

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA MEASURE K CITIZEN
ADVISORY COMMITTEE
HELD WEDNESDAY, MARCH 17, 2021, AT 3:00 P.M.**

CONVENE: Assistant City Manager Lauren Vasquez, convened the Regular Meeting of the Monrovia Measure K Citizen Advisory Committee on Wednesday, March 17, 2021, at 3:00 p.m. Staff in attendance: Assistant City Manager Lauren Vasquez, Administrative Services Director Buffy Bullis, Deputy Administrative Services Director Rae Bowman, Senior Management Analyst Emy-Rose Hanna and Senior Management Analyst Angela Cho. In accordance with Executive Order N-29-20, the meeting was conducted via video conference.

PLEDGE OF ALLEGIANCE: Committee Member Edward Corser led the Flag Salute.

ROLL CALL: Committee Members Corser, Tiffany, Trainor, Vachani, and Wall were all present.

PRESENTATIONS:

PR-1 Introductions of Committee Members and City Staff

Assistant City Manager Lauren Vasquez asked the Committee Members, City Staff and City Attorney to introduce themselves.

PR-2 Brown Act Training

City Attorney Craig Steele presented the Brown Act Training, which included an overview of open/public meeting laws that would apply to this Committee.

PUBLIC INPUT: None.

ADMINISTRATIVE REPORTS:

AR-1 Selection of Officers for Monrovia Measure K Citizen Advisory Committee, Resolution No. 2021-01

Assistant City Manager Lauren Vasquez reviewed the agenda report. Ms. Vasquez discussed the responsibilities of the Committee and the frequency of the Committee meetings (September and March of each year).

Ms. Vasquez advised the Committee members of the responsibilities of each office and asked Committee Members for nominations for the available positions. Committee Member Edward Corser nominated Janet Wall as Chair and Committee Member Brenda Trainor seconded. The nomination was uncontested. Committee Member Janet Wall nominated Brenda Trainor as Vice Chair and Committee Member Edward Corser seconded. The nomination was uncontested. Committee Member Brenda Trainor nominated Edward Corser as Secretary and Committee Member Janet Wall seconded. The nomination was uncontested.

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It was moved by Committee Member Janet Wall and seconded by Committee Member Edward Corser to adopt Resolution No. 2021-01, approving the officers as nominated. The motion carried unanimously.

REPORTS FROM STAFF:

(a) Measure K Budget Overview

Administrative Services Director Buffy Bullis presented the Budget Overview, which provided background on Measure K and insight on the survey results and community priorities that helped shape the preliminary spending plan adopted by City Council.

Ms. Bullis advised the Committee on how Measure K funds are being tracked, and provided an update on Measure K revenues and expenditures. Furthermore, Ms. Bullis discussed the next steps, which would be to take the FY 20-21 Mid-Year Budget Update to City Council on April 20, 2021, and the FY 21-23 Budget Study Session to City Council on May 18, 2021.

REPORTS FROM COMMITTEE MEMBERS / DIRECTION TO STAFF: Discussion ensued, and Staff answered questions of the Committee related to the responsibilities of the Committee. The Committee directed Staff to schedule a follow up meeting to further clarify the responsibilities of the Committee.

NEXT SCHEDULED MEETING: The next Meeting of the Monrovia Measure K Citizen Advisory Committee will be scheduled on a future date to be determined.

AJOURNMENT: Assistant City Manager Lauren Vasquez adjourned the meeting at 4:38 p.m.

Edward Corser, Secretary

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