

# MONROVIA HISTORIC PRESERVATION COMMISSION AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016



**Vicky Hansen**  
Chair

**Edie Ramirez**  
Vice-Chair

**Mark Houston**  
Commissioner

**Sergio Jimenez**  
Commissioner

**Marianne Lee**  
Commissioner

**Daniel Ryan**  
Commissioner

**Penny Zuk**  
Commissioner

## Welcome to the Monrovia Historic Preservation Commission Meeting Wednesday, September 29, 7:30 PM

### CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- Email.** Public comment will be accepted by email to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) before 6:00 p.m. on September 29, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Historic Preservation Commission prior to the meeting. **If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.** Public input related to Public Hearings will be accepted by email to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) prior to the close of the Public Hearing. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference.
- 2- Attend the meeting via Zoom.** To watch the meeting and/or provide public comment from your computer, laptop, or smartphone, contact the Planning Division at (626) 932-5565 or [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) prior to 6:00 p.m. on September 29, 2021. City staff will provide the necessary Zoom Meeting ID and password. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Chair during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes each.

Thank you for participating in tonight's meeting. The Historic Preservation Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Historic Preservation Commission are held monthly on the Wednesday following the fourth Tuesday at 7:30 PM in the City Council Chambers.

**AGENDA PACKETS:** A full Historic Preservation Commission agenda packet with all backup information is available at City Hall in the Community Development Department and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request to the Planning Division ([planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us)). Documents distributed to a majority of the Historic Preservation Commission after the posting of this agenda will be available for review at the Community Development Department, 415 South Ivy Avenue, Monrovia, California and on the City's website.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Historic Preservation Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Historic Preservation Commission refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE HISTORIC PRESERVATION COMMISSION:** Simply approach the podium when the Chair asks for those who wish to speak, and state your name for the record. Please provide City Staff with a copy of any written materials you wish to have distributed to the Historic Preservation Commission.

**MATTERS NOT ON THE AGENDA:** Should be presented during the time designated as "PUBLIC INPUT." By State law, the Historic Preservation Commission may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Historic Preservation Commission on a matter on the agenda, please wait until the Chair opens the public hearing or calls for public comment on that matter. For public hearings and appeals, the applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Historic Preservation Commission. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the Historic Preservation Commission can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





# AGENDA

## MONROVIA HISTORIC PRESERVATION COMMISSION

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Regular Meeting of the Monrovia Historic Preservation Commission  
Monrovia City Hall  
415 South Ivy Avenue  
Wednesday, September 29, 2021

**Pursuant to the Governor's Executive Order N-29-20  
Historic Preservation Commissioners may participate via teleconference.**

Staff reports or other written documentation relating to each proposed item of business on the Agenda presented for consideration by the Historic Preservation Commission are on file in the Community Development Department

**CONVENE** Chair Hansen

**PLEDGE OF ALLEGIANCE** Commissioner Houston

**ROLL CALL** Commissioners Houston, Jimenez, Lee, Ramirez, Ryan, Zuk, Chair Hansen

**APPROVAL OF MINUTES** [Unadopted Minutes of the August 25, 2021 Regular Meeting](#)

### **PUBLIC INPUT**

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Historic Preservation Commission may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Commission may not discuss or vote on items not on the Agenda.

### **PUBLIC HEARINGS**

None.

### **ADMINISTRATIVE REPORTS**

AR-1 [Certificate of Appropriateness COFA2021-0003; HL-62/MA-59  
845 Wildrose Avenue, James Carne, Applicant](#)

**Request:** Review a request to remove a dead oak tree in the backyard of Historic Landmark No. 62. The oak tree is one of two trees identified as a contributing features to the historic property. The project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

**Recommendation:** Approve the Certificate of Appropriateness

AR-2 [Determination of Historic Significance; DPR2021-0006  
289 Valle Vista Avenue, Thomas Havel, Applicant](#)

**Request:** Approve the exemption request and determine the historic significance of a residential building built within the historic period (50 years or older) that is proposed for alteration.

**Recommendation:** Approve the DPR Form with a Status Code of 6Z

AR-3 [Determination of Historic Significance; DPR2021-0007  
414-416 West Lime Avenue; Crystel Maalouf, Applicant](#)

**Request:** Approve the exemption request and determine the historic significance of two residential buildings built within the historic period (50 years or older) that is proposed for alteration.

**Recommendation:** Approve the DPR Form with a Status Code of 6Z

**AR-4**    [Determination of Historic Significance; DPR2021-0008](#)  
[204 Violet Avenue, Lanell Stanton, Applicant](#)

**Request:** Determine the historic significance of a residential building built within the historic period (50 years or older) that is proposed for alteration.

**Recommendation:**    **Approve the DPR Form with a Status Code of 6Z**

**COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

- [Oak Tree Removal Policy](#)
- Holiday Schedule

**REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS**

**ADJOURNMENT**

NOTE: Decisions of the Historic Preservation Commission may be appealed to the City Council if filed in writing to the City Clerk within ten (10) days. (Note: Appeal Fee Required).

**I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 23<sup>rd</sup> day of September.**

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**Brenda Quezada, Planning Technician**