



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting. Comments received prior to 6 p.m. were posted on the City's website and distributed to the Commission. All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Special Meeting of the Monrovia Historic Preservation Commission on Tuesday, November 10, 2020, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Associate Planner Teresa Santilena, and Planning Technician Brenda Quezada.

ROLL CALL: In attendance were Commissioners Mark Houston, Marianne Lee, Dan Ryan, Penny Zuk, Vice-Chair Vicky Hansen, and Chair Sergio Jimenez. Edie Ramirez was excused. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

PUBLIC INPUT: None.

PUBLIC HEARINGS:

PH-1 Historic Landmark HL2020-0003 and Mills Act Contract HL-156/MA-147; 353 Patterson Drive; Tina Herzog, Applicant

Senior Planner John Mayer presented the staff report and answered questions of the Historic Preservation Commission.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

Chair Jimenez opened the public hearing.

Public Input:

1. Tina Herzog, applicant, spoke in favor of the request, agreed with the staff report and thanked staff and the Commission.

Chair Jimenez closed the public hearing.

Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Hansen, to recommend approval of Landmark Designation and Mills Act Contract to City Council. The motion carried with a 6-0 vote.

PH-2 Historic Landmark HL2020-0004 and Mills Act Contract HL-157/MA-148; 363 Patterson Drive; Vicki and Glen Mertes, Applicant

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission.

The Historic Preservation Commission discussed various aspects of the application including the possibility to incorporate a rolled roof on the home in the future reroof project. They also recommended that the DPR Form be amended to include the preservation of the CalCo tile fireplace.

Chair Jimenez opened the public hearing.

Public Input:

1. Vicki Mertes, applicant, agreed preserving the CalCo tile fireplace. She also agreed to research if the home originally had a rolled roof.

Chair Jimenez closed the public hearing.

Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Zuk, to recommend approval of Landmark Designation and Mills Act Contract with amended conditions to the City Council. They also recommended that the DPR Form be amended to include the preservation of the CalCo tile fireplace. The motion carried with a 6-0 vote.

ADMINISTRATIVE REPORTS:

Accessory Dwelling Unit Ordinance Update

Planning Division Manager Sheri Bermejo presented the new Accessory Dwelling Unit (ADU) Ordinance to the Historic Preservation Commission.

COMMUNITY DEVELOPMENT DIRECTOR REPORT:

Community Development Director Craig Jimenez announced the future “Bricks and Mortar” training program for 2021.

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS: None.

ADJOURNMENT: Chair Jimenez adjourned the meeting at 8:44 p.m.

APPROVED:

ATTEST:

Sergio Jimenez, Chair
Monrovia Historic Preservation Commission

Craig Jimenez, AICP, Secretary
Monrovia Historic Preservation Commission