



POLICE RECRUIT

DEFINITION

Under supervision of Police Academy personnel, attends Police Academy as a civilian, non-sworn recruit. Upon graduation from the Academy, will be sworn in as a Police Officer with the Monrovia Police Department.

SUPERVISION EXERCISED

None

EXAMPLES OF DUTIES

Duties may include but are not limited to:

Represent the City of Monrovia in and attend Academy classes; learn all aspects of law enforcement.

Participate in physical conditioning program.

Perform related duties as assigned.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of:

Basic principles of law enforcement.

Ability and Skill to:

Tactfully interact with members of the public.

Think and act quickly in emergencies.

Communicate clearly both orally and in writing.

QUALIFICATIONS

Any combination of education and experience that would provide the required knowledge, abilities and skills is qualifying. A typical way to obtain the qualifications would be:

High school graduation, age 21 or older, height and weight proportionate, vision correctable to 20/20; free from hearing impairments and some experience in customer service, preferably in a public safety environment.

LICENSE OR CERTIFICATE

Valid Class C California Driver's License and good driving record.

ESSENTIAL JOB FUNCTIONS/A.D.A.

Ability to operate computer, calculator, telephone, portable radio, copying machine and equipment/weapons used in subduing suspects

Ability to understand and respond to the public's and staff's requests for assistance both on the phone and in person

Ability to prepare reports, perform mathematical calculations and sort/file documents

Ability to sit, stand, walk for two hours at a time and engage in foot pursuits and other techniques used in the apprehension of suspects

Ability to work outdoors in all weather conditions including hot with sun exposure, cold and wet

Ability to lift, drag or pull up to 150 pounds

Ability to climb, stoop, bend, reach, twist, squat, grasp, run, jump, kneel and lift, drag and pull heavy objects.

Ability to get from one location to another in the course of doing business

