

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, APRIL 20, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, April 6, 2021, at 7:32 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Pastor Johnny Venegas led the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Gloria Crudgington led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming April 2021 as "Oral Cancer Awareness Month":** Mayor Pro Tem Crudgington read the proclamation and introduced City of Hope surgeon, Dr. T.J. Gernon

**PR-2 Proclaiming April 2021 as "DMV/Donate Life Month":** Councilmember Shevlin read and presented the proclamation to OneLegacy Ambassador Nancy Jolley.

**PR-3 Proclaiming April 30, 2021 as "Arbor Day":** Councilmember Blackburn read the proclamation.

**PR-4 Proclaiming May 1-7, 2021 as "National Youth Week":** Councilmember Spicer read the proclamation.

**PR-5 Pasadena Humane Pet of the Month:** Assistant City Manager provided a brief update on adoptions available through Pasadena Humane.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Sophia Labio was excused.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the April 6, 2021, Regular Meeting of the Monrovia City Council:** The City Council adopted the Minutes of the April 6, 2021, Regular Meeting of the Monrovia City Council.

**CC-2 Payroll No. 8 in the Net Amount of \$687,203.39, and Warrant Registers dated April 8 and April 15, 2021, in the Total Amounts of \$191,032.88 and \$875,989.35, Respectively:** The City Council approved Payroll No. 8 in the net amount of \$687,203.39, and Warrant Registers dated April 8 and April 15, 2021, in the total amounts of \$191,032.88 and \$875,989.35, respectively.

**CC-3 Amendment to Title 2, Chapters 2.08 and 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to the Date of the Statewide Primary Election in Even-Numbered Years Beginning in 2022; Adoption of Ordinance No. 2021-04:** The City Council adopted Ordinance No. 2021-04.

**CC-4 Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2021-2022 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2021-21 and 2021-22:** The City Council adopted Resolution No. 2021-21 and Resolution No. 2021-22.

**CC-5 Agreement with RHA Landscape Architects for Professional Design Services Related to the Lucinda Garcia Park Renovation Project in an Amount not to Exceed \$54,300.00:** The City Council approved an agreement with RHA Landscape Architects for professional design services related to the Lucinda Garcia Park Renovation Project in an amount not to exceed \$54,300.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Agreement with Bellfree Contractors, Inc., for Restoration Repairs within Canyon Park in an Amount Not to Exceed \$48,475.00:** The City Council approved an agreement with Bellfree Contractors, Inc., to complete trail repairs within Canyon Park in an amount not to exceed \$48,475.00, appropriated the necessary funding in the Bobcat Fire Project Fund, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Memorandum of Understanding (MOU) between the City of Monrovia and the Southern California Council of Governments (SCAG) for Future Communities Pilot Program to Develop and Evaluate Bikeshare Strategies to Reduce VMTs in Monrovia:** The City Council approved a Memorandum of Understanding with Southern California Council of Governments (SCAG) related to the Future Communities Pilot Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Memorandum of Agreement between the City of Monrovia, Monrovia Unified School District, and Centre Stage, Inc., for the 2021 Monrovia Days Community Festival:** The City Council approved the Memorandum of Understanding with Monrovia Unified School District and Centre Stage, Inc., related to the partnership terms for the 2021 Monrovia Days Community Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Los Angeles County Metropolitan Transportation Authority Funding Agreement for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program:** The City Council approved the Los Angeles County Metropolitan Transportation Authority Funding Agreement for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Appropriations Project Request Letter of Support for the Monrovia Public Safety Critical Communications Replacement Project:** The City Council affirmed a letter of support for the Monrovia Public Safety Critical Communications Replacement Project Appropriations Project Request and authorized the Mayor to sign on behalf of the City Council.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 5:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website. In addition, members of the public participated via Zoom video/teleconference.

1. Sari Canales, Executive Director, Monrovia Chamber of Commerce (via email)
2. Brian Tindall, Monrovia (via Zoom)

**PUBLIC HEARINGS / MEETINGS:** None

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

##### **RCC-1 Mayor Tom Adams**

- (a) Continued to urge the community to wear masks and take other precautions to slow the spread of COVID-19
- (b) Ongoing local drought conditions
- (c) Recent MAP Virtual Annual Neighborhood Conference
- (d) Recent meetings with Assemblymember Blanca Rubio and Congresswoman Grace Napolitano

**RCC-2 Mayor Pro Tem Gloria Crudgington** had no report.

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Becky A. Shevlin**

- (a) City Manager Update regarding general plan update
- (b) Recent teen suicide / 24-hour Monrovia Healing Connections hotline
- (c) Recent San Gabriel Valley Council of Governments meeting; she will be sworn in as incoming president
- (d) Reached out to state legislators regarding local control concerns
- (e) Earth Day on April 22, 2021

**RCC-5 Councilmember Larry J. Spicer**

- (a) Update on 30-Day Public Comment Period for Monrovia to join LA County Workforce Development Board
- (b) Annual MAP Neighborhood Conference

**ADMINISTRATIVE REPORTS:**

**AR-1 Appropriation of Funds in an Amount Not to Exceed \$112,600.00 for the Charging Station Pilot Project, Authorization to Purchase EV Chargers and Equipment from Webasto Charging Systems, Inc. in an amount not to exceed \$13,000, and Award of Contract to Electric Service and Supply Co. for Installation of Twelve (12) EV Charging Stations in an Amount not to Exceed \$69,500.00**

Senior Management Analyst Christopher Castruita reviewed the Agenda Report and answered questions of the City Council. Staff was directed to thoroughly review options for connectivity with mobile applications most commonly used for locating charging stations.

Public Input:

- 1. Brian Tindall, Monrovia

**It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the EV Charging Station Pilot Project as described in the staff report, authorize an appropriation not to exceed \$112,600.00 from the AB 2766 Fund, authorize the purchase of twelve (12) EV chargers and equipment, award a contract to Electric Service and Supply Co. in an amount not to exceed \$69,500.00 for the installation of twelve (12) EV Charging Stations in City parking lots, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried by unanimous roll call vote.**

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 4, 2021, 7:30 P.M.

**ADJOURNMENT:** At 9:09 p.m. Mayor Adams adjourned the meeting.

APPROVED:

ATTEST:

\_\_\_\_\_  
Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk