

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, May 4, 2021, 7:30 P.M.



75th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by the following means:

By Email: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 5:00 p.m. on the day of the meeting. Public comment exceeding 3 minutes may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

By Zoom: To provide public comment from your computer, laptop, or smartphone, join with Zoom Meeting ID 869 1757 8270. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

By Phone: To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 869 1757 8270. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press *67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press *9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, May 4, 2021
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming May 2021 as "Asian/Pacific American Heritage Month"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the April 20, 2021, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission and Regular Meeting of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the April 20, 2021, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission and Regular Meeting of the Monrovia City Council

CC-2 [Payroll No. 9 in the Net Amount of \\$630,342.84, and Warrant Registers dated April 22 and April 29, 2021, in the Total Amounts of \\$148,996.51 and \\$738,431.41, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 9 in the net amount of \$630,342.84, and Warrant Registers dated April 22 and April 29, 2021, in the total amounts of \$148,996.51 and \$738,431.41, respectively

CC-3 [Amendment No. 2 to the Consultant Services Agreement with Access Control Services dated June 19, 2018, for Security Services Related to City Special Events and Private City Facility Rentals for the period ending June 30, 2022](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with Access Control Security dated June 19, 2018, related to security for City special events and private City facility rentals for the period ending June 30, 2022, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Amendment No. 2 to the Consultant Services Agreement with Serenity Care Health dated August 7, 2018, to Provide Meals for the Senior Nutrition Lunch Program for the Period Ending June 30, 2022 in an Amount not to Exceed \\$18,200.00](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with Serenity Care Health dated August 7, 2018, to provide meals for the Senior Nutrition Lunch Program for the period ending June 30, 2022, in an amount not to exceed \$18,200.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Award of Contract to David Proctor DBA 1 800 Pro Fence Related to Canyon Park Fence Replacement in an Amount Not to Exceed \\$30,125.00](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Award a contract to David Proctor DBA 1 800 Pro Fence to complete the fence replacement within Canyon Park in an amount not to exceed \$30,125.00, appropriate the necessary funding from the Bobcat Fire Project Fund, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Purchase of One \(1\) 2021 Dodge 4500 Crew Cab Diesel Light Duty Paramedic Rescue Squad from KME Fire Apparatus Group in the Amount of \\$233,009.54](#)
Staff Reference: Brad Dover, Fire Chief
Recommendation: Find that the purchase is exempt from the City's bidding requirements under Monrovia Municipal Code Section 3.24.120(A)(2), approve the purchase of one (1) 2021 Dodge 4500 Crew Cab Diesel Light Duty Paramedic Rescue Squad from KME Fire Apparatus Group in the amount of \$233,009.54, and authorize the City Manager to execute all required purchasing documents in a form approved by the City Attorney
- CC-7 [Purchase of Replenishment Water from the Main San Gabriel Basin Watermaster in an Amount Not to Exceed \\$750,000.00](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve the purchase of replenishment water from Main San Gabriel Basin Watermaster in the amount of \$750,000.00 and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Consultant Services Agreement with Evan Brooks Associates, Inc., for On-Call Strategic Planning Services for the Period Ending June 30, 2024](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Find that the contract is unique and specialized, and thus not subject to competitive bidding under Monrovia Municipal Code Section 3.24.120(A)(13), approve the Consultant Services Agreement with Evan Brooks Associates, Inc., for on-call strategic planning services for the period ending June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Consultant Services Agreement with Stearns, Conrad and Schmidt Engineers, Inc., for On-Call Consultant Services regarding State Bill \(SB\) 1383 Compliance, and Task Order in an Amount not to Exceed \\$24,700](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Find that the contract is unique and specialized, and thus not subject to competitive bidding under Monrovia Municipal Code Section 3.24.120(A)(13), and approve the Consultant Services Agreement with Stearns, Conrad and Schmidt Engineers, Inc., for on-call SB 1383 consulting services through the period ending June, 30, 2024, approve a task order in an amount not to exceed \$24,700.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-10 [Emergency Repairs to the Drainage Facilities and Concrete Structures at and adjacent to 843 East Palm Avenue in an Amount not to Exceed \\$35,000.00](#)
 Staff Reference: Alex Tachiki, Deputy Public Works Director
 Recommendation: Dispense with bidding requirements pursuant to Monrovia Municipal Code Section 3.26.080 and approve the emergency repair of the drainage facilities and concrete structures at and adjacent to 843 East Palm Avenue, approve payment to G.M. Sager Construction Company in an amount not to exceed \$35,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney (4/5 vote is required)
- CC-11 [Proposed Side Letters of Agreement with Monrovia Firefighters' Association Related to Uniform Allowance and Fire Investigator Stipend Program](#)
 Staff Reference: Lauren Vasquez, Assistant City Manager
 Recommendation: Approve the Side Letters of Agreement with Monrovia Firefighters' Association related to Uniform Allowance and Fire Investigator Stipend Program
- CC-12 [Agreement with Pyro Spectaculars in the Amount of \\$24,000.00 for Production of the 2021 Fourth of July Fireworks Show](#)
 Staff Reference: Tina Cherry, Community Services Director
 Recommendation: Approve an agreement with Pyro Spectaculars for production of the 2021 Fourth of July fireworks show in the amount of \$24,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-13 [Memorandum of Agreement \(MOA\) between the City of Monrovia and the San Gabriel Valley Council of Governments for participation in the San Gabriel Valley Regional Vehicle Miles Traveled \(VMT\) Mitigation Fee Structure in an amount not to exceed \\$10,000.00](#)
 Staff Reference: John Mayer, Senior Planner
 Recommendation: Approve a Memorandum of Agreement between the San Gabriel Valley Council of Governments and the City of Monrovia for participation in the San Gabriel Valley Regional Vehicle Miles Traveled (VMT) Mitigation Fee Structure in an amount not to exceed \$10,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
 RCC-2 Mayor Pro Tem Gloria Crudgington
 RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

- (a) [Southern California Association of Governments \(SCAG\) Annual Meeting / General Assembly; Proposed Amendments to the SCAG Bylaws, Fiscal Year 2021-22 General Fund Budget and Membership Assessment Schedule, and Ratification of 2021-22 Slate of Elected SCAG Officers](#)

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Ad Hoc Committee on Equity and Inclusion Recommendations](#)

Staff Reference: Jackie Tran, Communications Analyst

Recommendation: Receive and file the ad hoc Committee on Equity and Inclusion recommendations

AR-2 [Fiscal Year 2020-21 Operating Budget Update, Resolution No. 2021-23](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution No. 2021-23

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 18, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Barbara Roberts, Mother-in-Law of Management Analyst Heather Gibson

Tonia Gray, Aunt of Administrative Services Accounts Assistant April Olson

Natalia Bugelli, Centenarian, Longtime Monrovia Resident, and Longtime New Horizon Club Member

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of April, 2021.

Alice D. Atkins, MMC, City Clerk