

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, AUGUST 4, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**STUDY SESSION:** Mayor Tom Adams convened the Joint Study Session of the Monrovia City Council and the Monrovia Planning Commission on Tuesday, August 4, 2020, at 5:30 p.m. in City Council Chambers, at which all members were present, with the exception of Mayor Pro Tem Alexander C. Blackburn, to review the Housing Update. In accordance with Executive Order N-29-20, the meeting was conducted via video conference. Public Input: Monrovia Housing & Tenants Advocates. Mayor Adams adjourned the study session at 6: p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, August 4, 2020 at 7:35 pm. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

**INVOCATION:** Pastor Chris Bourne led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20. Pro Tem Alexander C. Blackburn was excused.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

1. **Recognition of Former Planning Commissioner William Beebe:** Mayor Adams presented a plaque recognizing Planning Commissioner Beebe for his years of service. Mr. Beebe was in attendance via video conference.

2. **Recognition of 100<sup>th</sup> Birthday of Natalia Bugelli:** The Mayor and City Council recognized and celebrated Natalia's 100<sup>th</sup> Birthday.

3. **Proclamation Honoring the 100th Anniversary of the 19th Amendment to the United States Constitution:** On behalf of the City Council, Councilmember Shevlin read the text of the proclamation, and named several women in Monrovia's history who have served in important elected and appointed roles.

**CONSENT CALENDAR:** It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the July 21, 2020, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the July 21, 2020 Special and Regular Meetings.

**CC-2 Payroll No. 15 in the Net Amount of \$630,203.93, and Warrant Registers dated July 23 and July 30, 2020, in the Total Amounts of \$2,178,834.52 and \$1,132,391.02, Respectively:** The City Council approved Payroll No. 14 in the net amount of \$630,203.93, and Warrant Registers dated July 23 and July 30, 2020, in the total amounts of \$2,178,834.52 and \$1,132,391.02, respectively.

**CC-3 Agreement with Mountainside Communion Church in an Amount not to Exceed \$150,000 for the Administration of the Emergency COVID Housing Impact Program for the Period Ending June 30, 2021:** The City Council approved the agreement with Mountainside Communion Church for administration of the Emergency COVID Housing Impact Program in an amount not to exceed \$150,000 for the period ending June 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-4 Amendment No. 2 to the Agreement with Mountainside Communion Church dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program in an Amount not to Exceed \$90,000.00 for the Period Ending June 30, 2022:** The City Council approved amendment No. 2 to the agreement with Mountainside Communion Church for the expanded support related to the Housing Displacement Response Program in an amount not to exceed \$90,000.00 for the period ending June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Subscription Agreement with Digital EMS Solutions, Inc., for Electronic Patient Care Reporting for the Period Ending June 30, 2023:** The City Council approved a subscription agreement with Digital EMS Solutions, Inc., for Electronic Patient Care Reporting for the period ending June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Transfer Agreement No. 2020MP52 with the Los Angeles County Flood Control District Related to the Safe, Clean Water – Municipal Program for the Period Ending June 30, 2024:** The City Council approved Transfer Agreement No. 2020MP52 with the Los Angeles County Flood Control District related to the Safe, Clean Water – Municipal Program for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Agreement with Stetson Engineers, Inc., for the Preparation of the 2020 Urban Water Management Plan Update in an Amount not to Exceed \$25,000.00:** The City Council approved the agreement with Stetson Engineers, Inc., for professional services associated with the preparation of the 2020 Urban Water Management Plan in the amount not to exceed \$25,000.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Agreement with General Pump Company for Rehabilitation of the Mountain Avenue Reservoir Booster Pump No. 2-3 in an Amount not to Exceed \$54,192.20:** The City Council approved an agreement with General Pump Company for the rehabilitation of Booster 2-3 in an amount not to exceed \$54,192.20 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 6:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Monrovia Housing & Tenants Advocates; Donna Baker, Katey Cabrera, Heather Castle, Carol Daley, Janie Duncan, Allison Henry, Rae Huang, Susan Kitchens, Mary Ann Lutz, Catherine McCallum, John Oh, Daniel Orellana-Rogers, Shane Jones; Albert Tate, Melissa Taylor
2. Sari Canales, Executive Director, Monrovia Chamber of Commerce

