

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
TUESDAY, August 17, 2021**

**Pursuant to the Governor's Executive Order N-29-20,
Board members and Staff participate via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Tina Cherry prior to 8:30 a.m. on the day of the meeting.

CONVENE: Chair Miller convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, August 17, 2021, at 9:32 a.m. via teleconference. In attendance, participating via video conference, were Mayor Pro Tem Gloria Crudgington; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson; Recreation Supervisor Tiffany Peterson; Recreation Coordinator Ashley Gonzalez; and Administrative Assistant Adriana Marin.

ROLL CALL: In attendance were Boardmembers Diane Balsamo, Ricardo Jurado, Alex Reyes, Shawn Spencer, Daniel Wahl, Vice Chair Gina Ammon, and Chair Kristin Miller.

PRESENTATIONS: None

CONSENT CALENDAR: The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the July 13, 2021 Regular Meeting. **It was moved by Boardmember Balsamo, seconded by Boardmember Reyes to approve the consent calendar.** The motion carried unanimously.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Overview of the Business Improvement District Fiscal Year 2021-2022 Budget - Community Services Director Tina Cherry provided an overview of the BID Fiscal Year 2021-2022 budget. Discussed budget background, revenue, and expenditures. Budget updates will be provided to the Board on a quarterly basis.

AR-2 Street Closure Request for the Chamber of Commerce Beer, Wine and Music Festival – Recreation Manager Rebecca Sandoval presented the agenda report on the street closure request for the 2021 Monrovia Chamber of Commerce Beer, Wine & Music Festival on September 25.

It was moved by Boardmember Balsamo, seconded by Boardmember Wahl, to approve the street closure request for the Chamber of Commerce Beer, Wine and Music Festival. The motion carried unanimously.

AR-3 Evaluation of Enhanced Outdoor Dining in the 400 block of Myrtle Avenue - Community Services Director Tina Cherry provided an update on the enhanced outdoor dining program. Staff will continue to evaluate the program on a monthly basis. Ms. Cherry asked the Board for feedback.

PUBLIC COMMENT: None

REPORTS FROM STAFF:

1. Rebecca Sandoval, Recreation Manager

- a. 2021 Wine Walk Committee - The event will be held on Saturday, October 9; tickets are available for sale. The event information and application were sent to the Board via email. Ms. Sandoval asked the Board to share event information and encouraged all to sign up.
- b. Green Wayfinding Signs – The signs will be updated and installed in the next few weeks.

2. Tina Cherry, Community Services Director

- a. Farmers Market and Street Fair Oversight Committee – Community Services Director Tina Cherry announced the next meeting will be held on Friday, August 20. The Committee will provide an update to the Board and present an annual report to City Council.

Jamie Bumia, Management Analyst, Public Works, provided an update on enhancements to trash enclosures.

MONROVIA CHAMBER OF COMMERCE REPORT

1. Sari Canales, Executive Director – Announced upcoming events.

- a. Career Expo & Fair – September 8, Double Tree Hotel
- b. Beer Wine – September 25, Library Park
- c. Make a Difference Day – Red Ribbons in Old Town
- d. Small Business Saturday - November 27, Old Town
- e. Community Guide Business Directory and Dining Guide coming soon.

REPORTS FROM BOARDMEMBERS:

- a. Chair Miller – No report.
- b. Vice Chair Ammon – Commented on the Wine Walk event.
- c. Boardmember Balsamo – Commented on the Fall Festival event.
- d. Boardmember Jurado – Commented on trash concerns and parking in Old Town.
- e. Boardmember Reyes – Commented on the Wine Walk event and participation fees.
- f. Boardmember Spencer – Commented on a window decorating contest for kids.
- g. Boardmember Wahl – Commented on trash.

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, September 21, 2021, 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Miller adjourned the meeting at 10:59 a.m.