

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



75th
CITY COUNCIL

Tom
Adams
Mayor

Gloria
Crudgington
Mayor Pro Tem

Alexander C.
Blackburn
Councilmember

Becky A.
Shevlin
Councilmember

Larry J.
Spicer
Councilmember

Stephen R.
Baker
City Treasurer

Alice D.
Atkins
City Clerk

Dylan
Feik
City Manager

Craig A.
Steele
City Attorney

Welcome to the Monrovia City Council Meeting Tuesday, April 6, 2021, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by the following means:

By Email: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 5:00 p.m. on the day of the meeting. Public comment exceeding 3 minutes may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

By Zoom: To provide public comment from your computer, laptop, or smartphone, join with Zoom Meeting ID 822 1439 5957. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

By Phone: To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 822 1439 5957. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press *67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press *9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 6, 2021
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE Councilmember Larry J. Spicer
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 [Resolution Supporting the Asian American and Pacific Islander Community and Condemning All Forms of Racism, Intolerance, Hate, and Violent Attacks](#)
PR-2 [Proclaiming April 2021 as "Earthquake Preparedness Month"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the March 16, 2021, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the March 16, 2021, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll Nos. 6 and 7 in the Net Amounts of \\$592,661.76 and \\$633,112.07, respectively, and Warrant Registers dated March 18, March 24, and April 1, 2021, in the Total Amounts of \\$1,005,605.17, \\$562,256.24 and \\$1,363,881.52, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 6 and 7 in the net amounts of \$592,661.76 and \$633,112.07, respectively, and Warrant Registers dated March 18, March 24 and April 1, 2021, in the total amounts of \$1,005,605.17, \$562,256.24 and \$1,363,881.52, respectively
- CC-3 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2021-18](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2021-18
- CC-4 [Destruction of Certain Departmental Records; Resolution No. 2021-19](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2021-19

- CC-5 [Amendment to the Monrovia Municipal Code, Amending Section 5.36.120 Relating to the Required Number of Members on the Monrovia Old Town Advisory Board \(MOTAB\); Adoption of Ordinance No. 2021-03](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2021-03
- CC-6 [Subrecipient Agreement with California State Library Related to Library Services and Technology Act Grant Award in the Amount of \\$11,984.00 for Youth Services Virtual Programming](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve the Subrecipient Agreement with California State Library Related to Library Services and Technology Act Grant Award in the amount of \$11,984.00 for Youth Services Virtual Programming and authorize the Community Services Director to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Agreements with Southern California Edison and Lincus, Inc., for participation in an Energy Efficiency Demonstration Project at the Ridgeside Booster Station](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve agreements with Southern California Edison and Lincus, Inc., for an Energy Efficiency Demonstration Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Amendment No. 1 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., in an Amount not to Exceed \\$34,570 for Engineering Services related to the Wellfield Electrical Improvements Project](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., for the Wellfield Electrical Improvements Project in an amount not to exceed \$34,570 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Amendment No. 1 to the Consultant Services Agreement dated June 16, 2020, with Bucknam Infrastructure Group, Inc., for On-Call Engineering Services to Extend through June 30, 2024, and Approval of a Task Order in an Amount not to exceed \\$57,302.00 for a Three-Year Pavement Management Program](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve amendment No. 1 to the Consultant Services Agreement dated June 16, 2020, with Bucknam Infrastructure Group, Inc., through June 30, 2024, approve a Task Order in an amount not to exceed \$57,302.00 for a Three-Year Pavement Management Program, and authorize the City Manager to execute the necessary documents
- CC-10 [Purchase Order with Pokrajac Corporation for the Deployment of K-Rail at Monrovia Canyon Park in an amount not to exceed \\$24,800.00](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve a purchase order with Pokrajac Corporation for the furnishing and deployment of K-Rail in an amount not to exceed \$24,800 related to mud and debris flow mitigation in the Bobcat Fire burn area and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. By State law, the City Council may not discuss or vote on items not on the agenda.

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 5:00 p.m. on the day of the meeting. To provide comments via computer, laptop, or smart phone, please see additional details on Page 1 of the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
Staff Reference: Dylan Feik, City Manager
- RCM-2 [Review of Oak Tree Regulations](#)
Staff Reference: Craig Jimenez, Community Development Director
- RCM-1 Overview of Public Comment Options
Staff Reference: Alice Atkins, City Clerk

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
(a) [Resolution Expressing Support for Actions to Further Strengthen Local Democracy, Authority, and Control as Related to Local Zoning and Housing Issues, Resolution No. 2021-20](#)
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS - None

- AR-1 [Amendment to Title 2, Chapters 2.08 and 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to the Date of the Statewide Primary Election in Even-Numbered Years Beginning in 2022; Adoption of Ordinance No. 2021-04](#)
Staff Reference: Craig A. Steele, City Attorney
Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2021-04

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 20, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Donna Monroe, Mother of Retired Community Services Director April Monroe Soash
Gabriela Reisman, Mother-in-Law of Community Media of the Foothills Executive Director David Palomares
Evelyn Canada-Weatherly, 40-Year Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 1st day of April, 2021.

Alice D. Atkins, MMC, City Clerk