

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, October 5, 2021, 7:30 P.M.

## CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmmedia.org/monrovia](http://www.foothillsmmedia.org/monrovia)

Public comment will be accepted by the following means:

**By Email:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**By Zoom:** To provide public comment from your computer, laptop, or smartphone, join with Meeting ID 885 6363 8017. Please note you will enter the meeting muted. To comment during the public comment portions of the agenda, click the Participants "raised hand" icon at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**By Phone:** To provide public comment by telephone, Dial 1-669-900-9128, Meeting ID: 885 6363 8017. To prevent your phone number from being displayed during broadcast and streaming of the meeting, press \*67 prior to dialing the phone number above. To comment during the public comment portions of the agenda, press \*9 on your phone to "raised hand" at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmmedia.org](http://www.foothillsmmedia.org). Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, October 5, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
IN HONOR OF Wyatt James Andrew, Born July 23, 2021, to David and Sara Andrew; and  
Jackson James Edgley, Born September 13, 2021, to Curtis and Andrea Edgley  
INVOCATION Police Chaplain Terrence Brown  
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn  
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor  
Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 [Proclaiming October 6, 2021, as “Clean Air Day”](#)
- PR-2 [Proclaiming October 10-16, 2021, as “Code Enforcement Officer Appreciation Week”](#)  
Staff Reference: Justin Edson, Neighborhood & Business Services Division Manager
- PR-3 [Proclaiming October 2021 as “Domestic Violence Awareness Month”](#)  
Staff Reference: Melodie Kruspodin, Peace Over Violence, Prevention Policy Division Director
- PR-4 [Proclaiming October 2021 as “Breast Cancer Awareness Month”](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the September 21, 2021, Regular Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the September 21, 2021, Regular Meeting of the Monrovia City Council
- CC-2 [Payroll No. 20 in the Net Amount of \\$715,705.56, and Warrant Registers dated September 23 and September 30, 2021, in the Total Amounts of \\$750,555.73 and \\$650,262.59, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 20 in the net amount of \$715,705.56, and Warrant Registers dated September 23 and September 30, 2021, in the total amounts of \$750,555 and \$650,262.59, respectively

- CC-3 [Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority for Sub-Regional Paratransit Services under the Proposition A Discretionary Incentive Grant Program for the Period Ending June 30, 2026](#)  
 Staff Reference: Alex Tachiki, Public Works Deputy Director  
 Recommendation: Approve the Memorandum of Understanding with the Los Angeles County Metropolitan Transit Authority for the Sub-Regional Paratransit Incentive Grant Program for the Period Ending June 30, 2026, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Five-Year General Public Parking Agreement with the Los Angeles County Metropolitan Transportation Authority Related to a General Public Parking Program at the Metro L Line Monrovia Station](#)  
 Staff Reference: Angela Cho, Senior Management Analyst  
 Recommendation: Approve the General Public Parking Agreement with the Los Angeles County Metropolitan Transportation Authority for a five-year period from date of commencement, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the Regional Food Recovery Program](#)  
 Staff Reference: Alex Tachiki, Public Works Deputy Director  
 Recommendation: Approve a memorandum of agreement with the San Gabriel Valley Council of Governments to participate in the regional food recovery program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Proposed Position Modifications, updated Authorized Personnel Allocations Listing, and Side Letter of Agreement with Monrovia Municipal Employee Association](#)  
 Staff Reference: Lauren Vasquez, Deputy City Manager  
 Recommendation: Approve the updated Authorized Personnel Allocations Listing and Side Letter of Agreement

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. During this 45-minute period, Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

PUBLIC HEARINGS/MEETINGS – None

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
 Staff Reference: Dylan Feik, City Manager

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams  
 (a) Request Consent from Los Angeles County District Attorney Gascón for the City Attorney to Prosecute Misdemeanors Committed within the City Arising out of Violation of State Law, Pursuant to Gov. Code § 41803.5
- RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

(a) Recent Attendance at League of California Cities Annual Conference, September 22-24, 2021, Sacramento, California

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS - None

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 19, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Travis Hansen, Son of Historic Preservation Commission Chair Vicky Hansen

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of September, 2021.

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Alice D. Atkins, MMC, City Clerk