

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, May 18, 2021, 7:30 P.M.

## CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmedia.org/monrovia](http://www.foothillsmedia.org/monrovia)

Public comment will be accepted by the following means:

**By Email:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 5:00 p.m. on the day of the meeting. Public comment exceeding 3 minutes may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**By Zoom:** To provide public comment from your computer, laptop, or smartphone, join with Zoom Meeting ID 849 0173 2575. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**By Phone:** To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 849 0173 2575. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press \*67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press \*9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedia.org](http://www.foothillsmedia.org). Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, May 18, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

INVOCATION Pastor Mongens Yu

PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin

ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming May 2021 as "Mental Health Awareness Month"](#)

PR-2 [Proclaiming May 2021 as "Older Americans Month" and recognizing Mary Brown as the 2021 Older American of the Year Honoree](#)  
Staff Reference: Tina Cherry, Community Services Director

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the May 4, 2021, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the May 4, 2021, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 10 in the Net Amount of \\$649,439.11, and Warrant Registers dated May 6 and May 13, 2021, in the Total Amounts of \\$423,390.47 and \\$944,671.25, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 10 in the net amount of \$649,439.11, and Warrant Registers dated May 6 and May 13, 2021, in the total amounts of \$423,390.47 and \$944,671.25, respectively

CC-3 [Amendment No. 1 to the Exclusive Franchise Agreement with Raw Inspiration, Inc., dated June 21, 2016, to Operate the Monrovia Friday Night Family Street Fair Event for the Period Ending June 30, 2022](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve Amendment No. 1 to extend the Exclusive Franchise Agreement with Raw Inspiration, Inc., to Operate the Monrovia Friday Night Family Street Fair Event for the Period Ending June 30, 2022, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Solicitation of Bids for the Huntington Drive Entry Monument Project, Project #C-3102](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Authorize staff to solicit bids for the City of Monrovia Entry Monuments Project, Project #C-3102
- CC-5 [Solicitation of Bids for the Safe Routes to School Project, Project #C-3108](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Authorize staff to solicit bids for the Safe Routes to School Project, Project #C-3108
- CC-6 [Solicitation of Bids for the Highway Safety Improvement Project, Project #C-3109](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Authorize staff to solicit bids for the Highway Safety Improvement Project, Project #C-3109
- CC-7 [Temporary Lease of 874.1 Acre Feet of Main San Gabriel Basin Water Production Rights from the Azusa Valley Water Company](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Approve the purchase of 874.1 acre feet of water production rights through temporary lease from Azusa Valley Water Company in the amount of \$717,671.36 and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Mills Act Contract MA-138 for Property Located at 1 Hidden Valley Road by Property Owners Mary G. Olivero and Maria G. Basile; Resolution No. 2021-24](#)  
 Staff Reference: John Mayer, Senior Planner  
 Recommendation: Adopt Resolution No. 2021-24

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
 Staff Reference: Dylan Feik, City Manager
- RCM-2 [Oak Tree Preservation Education and Outreach Plan](#)  
 Staff Reference: Craig Jimenez, Community Development Director

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS - None

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 1, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Mildred E. Bell, Grandmother-in-Law of Community Services Senior Management Analyst Heather Gibson

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of May, 2021.

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Alice D. Atkins, MMC, City Clerk