

MONROVIA
DEVELOPMENT REVIEW COMMITTEE
AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



Craig Jimenez
Chair
Director of
Community
Development

Tina Cherry
Director of Public
Services

Brad Dover
Fire Chief

Jim Hunt
Chief of Police

Welcome to the Monrovia Development Review Committee Meeting
Wednesday, October 12, 2016, 2:00 P.M.

Thank you for participating in today's meeting. The Development Review Committee encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Development Review Committee are held on every other Wednesday at 2:00 P.M. in the City Council Chambers at Monrovia City Hall. The schedule of future meetings is available on the City's website.

AGENDA: Agendas are posted at Monrovia City Hall and on the City's website at www.cityofmonrovia.org. Documents related to applications on the agenda are available for public review in the Community Development Department, 415 South Ivy Avenue, Monrovia, California.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Development Review Committee meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Committee. The City requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE DEVELOPMENT REVIEW COMMITTEE simply approach the dais when the Chair announces the item on the agenda that you wish to speak about. Please provide the Chair with a copy of any written materials you wish to distribute to the Development Review Committee.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Development Review Committee may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Development Review Committee on a matter on the agenda, please wait until the Chair calls for the item to be discussed. The applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut. Appellants will be afforded the same opportunities as applicants. Additionally, written comments submitted prior to the start of the meeting will be presented to the Committee as part of the consideration of the request. Comments can be submitted in person or via mail to Monrovia City Hall or by email to planning@ci.monrovia.ca.us.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



AGENDA

MONROVIA DEVELOPMENT REVIEW COMMITTEE

Regular Meeting of the Monrovia Development Review Committee

Monrovia City Hall

415 South Ivy Avenue

Wednesday, October 12, 2016

Written documentation relating to each proposed item of business on the Agenda presented for consideration by the Development Review Committee are on file in the Community Development Department.

CONVENE Chair Jimenez

APPROVAL OF MINUTES Unadopted Minutes of the September 28, 2016, Regular Meeting

PUBLIC INPUT

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Development Review Committee may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Committee may not discuss or vote on items not on the Agenda.

PUBLIC HEARINGS

PMT2016-01338 Minor Exception; 420 East Foothill Boulevard, Azzura Design, applicant

Request: Applicant is requesting a Minor Exception from the MMC Section 17.12.030 for a 45 square foot addition at the rear of the house to encroach 1' into the required 5' side yard setback. This property is in the RM 2500 (Residential Medium Density) zone.
Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions.

PMT2016-01406 Minor Exception; 223 Melrose Avenue, Garden View Inc., applicant

Request: Applicant is requesting a Minor Exception from MMC Section 17.12.020 to allow a swimming pool to encroach 2' into the required 5' setback requirement. The subject property is located in the RL (Residential Low Density) zone.
Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions.

ADMINISTRATIVE REPORTS

PMT2016-01285 Advisory Review; 405 South Myrtle Avenue, Michael Bruno, applicant

Request: Advisory Review for a Conditional Use Permit for indoor and outdoor on-site service of beer and wine, a Conditional Use Permit allowing off-site sales of beer and wine, and a Conditional Use Permit allowing live entertainment with music in an existing bona-fide eating establishment, "Myrtle Tree Garden Café". This property is in the HCD (Historic Commercial Downtown) zone.
Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Recommend approval to the Planning Commission with draft conditions of approval.

PMT2016-01409 Design Review; 209 South Sunset Place, Robert Dubois, applicant

Request: Applicant is requesting a Design Review for a 1,266 square foot single story addition and a front façade remodel to an existing single family home. This property is located in the RL (Residential Low Density) zone.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented

PMT2016-01410 Design Review; 247 North Mayflower Avenue, Cristian Poloni Design, applicant

Request: Applicant is requesting a Design Review for a front and side façade remodel to an existing single family home. This property is located in the RL (Residential Low Density) zone.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented.

PMT2016-01425 Miscellaneous Review; 740 Mountain View, Jeff Godbold, applicant

Request: Applicant is requesting a Miscellaneous Review for the construction of a residential basement which will be located entirely underground and below an existing dwelling unit. This property is located in the PD-1 (Planned Development) zone.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented.

PMT2016-01412 Sign Review; 420 South Myrtle Avenue, Evan Strivings, applicant

Request: Applicant is requesting a Sign Review for a new individual foam letter building wall sign for an existing business, "3 Beauty Bar." This property is in the HCD (Historic Commercial Downtown) zone.

Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented.

REPORTS FROM STAFF

None

ADJOURNMENT

NOTE: Note: Decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing with Planning Division within ten (10) days. (Appeal Fee Required)

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 6th day of October, 2016.



Austin Arnold, Planning Technician