

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, FEBRUARY 2, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, February 2, 2021, at 7:32 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele and Assistant City Attorney Chelsea Straus participated via videoconference.

**INVOCATION:** Councilmember Larry J. Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session, at which all members were present via teleconference, to discuss the item on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming February 2021 as "Black History Month":** The Mayor and City Council presented a proclamation to Barbara Gholar, representation Monrovia Duarte Black Alumni Association.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Sophia Labio was excused.

**ORDER OF BUSINESS:** Consent Calendar Item CC-3 was pulled to be considered following public comment.

**CONSENT CALENDAR:** It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar, with the exception of item CC-3. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the January 19, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the January 19, 2021, Special and Regular Meetings.

**CC-2 Payroll No. 2 in the Net Amount of \$608,768.65 and Warrant Registers dated January 21 and January 28, 2021, in the Total Amounts of \$756,002.83 and \$1,088,591.03, Respectively:** The City Council approved Payroll No. 2 in the Net Amount of \$608,768.65 and Warrant Registers dated January 21 and January 28, 2021, in the total amounts of \$756,002.83 and \$1,088,591.03, respectively.

**CC-3 Extension of Application Period to Fill an Unscheduled Vacancy on the Planning Commission:** This item was pulled from the Consent Calendar and heard below.

**CC-4 Amendment No. 1 to Consultant Services Agreement with Merrell-Johnson Companies for Construction Support Services Related to the Monrovia Renewal Northeast Infrastructure Improvements Project (Project No. MR-013) in an amount not to exceed \$150,000:** The City Council approved Amendment No. 1 to the Consultant Services Agreement with Merrell-Johnson Companies for Construction Support Services related to the Monrovia Renewal Northeast Infrastructure Improvements Project in an amount not to exceed \$150,000 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Purchase of Nine (9) Motorola APX 8000 All-Band Portable Radios from Motorola in the Amount of \$77,405.06:** The City Council approved the purchase of nine (9) Motorola APX 8000 all-band portable radios

from Motorola in the amount of \$77,405.06 and authorized the Chief of Police to execute the necessary documents

#### **ITEMS PULLED FROM CONSENT CALENDAR:**

#### **CC-3 Extension of Application Period to Fill an Unscheduled Vacancy on the Planning Commission:**

**It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to extended the application period for the unscheduled vacancy on the Planning Commission to February 18, 2021.** The motion carried unanimously by roll call vote.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 5:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Sari Canales, Executive Director, Monrovia Chamber of Commerce
2. Allison Henry, Monrovia Housing and Tenants Advocates
3. Carol Daley, Monrovia

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Tentative Tract Map No. 83341 and Conditional Use Permit (CUP2021-0001) to Construct a Two-Story, Four-Unit Planned Unit Development (PUD) and to Subdivide a 13,100 Square Foot Lot into Five Parcels Located at 511-517 East Walnut Avenue in the RM3000/PUD (Residential Medium Density) Zone, by Todd Bowden of Bowden Development, Inc., Applicant; Resolution 2021-10**

Councilmember Shevlin stated a conflict of interest due to a business relationship with the Applicant and was removed from the virtual meeting and placed in waiting room for the duration of this item.

Assistant Planner Austin Arnold, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the public hearing.

In Favor:  
Todd Bowden, Applicant

Mayor Adams closed hearing, as no additional public comment was received.

Councilmember Shevlin admitted back into the meeting.

**It was moved by Councilmember Spicer, seconded by Councilmember Blackburn, to adopt Resolution No. 2021-10.** The motion carried unanimously by a roll call vote.

City Attorney Steele stated for the record that the actions taken were final and there was no provision for reconsideration of the City Council decision; the time within which any judicial review of those decisions would be required is governed by Code of Civil Procedure Section 1094.6

**PH-2 Tentative Tract Map No. 83265 and Conditional Use Permit CUP2021-0002 to Construct a 10 Unit Industrial Condominium Building Totaling 17,084 Square Feet Located at 900 South Magnolia Avenue in the M (Manufacturing) Zone; by Eric Tsang of Eric Tsang Architects and Hank Jong of EGL Associates, Applicants; Resolution 2021-11**

Planning Division Manager Sheri Bermejo reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the public hearing.

In Favor:  
Eric Tsang, Architect

Mayor Adams closed hearing, as no additional public comment was received.

**It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2021-11.** The motion carried unanimously by a roll call vote.

City Attorney Steele stated for the record that the actions taken were final and there was no provision for reconsideration of the City Council decision; the time within which any judicial review of those decisions would be required is governed by Code of Civil Procedure Section 1094.6

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik provided an update on the directives, as well as current events and initiatives.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

##### **RCC-1 Mayor Tom Adams**

- (a) Thanked everyone who helped make the State of the City happen
- (b) Reminded the community to continue with pandemic precautions

##### **RCC-2 Mayor Pro Tem Gloria Crudgington**

- (a) Ongoing Monrovia Old Town Advisory Board and stormwater committee meetings

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

##### **RCC-4 Councilmember Becky A. Shevlin:**

- (a) Thanked Chief Dover for presentation to Monrovia Coordinating Council
- (b) Complimented staff and KGEM on the State of the City production
- (c) SGVCOG Executive Board Meeting; voted to oppose SB 9 related to Re-do of SB 1120 (lot split of single family lots)
- (d) Upcoming Homeless Committee Meeting

**RCC-5 Councilmember Larry J. Spicer** had no report.

##### **RCC-6 Ad Hoc Committee on Equity and Inclusion**

- (a) January Progress Report; Ruhyyih Yuille, Ad Hoc Committee Chair, provided a brief overview of the committees progress

#### **ADMINISTRATIVE REPORTS:**

##### **AR-1 Fiscal Year 2020-21 Mid-Year Operating Budget Update, Resolution No. 2021-09**

Administrative Services Director Buffy Bullis reviewed the Agenda Report and answered questions of the City Council.

**It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to adopt Resolution No. 2021-09.** The motion carried unanimously by roll call vote.

##### **AR-2 Compensation Increase of Five Percent (5%) to the City Manager's Annual Salary, Resolution No. 2021-12**

Assistant City Attorney Chelsea Straus reviewed the Agenda Report and answered questions of the City Council.

**It was moved by Councilmember Spicer, Seconded by Mayor Pro Tem Crudgington, to adopt Resolution No. 2021-12.** The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 16, 2021, 7:30 P.M.

**ADJOURNMENT:** At 8:19 p.m., Mayor Adams adjourned the meeting in memory of Terra Ryan, sister of Historic Preservation Commissioner Dan Ryan; James R. Matthews, father-in-law of Public Works Office Coordinator Susan Matthews; and Eduardo Casas Esparza, father of Water Production Operator Eduardo Esparza.

APPROVED:

ATTEST:

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Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk