

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, MARCH 16, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, March 16, 2021, at 7:31 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Councilmember Larry J. Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming March 2021 as "American Red Cross Month":** The Mayor and City Council proclaimed March 2021 as "American Red Cross Month". Erica Frausto-Aguado, Executive Director of the Greater San Gabriel and Pomona Valleys Chapter, and Suzanne Dobson, Emergency Preparedness Coordinator, accepted on behalf of the American Red Cross.

**PR-2 Proclaiming March 29, 2021, as "National Vietnam War Veteran's Day":** The Mayor and City Council proclaimed March 29, 2021, as "National Vietnam War Veteran's Day".

**PR-3 Pasadena Humane Society Pet of the Month:** Assistant City Manager Lauren Vasquez shared a short video from the Pasadena Humane Society highlighting the Pet of the Month with details for adoption.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Sophia Labio was excused.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the March 2, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted Minutes of the March 2, 2021, Special and Regular Meetings.

**CC-2 Payroll No. 5 in the Net Amount of \$633,293.98 and Warrant Registers dated March 4 and March 11, 2021, in the Total Amounts of \$647,506.30 and \$206,860.51, Respectively:** The City Council approved Payroll No. 5 in the net amount of \$633,293.98 and Warrant Registers dated March 4 and March 11, 2021, in the total amounts of \$647,506.30 and \$206,860.51, respectively.

**CC-3 Annual Report on the Status of the General Plan:** The City Council received and filed the Annual Report on the Status of the General Plan.

**CC-4 Transition of the Monrovia Wilderness Preserve Foundation to the Monrovia Parks, Wilderness, and Recreation Foundation; Resolution No. 2021-17:** The City Council adopted Resolution No. 2021-17.

**CC-5 Contract with Doty Bros. Construction Co. for the Replacement of Water Distribution Valves in an Amount not to exceed \$47,255.00:** The City Council approved a contract with Doty Bros. Construction Co. for the replacement of water distribution valves in an amount not to exceed \$47,255.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Amendment to Accepted Project Amount and Authorize a Payment to Sully-Miller Contracting Co. Related to the Monrovia Renewal North Section Infrastructure Improvements Project, Project No. MR-012:**

The City Council amended the final contract amount with Sully-Miller Contracting Co. for the Monrovia Renewal North Section Infrastructure Improvements Project to \$16,096,936.47 and authorized payment to Sully-Miller Contracting Co. in the amount of \$26,728.10.

**CC-7 Task Order with Stetson Engineers, Inc., in an Amount not to Exceed \$27,300.00 for a Vulnerability Assessment and Conceptual Treatment Design for PFAS Substances in the Water System:**

The City Council approved a Task Order with Stetson Engineers, Inc. for a Vulnerability Assessment and Conceptual Treatment Design for PFAS Substances in the Water System in an amount not to exceed \$27,300.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Amendment No. 1 to the Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority for Sub-Regional Paratransit Services under the Proposition A Discretionary Incentive Grant Program:**

The City Council approved Amendment No. 1 to the Memorandum of Understanding with the Los Angeles County Metropolitan Transit Authority for the Sub-Regional Paratransit Incentive Grant Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 5:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Carol Daley, Monrovia Housing and Tenants Advocates
2. Brian Tindall, Monrovia
3. Sari Canales, Executive Director, Monrovia Chamber of Commerce
4. Rosalin Blessing, Vintage Rose Women's Shelter
5. Julissa Zepeda, Representing Assemblywoman Blanca Rubio
6. Ruhyyih Yuille, Monrovia
7. Edward Belden, Monrovia Parks, Wilderness and Recreation Foundation, Inc.

**PUBLIC HEARINGS / MEETINGS:** None**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives, including evaluating virtual public comment options, oak tree ordinance review, National Recreation Area letter of opposition; and a brief Los Angeles County COVID-19 Red Tier re-opening summary and vaccination update.

**RCM-2 Letter of Support for SB 590 and Status of Local Election Dates:** City Attorney Steele provided an overview of changes to the statewide primary election dates, affecting the date of local elections. The City Council concurred with sending a letter of support for SB 590 and directed staff to prepare documents to align the 2022 regular municipal election with the June primary.

**RCM-3 GoMonrovia Update:** City Manager Feik provided an update on the City's public transportation program and related budget.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:****RCC-1 Mayor Tom Adams**

- (a) Recent Memorial Service for Hector Elizalde

**RCC-2 Mayor Pro Tem Gloria Crudgington**

- (a) Brief stormwater update

**RCC-3 Councilmember Alexander C. Blackburn**

- (a) Update on Development of a Dog Park: Community Services Director Tina Cherry reviewed background

and possible plans to evaluate the feasibility of establishing a dog park at Recreation Park. Staff was directed to continue with the next steps.

**RCC-4 Councilmember Becky A. Shevlin**

- (a) Upcoming San Gabriel Valley Council of Governments Government Board Meeting; Receive Direction on the following: Support SB 15 (Portantino): Incentives to Provide Workforce Housing at Commercial Sites; Support SB 765 (Stern/Friedman): Setbacks for Accessory Dwelling Units; Oppose AB 377; (Rivas/ Hertzberg): Water Quality Recommended Action; Support and Sponsor SB 426 (Rubio): Financial Capability Assessment; and Update on SGVCOG Support Letters for Congressional Funding Requests for Regional Priority Projects/Programs. The City Council concurred with the recommended support and opposition.
- (b) Thanked Recreation and Library Staff for programming throughout the pandemic
- (c) Thanked resident Allison Ferrari for cleaning the “rainbow” steps at Kiwanis Grand Avenue Park
- (d) Upcoming events in the community

**RCC-5 Councilmember Larry J. Spicer**

- (a) Accolades to Community Services Commission for key milestones accomplished in 2020

**ADMINISTRATIVE REPORTS:**

**AR-1 Review of Monrovia Old Town Advisory Board Discussion and Merchant Survey Results Related to Expansion of Membership from Five Persons to Seven, and Draft Ordinance for Possible Amendment to Section 5.36.120 of the Monrovia Municipal Code.**

Community Services Director Tina Cherry reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to introduce, waive further reading, and ready by title only version two of Ordinance No. 2021-03, to change the membership of the Monrovia Old Town Advisory Board from five persons to “an odd number of persons, not to exceed seven but no less than five.”** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2021-03 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING SECTION 5.36.120 OF THE MONROVIA MUNICIPAL CODE TO AMEND THE REQUIRED NUMBER OF MEMBERS ON THE MONROVIA OLD TOWN ADVISORY BOARD

**AR-2 Design and Installation of the Huntington Drive Entry Monument Project in an Amount Not to Exceed \$204,000.**

Community Development Director Craig Jimenez reviewed the Agenda Report and answered questions of the City Council

**It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to approve the design for the Huntington Drive Entry Monument project and approve the use of Art in Public Places funds in an amount not to exceed \$204,000.00 for the fabrication and installation of the monument, and direct Staff to provide a status report on development of redesign for service club monuments in three months.** The motion carried by unanimous roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 6, 2021, 7:30 P.M.

**ADJOURNMENT:** At 9:41 p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

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Alice D. Atkins, MMC, City Clerk

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Tom Adams, Mayor