

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, December 21, 2021, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY



75th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudginton
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To participate from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128 on your phone. Please remain muted with video off until called upon.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to Government Code Section 54953(e), City Councilmembers may participate via teleconference.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 21, 2021
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Father Neil Tadken
PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin
ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 **Holiday Decorating Contest Awards**
Staff Reference: Rebecca Sandoval, Recreation Division Manager
- PR-2 **Annual Ugly Sweater Contest**

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton is Excused

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the December 6, 2021, Special Joint Meeting of the Monrovia City Council and the Monrovia Unified School District Board of Education, and the December 7, 2021, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the December 6, 2021, Special Joint Meeting and the December 7, 2021, Special and Regular Meetings
- CC-2 [Payroll No. 25 in the Net Amount of \\$722,839.09, and Warrant Registers dated December 9 and December 16, 2021 in the Total Amounts of \\$585,143.67 and \\$310,933.12, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 25 in the Net Amount of \$722,839.09, and Warrant Registers dated December 9 and December 16, 2021 in the Total Amounts of \$585,143.67 and \$310,933.12, respectively

- CC-3 [Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953\(e\)](#)
Staff Reference: Craig A. Steele, City Attorney
Recommendation: Determine that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members
- CC-4 [Amendment to Title 8 \(Health and Safety\) of the Monrovia Municipal Code, adding Chapter 8.46 Related to Mandatory Organic Waste Disposal Reduction in Accordance with State and Federal Law; Adoption of Ordinance No. 2021-11](#)
Staff Reference: Alex Tachiki, Public Works Deputy Director
Recommendation: Adopt Ordinance No. 2021-11
- CC-5 [Amendment No. 2 to the Consultant Services Agreement dated June 18, 2019, with Pacific Productions for Support and Equipment related to the New Year's Eve Event in the Amount of \\$8,604.00](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with Pacific Productions dated June 18, 2019, in the Amount of 8,604.00 to provide staff support and equipment related to the New Year's Eve Event, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Allocation of California Department of Parks and Recreation Proposition 68 General Per Capita Funding in the Amount of \\$177,952.00 for the Lucinda Garcia Park Improvement Project](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve the application for the allocation of Proposition 68 Per Capita Grant Program funding for the Lucinda Garcia Park Improvement Project and authorize the City Manager to execute all documents in a form approved by the City Attorney
- CC-7 [Amendment No. 1 to the Agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for Bulk Fuel Purchase for the Period Ending December 31, 2022, in an Amount Not to Exceed \\$426,000.00](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve Amendment No. 1 to the agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for the period ending December 31, 2022, in an amount not to exceed \$426,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Community Facilities District Annual Accountability Reports for Fiscal Year 2021-2022](#)
Staff Reference: Angela Cho, Senior Management Analyst
Recommendation: Receive and file the report.
- CC-9 [Second Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to Lease of Two Parking Lots for the Period Ending November 30, 2022](#)
Staff Reference: Angela Cho, Senior Management Analyst
Recommendation: approve the Second Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to lease of two parking lots for the period ending November 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Annual Investment Policy Update, Resolution No. 2021-58](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2021-58

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF**RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Pickleball Pilot Program Update](#)

Staff Reference: Tina Cherry, Community Services Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTSAR-1 [Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2021-63](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Adopt Resolution No. 2021-63

AR-2 [Review and Provide Possible Direction to Staff Regarding the Language for a Ballot Measure to Eliminate the Office of Directly Elected Mayor and Convert to an Annual Rotating Choice of a Mayor from Among the Members of the City Council](#)

Staff Reference: Craig A. Steele, City Attorney

Recommendation: Pleasure of the City Council

**CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MHA CONVENE Chairman Adams

MHA ROLL CALL Boardmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer,
Vice-Chairman Gloria Crudgington, and Chairman Tom Adams

MHA CONSENT CALENDARMHA CC-1 [Unadopted Minutes of December 15, 2020, Regular Meeting of the Monrovia Housing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the December 15, 2020, Regular Meeting

MHA CC-2 [Fiscal Year 2020-2021 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2020-2021 Housing Successor Annual Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the 2020-2021 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2020-2021 Housing Successor Annual Report

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS – None

MHA ADJOURNMENT

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, January 18, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The January 4, 2022, Regular Meeting has been cancelled.

ADJOURNMENT

IN MEMORY OF

Anne Ackerman Battle, Longtime Teacher at Monrovia Unified School District

Sally Dominguez, Monrovia Resident and Alhambra Police Department Corporal

Cheng-Chang Wang, Father of Library Senior Administrative Assistant Miga Wang

Aurelia Bernal Moran, Grandmother of Recreation Specialist Angelica Cardona

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16th day of December, 2021.

Alice D. Atkins, MMC, City Clerk