



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting. Comments received prior to 6:00 p.m. were posted on the City's website and distributed to the Commission. All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Special Meeting of the Monrovia Historic Preservation Commission on Wednesday, December 16, 2020, at 6:30 p.m. electronically via video conference. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, and Planning Technician Vincent Gillespie.

ROLL CALL: In attendance were Commissioners Marianne Lee, Eddie Ramirez, Dan Ryan, Penny Zuk, Vice-Chair Vicky Hansen, and Chair Sergio Jimenez. Commissioner Mark Houston was absent. All members participated via video conference pursuant to the Governor's Executive Order N-20-20.

PUBLIC INPUT: None.

ADVISORY REVIEWS:

**AR-1 Special Review SR2020-0001
418 South Myrtle Avenue, Fertig and Gordon, Applicants**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission regarding the material of the window and door frames.

Chair Jimenez opened the public hearing.

Public Input:

1. Gabriel Avalo, Architect, spoke in favor of the project and answered the Commission's questions about the feasibility of adding transoms. He noted that between options one and two, option two is preferred because it is aesthetically nicer.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Hansen, to approve option two, the Nanawall folding glass door system, from SR2020-0001. The motion carried with a 6-0 vote.

Community Development Director Jimenez stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

**AR-2 Special Review SR2020-0002
515 South Myrtle Avenue, Richard Hale, Applicant**

Assistant Planner Austin Arnold presented the staff report.

Public Input:

1. Richard Hale, Applicant, spoke in favor of the project and answered the Commission’s questions about the materials of the entrance and the need for a second store-front for a new business.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

Following discussion, it was moved by Commissioner Hansen, seconded by Commissioner Zuk, to approve SR2020-0002. The motion carried with a 6-0 vote.

Community Development Director Jimenez stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Community Development Director Craig Jimenez thank the Commission for another year of service and congratulated them on the number of accomplishments in the past year.

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:

- Vice-Chair Hansen announced that the Monrovia Historical Museum is in search of a World War II helmet for their collection.
- City Council Liaison Gloria Crudgington stated that the Monrovia Historic Preservation Group will be hosting a virtual Old Home Tours next year in lieu of an in-person tour.

ADJOURNMENT: Chair Jimenez adjourned the meeting at 7:05 p.m.

APPROVED:

ATTEST:

Sergio Jimenez, Chair
Monrovia Historic Preservation Commission

Craig Jimenez, AICP, Secretary
Monrovia Planning Commission