

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, September 21, 2021, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by the following means:

By Email: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us **before 3:00 p.m.** on the day of the meeting. Public comment exceeding 3 minutes may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

By Zoom: To provide public comment from your computer, laptop, or smartphone, join with Meeting ID 891 6227 9653. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

By Phone: To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 891 6227 9653. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press *67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press *9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



75th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 21, 2021
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
IN HONOR OF Sage Cheryl Cofield, Born May 5, 2021, to Brian and Jill Cofield
INVOCATION Elder Wendy Stephens
PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

PR-1 Pet of the Month

Staff Reference: Michelle Holbrook, Pasadena Humane

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the September 7, 2021, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the September 7, 2021, Special and Regular Meetings

CC-2 [Payroll No. 19 in the Net Amount of \\$ 705,884.95, and Warrant Registers dated September 9 and September 15, 2021, in the Total Amounts of \\$750,555.73 and \\$2,231,084.24, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 19 in the net amount of \$ 705,884.95, and Warrant Registers dated September 9 and September 15, 2021, in the total amounts of \$750,555 and \$2,231,084.24, respectively

CC-3 [Amendment No. 4 to the Electronic Transaction Processing Agreement with ACI Payments, Inc., \(Formerly Known as Official Payments Corporation\)](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Amendment No. 4 to the Electronic Transaction Processing Agreement with ACI Payments, Inc., determine that the amendment is exempt from bidding requirements under Monrovia Municipal Code Section 3.24.120(A)(3), and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-4 [Reviewing the Proclamation of Local Emergency and Confirming the Seventh Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency services; Resolution No. 2021-52](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Adopt Resolution No. 2021-52
- CC-5 [Approval of Task Order No. 76 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Project and Construction Management Related to the Safe Routes to School Project, Project #C-3108, in an Amount not to Exceed \\$40,569.00](#)
 Staff Reference: Alex Tachiki, Public Works Deputy Director
 Recommendation: Approve Task Order No. 76 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for project and construction management services in an amount not to exceed \$40,569.00 related to the Safe Routes to School Project, Project #C-3108, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. During this 45-minute period, Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Withdrawn: Historic Landmark HL-159 for the Property Located at 812 Norumbega Drive by Property Owners Tom and Sarah Adams; Resolution No. 2021-50](#)
 Staff Reference: Craig Jimenez, Community development Director
 Recommendation: The applicant has withdrawn the application; no action is required by City Council

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)
 Staff Reference: Dylan Feik, City Manager
- RCM-2 **Housing Element Update**
 Staff Reference: Craig Jimenez, Community Development Director
- RCM-3 **Measure H, Measure M, and Foothill Transit Funding Update**
 Staff Reference: Tina Cherry, Community Services Director/Alex Tachiki, Public Works Deputy Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 **Mayor Tom Adams**
 (a) Update from Upper San Gabriel Valley Water District General Manager Tom Love and Director Anthony Fellow
 (b) California Joint Powers Insurance Authority Annual Board of Directors Meeting; Designation of City Clerk Alice Atkins as Alternate Voting Delegate
- RCC-2 **Mayor Pro Tem Gloria Crudgington**
- RCC-3 **Councilmember Alexander C. Blackburn**
- RCC-4 **Councilmember Becky A. Shevlin**
- RCC-5 **Councilmember Larry J. Spicer**

ADMINISTRATIVE REPORTS

- AR-1 [Ad Hoc Committee on Equity and Inclusion Recommendations Update; Receive and File](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Receive and file the report

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 5, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

- James Russell Willey, Father-in-Law of Neighborhood Preservation Officer Ken True
- Gregory Board, Father of Firefighter Nick Board

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16th day of September, 2021.

Alice D. Atkins, MMC, City Clerk