

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, APRIL 22, 2021**

CONVENE: President Harvis convened the regular meeting of the Monrovia Library Board on Thursday, April 22, 2021 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Linda Vera, and Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Vice President Thomas led the Flag Salute.

ROLL CALL: In attendance: Boardmember Wall, Boardmember Walters, Boardmember Carlson, Vice President Thomas and President Harvis.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Vice President Thomas. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the March 25, 2021 Regular Meeting
Corrections to CC-1 have been made. CC-1 had the incorrect Boardmember named as Board president.

CC-2 Adult and Youth Services Program Report for April 2021

TEEN ADVISORY BOARD (TAB): Kaylena Pham, 10th grader at Monrovia High School, provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

AR-1 Library Strategic Plan Q2 2021 Progress Report – Carey Vance, Library Manager provided updates on the Library Strategic Q2 2021 Progress Report. As of April 2021, 53 goal activities have been completed, this is 84% of the total goals. There has been 34,969 views of the library's virtual storytime, crafts and Makerspace videos in the first year. Since the launch of curbside pickup, 32,382 items have been borrowed. The library has received 11,984 dollars in grant funding for Youth Services virtual programming.

The library collaborated with the Monrovia Duarte Black Alumni Association to host four special storytimes for a virtual Black History Month celebration in February 2021. All four storytimes were viewed 120 times by families across the community. The Youth Services team hosted virtual outreach to Plymouth Elementary school, demonstrating to 151 students the library catalog, discussing book talks, showcasing storytime, songs and movement activities. The Marketing Team continues to collaborate virtually through the library's Slack account to ensure that updated information is shared. Social media posting continues regularly on Facebook and Instagram, and in the first three months have reached 15,369 accounts.

CC-1

The library has been working on reopening plans that ensure safety for staff and the community based on local and state guidelines. The library will continue to provide virtual programming such as online storytimes, crafts, Book to Action activities, games and more. The Literacy and Veterans department will continue to use technology to remotely support services.

After discussion, it was moved by Boardmember Wall and seconded by Vice President Thomas to: receive and file **AR-1 Library Strategic Plan Q2 2021 Progress Report**.

REPORTS FROM STAFF:

RFS-1 Carey Vance, Library Manager

- The library will execute its reopening plan in three stages. The first stage will begin Monday, May 3. Curbside hours will remain the same, and services will be offered by appointment only for computer use and reference assistance. Staff will evaluate the community needs and library demands during that time. Appointments may be made via text, email or by phone and walk-up appointments will be available. The second stage will begin June 1, and the library will return to regular operating hours with limited capacity. The third stage will begin August 1, and staff will host in person programs while continuing virtual programming. Adult volunteers will begin volunteering in the library during that time.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: The Monrovia Public Library Foundation will have its annual meeting in June.

LR-2 President Harvis: No report.

LR-3 Vice President Thomas: The Monrovia Community Coordinating Council had a meeting in April.

LR-4 Boardmember Wall: Monrovia Reads posted 20 new videos of local community members reading to the community. Read Across Monrovia will take place in October virtually this year. On April 3, Monrovia Reads participated in the Hop and Stop event, donating 600 books to the community.

LR-5 Boardmember Walters: The Friends of the Monrovia Public Library will have its annual meeting in May and will take place virtually this year.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, May 27, 2021 at 7:00 p.m.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:41 p.m.