

**MONROVIA LIBRARY BOARD AGENDA**  
Monroe Room, Community Center  
119 West Palm Avenue, Monrovia, California 91016



**Mark Harvis**  
President

**Betty Thomas**  
Vice President

**John Carlson**  
Boardmember

**Kim Walters**  
Boardmember

**Janet Wall**  
Boardmember

**Welcome to the Monrovia Library Board Meeting**  
**Thursday, March 25, 2021 7:00 P.M.**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **Email.** Public comment will be accepted by email to [tcherry@ci.monrovia.ca.us](mailto:tcherry@ci.monrovia.ca.us) before 5:00 p.m. on March 25, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Board prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.**
- 2- **Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the staff at (626) 256-8229 or [cvance@ci.monrovia.ca.us](mailto:cvance@ci.monrovia.ca.us) prior to 5:00 p.m. on March 25, 2021. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the President during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each.

**MEETINGS:** Regular Meetings of the Library Board are held on the fourth Thursday of each month at 7:00 P.M. in the Monroe Room, Community Center.

**AGENDA PACKETS:** A full Library Board agenda packet with all backup information is available on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Library Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Library Board refrain from making personal, slanderous, profane or disruptive remarks.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Library Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Library Board on a matter on the agenda, please wait until the President calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Library Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Library Board can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the Library Board and will be acted upon by one motion. There will be no separate discussion on these items unless a Boardmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled from Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Board Secretary or a member of the Board.



**CITY OF MONROVIA  
LIBRARY BOARD REGULAR MEETING  
AGENDA**



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**Community Center Monroe Room  
119 West Palm Avenue  
Thursday, March 25, 2021  
7:00 P.M.**

**Pursuant to the Governor's Executive Order N-29-20,  
Boardmembers and Staff may participate via teleconference**

**CONVENE**

President Harvis

**PLEDGE OF ALLEGIANCE**

Boardmember Walters

**ROLL CALL**

Boardmembers Wall, Carlson, Walters, Vice President Thomas, President Harvis.

**PRESENTATION** None

**CONSENT CALENDAR**

All items listed on the Consent Calendar are considered routine by the Library Board and will be enacted by one motion. There will be no separate discussion on these items unless a Library Board member or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Library Board President or a Boardmember.

**CC-1** Unadopted Minutes of the February 25, 2021 Regular Meeting  
**Recommendation:** Accept the Minutes of the February 25, 2021 Regular Meeting.

**CC-2** Adult and Youth Services Program Report for March 2021  
**Recommendation:** Accept the Adult and Youth Services Program Report for March 2021.

**TEEN ADVISORY BOARD (TAB)** – Ashley Jauregui, 12th grader at Monrovia High School.

**PUBLIC INPUT**

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State law, the Library Board may not discuss or vote on items not on the Agenda.

**ADMINISTRATIVE REPORTS**

**AR-1 2020-2022 Library Marketing Plan Annual Update**

**Objective:** To update the Library Board on the status of the Library’s Marketing Plan

**Presenter:** Rebecca Elder, Adult Services Supervisor

**Library Board Action:** If the Library Board concurs, the appropriate action would be a motion to receive and file AR-1 2020-2022 Library Marketing Plan Annual Update.

**REPORTS FROM STAFF**

**RFS-1** Tina Cherry, Community Services Director

**RFS-1** Carey Vance, Library Manager  
HelpNow Statistics  
Grant Updates  
Book to Action

**LIAISON REPORTS OF LIBRARY BOARD**

- LR-1** Boardmember John Carlson      Monrovia Public Library Foundation
- LR-2** President Mark Harvis      Monrovia Historical Museum Board
- LR-3** Vice President Betty Thomas      Monrovia Community Coordinating Council
- LR-4** Boardmember Janet Wall      Literacy and Monrovia Reads
- LR-5** Boardmember Kim Walters      Monrovia Legacy Project and Friends of Monrovia Public Library

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**NEXT SCHEDULED MEETING**

The next Regular Meeting of the Monrovia Library Board is scheduled for Thursday, April 22, 2021 at 7:00 p.m., via teleconference.

**ADJOURNMENT**

**UPCOMING PROGRAMS/ACTIVITIES:**

<b><u>Program/Activity</u></b>	<b><u>Date/Time</u></b>	<b><u>Location</u></b>
<b>Youth</b>		
Virtual Storytime	Mondays and Fridays at 11:30 am	YouTube
Virtual Craft Corner	Alternating Wednesdays at 11:00 am	YouTube

Virtual SciLab	Alternating Wednesdays at 11:00 am	YouTube
Zoom Reference Hour	Saturdays from 2:00-3:00 pm	Zoom
Zoom Club	Wednesday, April 21 <sup>st</sup> at 4:00 pm	Zoom
<b>Teen</b>		
T.A.B.- Teen Advisory Board	1 <sup>st</sup> Monday of the month at 4:00 pm	Zoom
<b>Adult</b>		
Virtual Culture and Conversation	Wednesdays at 6:00 pm	Zoom
Virtual Speak Easy	Thursdays at 12:00 pm	Zoom
Novel T's Book Club	Tuesday, April 27 <sup>th</sup> at 6:30 pm	Zoom