**PUBLIC HEARINGS / MEETINGS:** None

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Dylan Feik provided additional details on funding related to Consent Calendar items CC-3 and CC-4; possible countywide eviction moratorium; End of Census Field Data Collection; and expanded outdoor dining update;

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

##### **RCC-1 Mayor Tom Adams**

- (a) Movies in the Park
- (b) Drought reminders
- (c) Reminded community to wear a mask

**RCC-2 Mayor Pro Tem Alexander C. Blackburn** was excused.

##### **RCC-3 Councilmember Gloria Crudginton**

(a) Request for Gubernatorial Posthumous Pardon of Steven Kiyoshi Kiromaya: Public Input: Karen Suarez submitted comments in support. Following discussion, **it was moved by Councilmember Spicer, seconded by**

**Councilmember Shevlin, to direct Staff to draft a letter, and to research requirements for the posthumous pardon process and more background on the original arrest.** The motion carried by unanimous roll call vote.

(b) Stormwater / Measure W Projects

**RCC-4 Councilmember Becky A. Shevlin**

- (a) National Night Out rescheduled to October 6, 2020
- (b) Community events and activities
- (c) West Nile Virus preventative measures.
- (d) San Gabriel Valley Council of Governments Homeless Committee Update
- (f) Upcoming Regional Meetings

**RCC-5 Councilmember Larry J. Spicer** had no report.

**ADMINISTRATIVE REPORTS:**

**AR-1 Fiscal Year 2020-2021 Budget, Resolution No. 2020-68; Fiscal Year 2020-2021 Schedule of Fees and Charges, Resolution No. 2020-69; and Fiscal Year 2020-2021 Authorized Position Listing and Side Letters of Agreement:**

Buffy Bullis, Administrative Services Director, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by it was moved by Councilmember Spicer, Seconded by Councilmember Shevlin, to adopt Resolution No. 2020-68 and 2020-69; and approve the attached Fiscal Year 2020-2021 Authorized Position Listing and Side Letters of Agreement.** The motion carried unanimously by roll call vote.

**AR-2 Appointment of a Retiree to Temporarily Fill the Neighborhood and Business Services Division Manager Position in the Community Development Department; Resolution No 2020-67:**

Lauren Vasquez, Assistant City Manager, reviewed the Agenda Report and answered questions of the City Council.

**It was moved by it was moved by Councilmember Shevlin, Seconded by Councilmember Spicer, to adopt Resolution No. 2020-67.** The motion carried unanimously by roll call vote.

**AR-3 Consideration to Withdraw from the Foothill Workforce Development Board:**

Dylan Feik, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by it was moved by Councilmember Crudgington, Seconded by Councilmember Spicer, to authorize withdrawal from the Foothill Workforce Development Board; approve the City of Monrovia's application to join the Los Angeles County Workforce Development Board; direct the Council Liaison (Spicer), City Manager and City Attorney to prepare necessary documents and application in a format approved by the City Attorney, and return to City Council for future approvals of any Memorandum of Understanding, Joint Power of Authority agreement, and other necessary legislative approvals.** The motion carried unanimously by roll call vote.

**AR-4 Request for Rate Adjustment for Residential, Multi-Family and Commercial Solid Waste Rates from Arakelian Enterprises, Inc., dba Athens Services**

Sean Sullivan, Public Works Director, reviewed the Agenda Report and answered questions of the City Council.

Public Input:

1. Tim Peters, Monrovia, spoke in opposition

Following discussion, **it was moved by it was moved by Councilmember Spicer, Seconded by Councilmember Crudgington, to approve the requested rate adjustment for residential, multi-family and commercial solid waste rates with Arakelian Enterprises, Inc., dba Athens Services., and authorize the**

**City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:**

1. Phil Cannon, Monrovia

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:**

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 1, 2020, 7:30 p.m. The August 18, 2020, Regular Meeting was cancelled.

**ADJOURNMENT:** At 9:45 p.m., Mayor Adams adjourned the meeting in memory of Lee Graham, longtime resident and New Horizon Club Boardmember/Sergeant of Arms.

ATTEST:

APPROVED:

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Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk