

MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers
415 S. Ivy Avenue, Monrovia, California 91016



Kristin Miller
Chair

Gina Ammon
Vice Chair

Diane Balsamo
Boardmember

Ricardo Jurado
Boardmember

Alex Reyes
Boardmember

Shawn Spencer
Boardmember

Daniel Wahl
Boardmember

Welcome to the Monrovia Old Town Advisory Board Meeting
Tuesday, November 16, 2021, 9:30 A.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and appointed and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Pursuant to the Governor's Executive Order N-29-20, City Commissioners may participate via teleconference. Remote participation is encouraged and the public is encouraged to participate in the following ways:

- 1- **EMAIL** - Public comment will be accepted by email to tcherry@ci.monrovia.ca.us before 9:00 a.m. on November 16, 2021. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Board prior to the meeting. If comments are specifically in support of or with concerns to an item, please clearly state so in the introduction.
- 2- **BY ZOOM OR BY PHONE** - Meeting ID **823 6868 6023**: To participate from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128 on your phone. Please remain muted with video off until called upon.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Chair during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes

MEETINGS: Regular Meetings of the Monrovia Old Town Advisory Board are held on the third Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

AGENDA PACKETS: A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626.932.5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

REGULAR MEETING

**Tuesday, November 16, 2021
9:30 A.M.**

**Pursuant to the Governor's Executive Order N-29-20,
Boardmembers and Staff may participate via teleconference.**

CONVENE: Chair Miller

ROLL CALL:

Boardmembers Balsamo, Jurado, Reyes, Spencer, Wahl, Vice Chair Ammon, and Chair Miller

PRESENTATIONS: None

CONSENT CALENDAR:

CC-1 Unadopted Minutes of the October 19, 2021 Regular Meeting

PUBLIC INPUT:

1. At this time, members of the public who wish to speak on any MOTAB business items not on the Agenda should "raise hand" and staff will unmute you to speak on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.
2. At this time, staff will read any written comments received from the public on items not on the Agenda.

ADMINISTRATIVE REPORTS:

AR-1 Consideration of Canceling the December 2021 MOTAB Board Meeting
Staff Reference: Tina Cherry, Director

AR-2 Holiday Parade Sponsorship and Street Closure Request
Staff Reference: Rebecca Sandoval, Recreation Manager

AR-3 Evaluation of Enhance Outdoor Dining in the 400 block of Myrtle Avenue (*Verbal Report*)
Staff Reference: Tina Cherry, Director

REPORTS FROM STAFF:

1. **Rebecca Sandoval, Recreation Manager**
 - a. Trick or Treat and Halloween Bash Evaluation
 - b. Thankful and Grateful Holiday Gathering and Tree Lighting
 - c. Overview on the Holiday Window Decorating Contest
2. **Tina Cherry, Director**
 - a. Overview on the Noon Year's Eve Event
 - b. Overview on the New Year's Eve Event

MONROVIA CHAMBER OF COMMERCE REPORT:

1. Sari Canales, Executive Director

- a. Overview on the Youth@Work Program
- b. Reminder of the Monrovia Community Prayer Breakfast – Friday, November 19
- c. Update on Small Business Saturday – Saturday, November 27
- d. Annual Chamber of Commerce Award Dinner

REPORTS FROM BOARDMEMBERS:


- (a) Chair Miller
- (b) Vice Chair Ammon
- (c) Boardmember Balsamo
- (d) Boardmember Jurado
- (e) Boardmember Reyes
- (f) Boardmember Spencer
- (g) Boardmember Wahl

NEXT SCHEDULED MEETING:

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for January 18, 2022
9:30 a.m.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the forgoing Agenda was posted at the front entrance of the Community Center no less than 72 hours prior to the meeting.
Dated this 12th day of November 2021.



Tina Cherry, Community Services Director

