

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, February 2, 2021, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggie Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 5:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



75th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, February 2, 2021
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Larry J. Spicer
ROLL CALL	Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming February 2021 as "Black History Month"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the January 19, 2021, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the January 19, 2021, Special and Regular Meetings of the Monrovia City Council
- CC-2 [Payroll No. 2 in the Net Amount of \\$608,768.65 and Warrant Registers dated January 21 and January 28, 2021, in the Total Amounts of \\$756,002.83 and \\$1,088,591.03, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 2 in the Net Amount of \$608,768.65 and Warrant Registers dated January 21 and January 28, 2021, in the Total Amounts of \$756,002.83 and \$1,088,591.03, Respectively
- CC-3 [Extension of Application Period to Fill an Unscheduled Vacancy on the Planning Commission](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Extend the application period for the unscheduled vacancy on the Planning Commission to February 18, 2021

CC-4 [Amendment No. 1 to Consultant Services Agreement with Merrell-Johnson Companies for Construction Support Services Related to the Monrovia Renewal Northeast Infrastructure Improvements Project \(Project No. MR-013\) in an amount not to exceed \\$150,000](#)

Staff Reference: Sean Sullivan, Public Works Director

Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Merrell-Johnson Companies for Construction Support Services related to the Monrovia Renewal Northeast Infrastructure Improvements Project in an amount not to exceed \$150,000 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-5 [Purchase of Nine \(9\) Motorola APX 8000 All-Band Portable Radios from Motorola in the Amount of \\$77,405.06](#)

Staff Reference: Alan Sanvictores, Police Chief

Recommendation: Approve the purchase of nine (9) Motorola APX 8000 all-band portable radios from Motorola in the amount of \$77,405.06 and authorize the Chief of Police to execute the necessary documents

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 5:00 p.m. on the day of the meeting. During this 45-minute period, Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS

PH-1 [Tentative Tract Map No. 8334I and Conditional Use Permit \(CUP2021-0001\) to Construct a Two-Story, Four-Unit Planned Unit Development \(PUD\) and to Subdivide a 13,100 Square Foot Lot into Five Parcels Located at 511-517 East Walnut Avenue in the RM3000/PUD \(Residential Medium Density\) Zone, by Todd Bowden of Bowden Development, Inc., Applicant; Resolution 2021-10](#)

Staff Reference: Austin Arnold, Assistant Planner

Recommendation: Adopt Resolution No. 2021-10

PH-2 [Tentative Tract Map No. 83265 and Conditional Use Permit CUP2021-0002 to Construct a 10 Unit Industrial Condominium Building Totaling 17,084 Square Feet Located at 900 South Magnolia Avenue in the M \(Manufacturing\) Zone; by Eric Tsang of Eric Tsang Architects and Hank Jong of EGL Associates, Applicants; Resolution 2021-11](#)

Staff Reference: Sheri Bermejo, Planning Division Manager

Recommendation: Adopt Resolution No. 2021-11

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

RCC-6 [Ad Hoc Committee on Equity and Inclusion](#)

(a) January Progress Report

ADMINISTRATIVE REPORTS**AR-1 [Fiscal Year 2020-21 Mid-Year Operating Budget Update, Resolution No. 2021-09](#)**

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution No. 2021-09

AR-2 [Compensation Increase of Five Percent \(5%\) to the City Manager's Annual Salary, Resolution No. 2021-12](#)

Staff Reference: Chelsea Strauss, Assistant City Attorney

Recommendation: Adopt Resolution No. 2021-12

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 16, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT**IN MEMORY OF**

Terra Ryan, Sister of Historic Preservation Commissioner Dan Ryan

James R. Matthews, Father-In-Law of Public Works Office Coordinator Susan Matthews

Eduardo Casas Esparza, father of Water Production Operator Eduardo Esparza

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 28 day of January, 2021.

Alice D. Atkins, MMC, City Clerk