

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, February 16, 2021, 7:30 P.M.

## CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmmedia.org/monrovia](http://www.foothillsmmedia.org/monrovia)

Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 5:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmmedia.org](http://www.foothillsmmedia.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 74<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, February 16, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
INVOCATION Pastor Stephanie Porter  
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn  
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Pasadena Humane Society Pet of the Month  
Staff Reference: Lauren Vasquez, Assistant City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the February 2, 2021, Regular Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the February 2, 2021, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 3 in the Net Amount of \\$655,887.45, and Warrant Registers dated February 4 and February 11, 2021, in the Total Amounts of \\$350,584.28 and \\$1,167,798.80, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 3 in the net amounts of \$655,887.45 and Warrant Registers dated February 4 and February 11, 2021, in the total amounts of \$350,584.28 and \$1,167,798.80, respectively
- CC-3 [Subrecipient Agreement between Los Angeles County and the City of Monrovia for Acceptance of 2019 State Homeland Security Grant Program Funds in the Amount of \\$74,939.00](#)  
Staff Reference: Brad Dover, Fire Chief  
Recommendation: Approve the Subrecipient Agreement between Los Angeles County and the City of Monrovia related to the 2019 State Homeland Security Grant Program funds in the amount of \$74,939.00, and authorize the City Manager or his designee to accept and expend any additional 2019 SHGP funds that may become available and execute the necessary documents in a form approved by the City Attorney

- CC-4 [2019-2020 California Public Library Survey; Receive and File](#)  
 Staff Reference: Carey Vance, Library Manager  
 Recommendation: Receive and file the 2019-2020 California Public Library Survey
- CC-5 [Preparation and Submittal of an Application for Historic Landmark Designation for the Farmers Club Fountain \(“Wishing Well”\) in Library Park](#)  
 Staff Reference: Craig Jimenez, Community Development Director  
 Recommendation: Authorize the preparation and submittal of an application for historic landmark designation for the Farmers Club Fountain and direct Staff to prepare and process the application
- CC-6 [San Gabriel Valley Council of Governments’ White Paper on Los Angeles Homeless Services Authority Reform, January 21, 2021; Resolution No. 2021-14](#)  
 Staff Reference: Tina Cherry, Community Services Director  
 Recommendation: Adopt Resolution No. 2021-14
- CC-7 [Stipulation to Judgment in Condemnation and Payment in the Amount of \\$467,000.00 as Compensation for a Portion of Real Property Located at 145 West Duarte Road for Station Square South Project and Associated Budget Amendment](#)  
 Staff Reference: Dylan Feik, City Manager  
 Recommendation: Authorize the City Manager or his designee to execute the Stipulation to Judgment in Condemnation and Payment of \$467,000.00, with appropriate budget amendment

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-158 and Mills Act Contract MA-149 for Property Located at 141 North Magnolia Avenue by Property Owners Brian Dorsey and Heather Huggins; Resolution No. 2021-13](#)  
 Staff Reference: John Mayer, Senior Planner  
 Recommendation: Adopt Resolution No. 2021-13

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
 Staff Reference: Dylan Feik, City Manager
- RCM-2 Library Program Update  
 Staff Reference: Carey Vance, Library Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
- (a) [San Gabriel Valley Council of Governments Update; Direction on SGVCOG Delegate to the San Gabriel Mountains Community Collaborative](#)
- (b) Regional Housing Trust Update

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Fiscal Year 2019-20 Comprehensive Annual Financial Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the report

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, March 2, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Hector Elizalde, Deputy District Director and Military/Veterans Liaison for Congresswoman Grace Napolitano, Chair of the Los Angeles County Veterans Advisory Commission, and Longtime Resident

Ethel "Cookie" Lippman, Lifelong Resident and Wife of Veterans Volunteer Richard McCubbins

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 12th day of February, 2021.

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Alice D. Atkins, MMC, City Clerk