNESDAY, JULY 27, 2016, 7:30 P.M.**

CONVENE: Chair Jimi Hendrix convened the Regular Meeting of the Monrovia Historic Preservation Commission of Wednesday, July 27, 2016, at 7:30 p.m. in the City Council Chambers. In attendance were Craig Jimenez, Community Development Director and Sheri Bermejo, Planning Division Manager

The Pledge of Allegiance was recited.

ROLL CALL: In attendance were Commissioners Houston, Jimenez, Lee, Ryan, Zuk and Chair Hendrix. Commissioner Burke was absent.

REORGANIZATION: Craig Jimenez reported that the custom of the Commission has been to elect the Vice-Chair of the Historic Preservation Commission as the Chair of the Commission. The next in line to serve as Chair is Vice-Chair Penny Zuk. Commissioner Nancy Burke is next in line to serve as Vice-Chair.

Craig Jimenez thanked Commissioner Hendrix on behalf of Staff for serving as the Chair of the Historic Preservation Commission this past year.

Commissioner Lee moved to elect Commissioner Zuk as the Chair and Commissioner Burke as Vice-Chair of the Commission for the year 2016-2017, seconded by Commissioner Houston. The motion carried unanimously with a voice vote.

APPROVAL OF MINUTES: The Commissioners noted some discrepancies in the minutes. Commissioner Jimenez did not attend the July 7th meeting and the Special Joint Meeting on June 20th was a Monday not a Wednesday and began at 7:00 pm rather than 7:30 pm. Commissioner Hendrix moved to approve the minutes of the June 20, 2016, Special Joint Meeting, and the July 7, 2016 Special Meeting as amended, seconded by Commissioner Lee. The motion passed on a voice vote.

PUBLIC INPUT: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS

AR-1 Special Review, 438 West Duarte Road, Matt Waken, applicant

Sheri Bermejo gave the staff report. There were no questions of Staff. Vicky Hansen spoke on behalf of the owner in support of the item. She stated that it was very important to him to maintain the historic nature of the home. No one else spoke in favor or with concerns. The Commission discussed the item. Commissioner Lee verified that the original doors and windows will remain. Staff confirmed that the Planning Conditions of Approval for the project, specifically Condition No. 16, requires that the subject residence be protected and preserved. The condition further requires that any exterior changes to the structure be reviewed and approved by the Commission.

Commissioner Hendrix made a motion to approve the freestanding pergola, seconded by Commissioner Jimenez and passed unanimously on a voice vote.

AR-2 Special Review, 740 Mountain View Avenue, Jeffrey and Karyn Godbold, owners

Sheri Bermejo gave the staff report. The homeowners are considering a large addition to their home and would like to apply for landmark status and a Mills Act Contract in the future. They are looking for guidance from the Commission on the appropriateness of the design in keeping with the historic character of the house.

The designer and the owners were on hand to explain their process and ask for feedback. The designers, Saxony Design Build, specialize in historic preservation and have worked hard to come up with a design that will not detract from the existing structure. They are proposing board and batten siding on the addition to mark the differentiation from the original house. The addition will not be seen from the street.

The Commission discussed the item. They provided the following comments:

- It is favorable that the addition is not visible from the public right-of-way
- The use of board and batten siding is discouraged due to its significant contrast with the existing material. The differentiation in materials between the addition and the original structure should be more subtle
- The use of redwood shake or shingle siding is preferable
- The proposed width of the chase will draw attention. Consider reducing the width of the new chase similar in size to the existing chase
- The choice of quality material finishes are very important
- The size and scale of the roofline are appropriate
- It is favorable that the addition does not impact the existing roofline

REPORTS FROM STAFF

Craig Jimenez gave an update on current public art projects occurring within the City. The Iris Mosaic that was added to the kinetic sculpture at City Hall is complete, and the installation of a new bronze sculpture by Daniel Stern on Myrtle Avenue will take place on August 17th. The Commission was informed that Chair Zuk researched and compiled Monrovia's motion picture history which will be showcased on the Community Development Department's "Over the Counter" blog. Lastly, Mr. Jimenez stated that there are plans to celebrate Monrovia's Zip Code Day on September 10, 2016.

ADJOURNMENT: 8:30 p.m.