

MONROVIA HISTORIC PRESERVATION COMMISSION AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



Marianne Lee
Chair

Sergio Jimenez
Vice-Chair

Donna Baker
Commissioner

Karen Bullis
Commissioner

James Hendrix
Commissioner

Tim Shea
Commissioner

Penny Zuk
Commissioner

Welcome to the Monrovia Historic Preservation Commission Meeting Wednesday, January 28, 2015, 7:30 P.M.

Thank you for participating in tonight's meeting. The Historic Preservation Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Historic Preservation Commission are held quarterly on the Wednesday following the fourth Tuesday at 7:30 P.M. in the City Council Chambers.

AGENDA PACKETS: A full Historic Preservation Commission agenda packet with all backup information is available at City Hall in the Community Development Department and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request to Diane Delmatoff (ddelmatoff@ci.monrovia.ca.us). Documents distributed to a majority of the Historic Preservation Commission after the posting of this agenda will be available for review at the Community Development Department, 415 South Ivy Avenue, Monrovia, California and on the City's website.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Historic Preservation Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Historic Preservation Commission refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE HISTORIC PRESERVATION COMMISSION: Simply approach the podium when the Chair asks for those who wish to speak, and state your name for the record. Please provide City Staff with a copy of any written materials you wish to have distributed to the Historic Preservation Commission.

MATTERS NOT ON THE AGENDA: Should be presented during the time designated as "PUBLIC INPUT." By State law, the Historic Preservation Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Historic Preservation Commission on a matter on the agenda, please wait until the Chair opens the public hearing or calls for public comment on that matter. For public hearings and appeals, the applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut.

AGENDA ITEMS: The Agenda contains the regular order of business of the Historic Preservation Commission. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the Historic Preservation Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





AGENDA

MONROVIA HISTORIC PRESERVATION COMMISSION

Regular Meeting of the Monrovia Historic Preservation Commission
Monrovia City Hall
415 South Ivy Avenue
Wednesday, January 28, 2015

Staff reports or other written documentation relating to each proposed item of business on the Agenda presented for consideration by the Historic Preservation Commission are on file in the Community Development Department

CONVENE Chair Lee

PLEDGE OF ALLEGIANCE

ROLL CALL Commission Chair Lee, Commissioners Baker, Bullis, Hendrix, Jimenez, Shea, Zuk

APPROVAL OF MINUTES Unadopted minutes of October 29, 2014 Regular Meeting
Unadopted minutes of December 3, 2014 Special Meeting

PUBLIC INPUT

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Historic Preservation Commission may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Commission may not discuss or vote on items not on the Agenda.

PUBLIC HEARINGS

PH-1 Certificate of Appropriateness CA2015-01; 257 Melrose Avenue, Kevin and Shannon Coulter

Review construction of a 173 square foot garage addition to the front of an existing one-car garage that is located in the rear northwest corner of the property. The project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA)

PH-2 Certificate of Appropriateness CA2015-02; 338 Highland Place, Edward and Jennifer Burgh

Review construction of a new 278 square foot wood trellis patio cover and L-Shaped BBQ island in the rear yard between the pool and the house. The project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA)

ADMINISTRATIVE REPORTS

AR-1 Special Review of Façade Modification to a Building in the Historic Commercial Downtown Zone; 198-200 South Myrtle Avenue, Justin Hernandez, applicant

Request: Review of proposed change to a storefront on an existing building. The project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA)
Recommendation: Approve the façade remodel

AR-2 Special Review of Façade Modification to a Building in the Historic Commercial Downtown Zone (Amendment); 504 South Myrtle Avenue, George Donoyan, applicant

Request: Review a modification in the design of previously approved railing enclosing a front patio. The project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA)
Recommendation: Approve the modified design of the patio enclosure.

AR-3 **Time Extension for Mills Act Contract Condition, HL-56/MA-52, 119 May Avenue, Paul Jarrell, applicants**

Request: Extend the time requirement to complete a Mills Act Contract Condition. The project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA)

Recommendation: **Extend the time requirement for completion of the seismic retrofit until June 2016.**

AR-4 **Time Extension for Mills Act Contract Condition, HL-64/MA-61, 337 Highland Place, John and Rosemary Gutierrez, applicants**

Request: Extend the time requirement to complete a Mills Act Contract Condition. The project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA)

Recommendation: **Extend the time requirement for completion of the seismic retrofit until January 2016**

AR-5 **Review of Noncompliant Mills Act Contracts**

Request: Review of Mills Act Contracts that have been out of compliance with the Standards and Conditions for more than one year. This project is exempt pursuant to the California Environmental Quality Act (Ministerial Action PRC §21080(b)(1))

Recommendation: **Determine the appropriate action to address noncompliant Mills Act Contracts**

PLANNING DIVISION MANAGER'S REPORT

- Update on Moratoria

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS

ADJOURNMENT

NOTE: Decisions of the Historic Preservation Commission may be appealed to the City Council if filed in writing to the City Clerk within ten (10) days. (Note: Appeal Fee Required).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 22nd day of January 2015.

Diane Delmatoff, Management Analyst