

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting  
Tuesday, December 7, 2021, 7:30 P.M.

## CORONAVIRUS DISEASE (COVID-19) ADVISORY



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmedia.org/monrovia](http://www.foothillsmedia.org/monrovia)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To participate from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128 on your phone. Please remain muted with video off until called upon.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to Government Code Section 54953(e), City Councilmembers may participate via teleconference.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.foothillsmedia.org](http://www.foothillsmedia.org). Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, December 7, 2021  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

IN HONOR OF Betty Marie Heredia, Born November 2, 2021, to Jennifer and Francisco Heredia  
Ryann Reign Hermes, Born November 13, 2021, to Vanessa Rodriguez and Seth Hermes

INVOCATION Police Chaplain Terrence Brown

PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn

ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the November 16, 2021, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the November 16, 2021, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 24 in the Net Amount of \\$732,111.12, and Warrant Registers dated November 18, November 24 and December 2, 2021, in the Total Amounts of \\$231,674.36, \\$936,100.52 and \\$432,131.14, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 24 in the Net Amount of \$732,111.12, and Warrant Registers dated November 18, November 24 and December 2, 2021, in the Total Amounts of \$231,674.36, \$936,100.52 and \$432,131.14, respectively

CC-3 [Cancellation of January 4, 2022, Regular Meeting](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Cancel the Regular City Council Meeting of January 4, 2022

- CC-4 [Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953\(e\)](#)  
Staff Reference: Craig Steele, City Attorney  
Recommendation: Determine that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members
- CC-5 [Approval of the 2022 Local Appointments List and Designation of the Monrovia Public Library to Receive a Copy of the List](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Approve the Local Appointments List and designate the Monrovia Public Library to receive a copy of the list
- CC-6 [Proposed Position Modifications](#)  
Staff Reference: Lauren Vasquez, Assistant City Manager  
Recommendation: Approve the proposed position modification
- CC-7 [Updated Fiscal Year 2021-2022 Part-Time Classification / Compensation Program](#)  
Staff Reference: Lauren Vasquez, Assistant City Manager  
Recommendation: Approve the updated Part-Time Classification & Compensation Program to comply with the state mandated minimum wage rate increase
- CC-8 [California Per Capita Grant Program Authorizing Resolution, Resolution No. 2021-59](#)  
Staff Reference: Tina Cherry, Community Services Director  
Recommendation: Adopt Resolution No. 2021-59
- CC-9 [Final Tract Map No. 82998 for Property Located at 910 South Ivy Avenue; Liqun Xie and Richard Tzeng Owners, and Jack Lee, Land Surveyor, Applicants](#)  
Staff Reference: John Mayer, Senior Planner  
Recommendation: Approve Final Tract Map No. 82998
- CC-10 [Award of Contract to Carbon Activated Corporation for Granular Activated Carbon Replacement for Air Stripper Towers 3 & 4 Air Emissions Tower in an Amount Not to Exceed \\$51,900.17, with a Contingency in an Amount Not to Exceed \\$10,600.00](#)  
Staff Reference: Chris Castruita, Senior Management Analyst  
Recommendation: Award a contract to Carbon Activated Corporation for Granular Activated Carbon Replacement for Air Stripper Towers 3 & 4 Air Emissions Tower in an amount not to exceed \$51,900.17, with a contingency in an amount not to exceed \$10,600.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [Electric Vehicle Pilot Project Update and Request to Extend Trial Period through February 15, 2022](#)  
Staff Reference: Chris Castruita, Senior Management Analyst  
Recommendation: Approve an extension of the Electric Vehicle Pilot Project trial period of free public charging at the public charging stations through February 15, 2022
- CC-12 [Approve the City's Participation in National Litigation Settlement Agreements with Opioid Manufacturers and Distributors, Agree to the Terms of the Memorandum of Understanding Allocating Settlement Proceeds, Authorize Entry into the Memorandum of Understanding with the Attorney General, and Authorize the City Manager to Take All Actions Necessary to Implement the Settlement Agreements; Adopt Resolution No. 2021-62](#)  
Staff Reference: Craig Steele, City Attorney  
Recommendation: Adopt Resolution No. 2021-62

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public

comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS – None

#### REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Update on Los Angeles County District Attorney Special Directives](#)

Staff Reference: Alan Sanvictores, Police Chief

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) [Election for San Gabriel Basin Water Quality Authority Board Member, Resolution No. 2021-61](#)

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

#### ADMINISTRATIVE REPORTS

AR-1 [Implementation of Phase II of the Water Conservation Plan, Enforcement Plan, and Adoption of Excess Usage Penalty Surcharge; Resolution No. 2021-60](#)

Staff Reference: Alex Tachiki, Public Works Deputy Director

Recommendation: Adopt Resolution No. 2021-60

AR-2 [Amendment to Title 8 \(Health and Safety\) of the Monrovia Municipal Code, adding Chapter 8.46 Related to Mandatory Organic Waste Disposal Reduction in Accordance with State and Federal Law; Introduction and First Reading of Ordinance No. 2021-11](#)

Staff Reference: Alex Tachiki, Public Works Deputy Director

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2021-11

#### PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

#### ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

#### SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 21, 2021, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

#### ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of December, 2021.

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Alice D. Atkins, MMC, City Clerk