



**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA HISTORIC PRESERVATION COMMISSION  
HELD WEDNESDAY, JULY 29, 2015, 7:30 P.M.**

**CONVENE:** Chair Marianne Lee convened the Regular Meeting of the Monrovia Historic Preservation Commission of Wednesday, July 29, 2015, at 7:30 p.m. in the City Council Chambers. In attendance were Steve Sizemore, Community Development Director, Craig Jimenez, Planning Division Manager, and Ili Lobaco, Associate Planner.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**ROLL CALL:** In attendance were Commissioners Burke, Bullis, Hendrix, Houston, Jimenez, Lee, and Zuk.

**REORGANIZATION:** The next in line to serve as Chair is Vice Chair Sergio Jimenez. Commissioner Karen Bullis is next in line to serve as Vice-Chair. However, Commissioner Jimenez has decided to decline the chairmanship and Commissioner Bullis had indicated that she will be stepping down from the Commission. Therefore, Commissioner Jimi Hendrix and Commissioner Penny Zuk would be the next in line to serve as Chair and Vice-Chair, respectively.

Craig Jimenez thanked Commissioner Lee on behalf of Staff for serving as the Chair of the Historic Planning Commission this past year.

Commissioner Jimenez moved to elect Commissioner Hendrix as the Chair and Commissioner Zuk as Vice-Chair of the Commission for the year 2015-2016, seconded by Commissioner Bullis. The motion carried unanimously with a voice vote.

Chair Hendrix thanked Donna Baker for her many years of service on the Commission.

**APPROVAL OF MINUTES:** Commissioner Zuk moved to approve the minutes of the April 29, 2015, Regular Meeting, seconded by Commissioner Lee. The motion passed on a voice vote.

**PUBLIC INPUT:** Alan Morse said that demolition had begun at 118 N. Alta Vista and that the historic home at 329 Melrose had been tented and asked that the Commission and the City keep an eye on these two homes.

**PUBLIC HEARINGS:**

**PH-1 Historic Landmark/Mills Act Contract – HL-136/MA-127; 415 North Primrose Avenue, John and Danielle Barkume, owners**

Ili Lobaco gave the report. The applicant thanked everyone and stated that preservation was very important to them. No one spoke in favor or with concerns. The Commission discussed the item. The Public Hearing was closed.

Commissioner Lee moved to recommend approval to the City Council of Historic Landmark HL-136 and Mills Act Contract MA-127, seconded by Commissioner Bullis. The motion carried with the following vote:

AYES:	Bullis, Burke, Hendrix, Houston, Jimenez, Lee, Zuk
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ADMINISTRATIVE REPORTS**

**AR-1 Certificate of Appropriateness CA2015-05; HL-52, 312 Wildrose Avenue, Robert and Mytrinh Martin, applicants**

Ili Lobaco gave the report. There were questions about the plate line on the proposed pop-out. The applicant, Robert Martin spoke on behalf of the project. He said that the pop-out in the kitchen would be above the sink and cabinetry. He also stated that they would be matching the casement windows and not the double-hung windows. No one spoke in favor or with concerns. The Commission discussed the item. The Public Hearing was closed.

Commissioner Zuk moved to approve CA2015-05, seconded by Commissioner Jimenez. The motion carried with the following vote:

AYES: Bullis, Burke, Hendrix, Houston, Jimenez, Lee, Zuk  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AR-2 Certificate of Appropriateness CA2015-06; HL-95, 728 East Greystone Avenue, BJ and Mindy Scott, applicants**

Ili Lobaco gave the report. There were questions about the bi-fold doors. The owners were not in attendance, but the Designer Wendy Wilson was available for questions. She said that the doors will fold in and save space when opened.

No one spoke in favor or with concerns. There was further discussion about the appropriateness of the folding doors and the movement of the garage. The Public Hearing was closed.

Commissioner Bullis moved to approve CA2015-06, seconded by Commissioner Houston. The motion carried with the following vote:

AYES: Bullis, Burke, Hendrix, Houston, Jimenez  
NOES: Lee, Zuk  
ABSTAIN: None  
ABSENT: None

**AR-3 Certificate of Appropriateness CA2015-07; Aztec Hotel, 311 West Foothill Boulevard, Jiming Hotel USA, applicant**

Craig Jimenez gave the report and stated that Staff was not recommending approval. A sample of the proposed window was shown to the Commission. There was discussion about the material and design. The Commission felt that the proposed window does not match the original windows, the frame is too thick. There was a question whether casement windows would be allowed. The hotel manager, Peter Kertenian, was on hand to answer any questions. He said that they chose these windows because of budgetary concerns. They would like to spend more money on the lobby. No one spoke in favor or with concerns. The Commission discussed the item.

Commissioner Lee moved to deny CA2015-07 without prejudice, seconded by Commissioner Burke. The motion carried with the following vote:

AYES: Bullis, Burke, Hendrix, Houston, Jimenez, Lee, Zuk  
NOES: None  
ABSTAIN: None  
ABSENT: None

Commissioner Houston was appointed to the Aztec Hotel subcommittee.

**Planning Division Manager's Report:**

Ili Lobaco gave a report on the State Office of Historic Preservation workshop in Placerville discussing the key components and history of Monrovia's Historic Preservation Ordinance.

Craig Jimenez also gave an update on the Neighborhood Compatibility Study. Staff received a tremendous amount of community feedback. The result will be a long term work program for the Historic Preservation Commission. The presentation that was shown at the City Council Study Session on July 21<sup>st</sup> will be posted on the City's website.

**ADJOURNMENT:** 9:14 p.m.