

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, November 16, 2021, 7:30 P.M.

## CORONAVIRUS DISEASE (COVID-19) ADVISORY



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmedia.org/monrovia](http://www.foothillsmedia.org/monrovia)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time; however, the full text will be provided to all members of the City Council and made available on the City's website at prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To participate from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128 on your phone. Please remain muted with video off until called upon.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to Government Code Section 54953(e), City Councilmembers may participate via teleconference.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedia.org](http://www.foothillsmedia.org). Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, November 16, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
INVOCATION Pastor Karen Mastrogiovanni  
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn  
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Pasadena Humane Pet of the Month  
Staff Reference: Michelle Holbrook, Pasadena Humane

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the November 2, 2021, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the November 2, 2021, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 23 in the Net Amount of \\$654,117.14 and Warrant Registers dated October 28, November 4, and November 11, 2021, in the Total Amounts of \\$985,390.75, \\$467,951.29, and \\$926,888.03, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 23 in the net amount of \$654,117.14 and Warrant Registers dated October 28, November 4, and November 11, 2021, in the total amounts of \$985,390.75, \$467,951.29, and \$926,888.03, respectively

CC-3 [Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Wireless Telecommunications Facilities Installations in Public Rights-of-Way and on Private Property and Public Property Outside of Public Rights-of-Way in Accordance with State and Federal Law; Adoption of Ordinance Nos. 2021-09 and 2021-10](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Adopt Ordinance Nos. 2021-09 and 2021-10

- CC-4 [Amendment No. 1 to Memorandum of Agreement dated October 5, 2021, with the San Gabriel Valley Council of Governments related to Participation in the Regional Food Recovery Program](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Approve Amendment No. 1 to the Memorandum of Agreement with the San Gabriel Valley Council of Governments related to Participation in the Regional Food Recovery Program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Solicitation of Bids for the Magnolia Water Line Improvement Project, Project No. W-356](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Authorize staff to solicit bids for the Magnolia Water Line Improvement Project, Project No. W-356
- CC-6 [Consultant Services Agreements with Electrical Service and Supply Co. of Pasadena, ECM PECO, Inc., dba Precision Electric Co., and RJL Electrical for On-Call Electrical Design and Maintenance Services for the Period Ending November 30, 2022](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve Consultant Services Agreements with Electrical Service and Supply Co. of Pasadena, ECM PECO, Inc., dba Precision Electric Co., and RJL Electrical for on-call electrical design and maintenance services for the period ending November 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Draft Capital Improvement Program for Fiscal Years 2022-2026; Receive and File](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Receive and file the report
- CC-8 [Third Amendment to the Agreement for Legal Services with Richards, Watson & Gershon](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Approve the Third Amendment to the Agreement for Legal Services with Richards, Watson & Gershon and authorize the Mayor to execute on behalf of the City
- CC-9 [Letter of Opposition to Metro's Public Safety Advisory Committee's Recommendation to Remove Law Enforcement from Metro](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Authorize the City Manager to submit a letter of opposition to Metro's Operations, Safety & Customer Service Experience Committee and the Metro Board of Directors
- CC-10 [Advisory for Limited City Operations December 27 through December 30, 2021](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Receive and file the report

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-159 for the Farmers Club Fountain at 321 South Myrtle Avenue, City of Monrovia, Applicant; Resolution No. 2021-56](#)  
Staff Reference: Craig Jimenez, Community Development Director  
Recommendation: Adopt Resolution No. 2021-56

**REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 [City Council Directives Update](#)  
Staff Reference: Dylan Feik, City Manager
- RCM-2 **SB-9 Housing Development Update**  
Staff Reference: Craig Jimenez, Community Development Director
- RCM-3 **Upcoming Holiday Programs**  
Staff Reference: Tina Cherry, Community Services Director
- RCM-4 **Proposed Dog Park Update**  
Staff Reference: Tina Cherry, Community Services Director
- RCM-5 **Water Conservation Update**  
Staff Reference: Alex Tachiki, Public Works Deputy Director

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

- RCC-1 Mayor Tom Adams
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin  
(a) Los Angeles County Redistricting Commission Update
- RCC-5 Councilmember Larry J. Spicer

**ADMINISTRATIVE REPORTS - None****PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 7, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. A Special Joint Meeting with the Monrovia Unified School District Board of Education is scheduled for Monday, December 6, 2021, 6:30 p.m.

**ADJOURNMENT****IN MEMORY OF**

Dr. Leslie N. Cross, Husband of Librarian Mabel Cross

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 10th day of November, 2021.

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Alice D. Atkins, MMC, City Clerk