

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, June 1, 2021, 7:30 P.M.



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

## CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmedia.org/monrovia](http://www.foothillsmedia.org/monrovia)

Public comment will be accepted by the following means:

**By Email:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 5:00 p.m. on the day of the meeting. Public comment exceeding 3 minutes may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**By Zoom:** To provide public comment from your computer, laptop, or smartphone, join with Zoom Meeting ID 898 7139 0561. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**By Phone:** To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 898 7139 0561. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press \*67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press \*9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedia.org](http://www.foothillsmedia.org). Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 74<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, June 1, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
IN HONOR OF	Elisa Perucci King, Born May 1, 2021, to Jonathan & Fernanda King
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Larry J. Spicer
ROLL CALL	Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Sophia Labio

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the May 18, 2021, Regular Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the May 18, 2021, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 11 in the Net Amount of \\$624,431.92, and Warrant Registers dated May 20 and May 27, 2021, in the Total Amounts of \\$489,995.14 and \\$943,610.02, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 11 in the net amount of \$624,431.92, and Warrant Registers dated May 20 and May 27, 2021, in the total amounts of \$489,995.14 and \$943,610.02, respectively
- CC-3 [Fiscal Year 2021-2022 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 15, 2021, Resolution Nos. 2021-27 and 2021-28](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Adopt Resolution Nos. 2021-27 and 2021-28
- CC-4 [Fiscal Year 2021-2022 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 15, 2021, Resolution Nos. 2021-29 and 2021-30](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Adopt Resolution Nos. 2021-29 and 2021-30

- CC-5 [Agreement with Paul Maurer Shows in the Amount of \\$60,000 Related to Ride Operations for the 2022 Monrovia Days Community Festival](#)  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve an agreement with Paul Maurer Shows for ride operations during the 2022 Monrovia Days Community Festival in the amount of \$60,000, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Facility Use Agreement and License with MAX Aquatics for Use of the Monrovia High School Pool for the Period Ending October 23, 2021](#)  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve the 2021 Facility Use Agreement and License for the Period Ending October 23, 2021, with MAX Aquatics for the use of the Monrovia High School Pool Facility, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Fourth Amendment to Purchase and Sale Agreement and Escrow Instructions between the City and 123 West Pomona, LLC, for Real Property at 1528 and 5132 South Primrose Avenue](#)  
Staff Reference: Lauren Vasquez, Assistant City Manager  
Recommendation: Approve the Fourth Amendment to Purchase and Sale Agreement with 123 West Pomona, LLC, for Real Property at 1528 and 5132 South Primrose Avenue, extending the escrow closing date to December 11, 2021, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Purchase of Five \(5\) 2021 Ford Interceptor Police Utility Vehicles from Wondries Fleet Group in the Amount of \\$186,228.44, and Related Purchase and Installation of New Emergency Equipment by Black & White Emergency Vehicles in an Amount not to Exceed \\$32,416.82](#)  
Staff Reference: Roberto Wilken, Police Captain  
Recommendation: Approve the purchase of five (5) 2021 Ford Interceptor Police Utility vehicles from Wondries Fleet Group in the amount of \$186,228.44, and approve the related purchase and installation of emergency equipment by Black & White Emergency Vehicles in an amount not to exceed \$32,416.82
- CC-9 [Application for Lower Los Angeles Rivers and Mountains Conservancy Wildfire Grant Funds, Resolution No. 2021-26](#)  
Staff Reference: Brad Dover, Fire Chief  
Recommendation: Adopt Resolution No. 2021-26
- CC-10 [Memorandum of Understanding between the City and the Monrovia Unified School District for the Continued Provision of the School Resources Officer \(SRO\) Program for the Period Ending June 30, 2022](#)  
Staff Reference: Roberto Wilken, Police Captain  
Recommendation: Approve a Memorandum of Understanding between the City of Monrovia and the Monrovia Unified School District to continue the SRO Program through June 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [One-Year Time Extension on the Approval of Tentative Parcel Map No. 78225 and Conditional Use Permit CUP2018-0008 for the Development of a 296-Unit Transit Oriented Residential Development on a 3.79 Acre Site at 205-225 West Duarte Avenue, 1725 Peck Road, and 1726 South Magnolia Avenue and the Vacation a Portion of Peck Road; Resolution No. 2021-25, by Burke Investment Company \(Daniel C. Burke\), Applicant](#)  
Staff Reference: Sheri Bermejo, Planning Division Manager  
Recommendation: Adopt Resolution No. 2021-25

- CC-12 [Information Systems Agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, Protel Communications, Nobel Systems, and ITpipes for Fiscal Year 2021-2022](#)  
 Staff Reference: Lauren Vasquez, Assistant City Manager  
 Recommendation: Approve the annual agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, Protel Communications, Nobel Systems, and ITpipes for Fiscal Year 2021-2022, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-13 [Professional Services Agreement with Pasadena Humane Society, Doing Business as Pasadena Humane, for Animal Shelter and Animal Control Services for the Period Ending June 30, 2026, in an Amount not to Exceed \\$238,154.00 for Fiscal Year 2021-2022, with an Annual Consumer Price Index Adjustment not to Exceed 3%](#)  
 Staff Reference: Dylan Feik, City Manager  
 Recommendation: Approve the Professional Services Agreement with Pasadena Humane Society, doing business as Pasadena Humane, for animal shelter and animal control services for the period ending June 30, 2026, in an amount not to exceed \$238,154.00 for Fiscal Year 2021-2022, with an annual Consumer Price Index adjustment not to Exceed 3%, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-14 [Amendment No. 1 to the Consultant Services Agreement with The Sauce Creative Services dated July 1, 2018, for Design and Production of Four \(4\) Issues of Monrovia Today and Additional On-Call Design Services for City Events and Programs for the Period Ending June 30, 2022, in an Amount not to Exceed \\$80,000.00](#)  
 Staff Reference: Tina Cherry, Community Services Director  
 Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with The Sauce Creative Services dated July 1, 2018, for the design, production and printing of the Monrovia Today publication and postcard, as well as additional on-call design services for related events and programs for the period ending June 30, 2022, in an amount not to exceed \$80,000.00, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-15 [Consultant Services Agreement with Granicus, LLC, for Ongoing Annual Website Hosting and Maintenance for the Period Ending June 30, 2024](#)  
 Staff Reference: Lauren Vasquez, Assistant City Manager  
 Recommendation: Approve the Consultant Services Agreement with Granicus, LLC, for ongoing annual website hosting and maintenance for the period ending June 30, 2024, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Information from Staff regarding Los Angeles County District Attorney Special Directives Which Became Effective on December 8, 2020](#)

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 [Expenditure of Art in Public Places Funds in an Amount not to Exceed \\$15,500.00 for the Installation of the Seventh Neighborhood Treasure Landmark by Donna Hargett to Commemorate Leroy "Buster" Criss](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Appropriate and authorize the expenditure of an amount not to exceed \$15,500.00 from the Art in Public Places fund for the installation of a Neighborhood Treasures Landmark recognizing Leroy "Buster" Criss, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 15, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Lillian Rodriguez, Grandmother of Public Works Parks Maintenance Lead Worker William Duran and Longtime Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 28 day of May, 2021.

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Alice D. Atkins, MMC, City Clerk