

MONROVIA LIBRARY BOARD AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Janet Wall
President

Barbara Radford
Vice President

John Carlson
Boardmember

Mark Harvis
Boardmember

Dr. Alrita Morgan
Boardmember

Welcome to the Monrovia Library Board Meeting Thursday, January 23, 2014 7:00 P.M.

Thank you for participating in tonight's meeting. The Library Board encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Library Board are held on the fourth Thursday of each month at 7:00 P.M. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Library Board agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Library Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Library Board refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE LIBRARY BOARD please complete a "Speaker Card" and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Library Board.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Library Board may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Library Board on a matter on the agenda, please wait until the President calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Library Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Library Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. The Community Center is wheelchair accessible.



**CITY OF MONROVIA
LIBRARY BOARD REGULAR MEETING
AGENDA**



**Community Center Monroe Room
119 West Palm Avenue
Thursday, January 23, 2014
7:00 PM**

CONVENE

Board President Wall

PLEDGE OF ALLEGIANCE

Boardmember Carlson

ROLL CALL

Boardmembers Carlson, Harvis, Morgan, Vice President Radford, and Board President Wall

PRESENTATIONS

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Library Board and will be enacted by one motion. There will be no separate discussion on these items unless a Library Board member or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Library Board President or a Boardmember.

- CC-1** Unadopted Minutes of the October 24, 2013 Regular Meeting
Recommendation: Approve the Minutes of the October 24, 2013 Regular Meeting.

- CC-2** Senior Librarian's Report for January 2014
Recommendation: Accept the Senior Librarian's Report.

TEEN ADVISORY BOARD (TAB) Megan Matthiesen and Julian Montes, eighth grade students and
Iris Urquilla, sixth grade student

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State law, the Library Board may not discuss or vote on items not on the Agenda.

ADMINISTRATIVE REPORTS

AR-1 Literacy Services Sustainability Plan Update

Objective: To update the Library Board on the progress of the Literacy Services Sustainability Plan.

Presenter: Rebecca Elder, Youth Services Librarian II

Recommendation(s): Staff recommends that the Library Board move to receive and file, AR-1 Literacy Services Sustainability Plan Update, as outlined in this report.

AR-2 Recommendation to Increase the Proctoring Exam Fee

Objective: To provide the Library Board with a recommendation to increase the fee for proctoring exams.

Presenter: Linda Granicy, Acting Library Division Manager

Recommendation(s): Staff recommends increasing the fee from \$20 to \$30 to fall in line with the median fee range of the survey. Although, the service does not require additional staffing, software and hardware, it does require staff time to administer the service and keep track of a variety of procedures required by the schools.

Options:

1. Approve the recommendation to increase the fee from \$20 to \$30.
2. Increase the fee from \$20 to \$25
3. Do not increase the fee and maintain at \$20

Recommendation: Staff recommends the Library Board move to approve and recommend to the City Council option number one, increase the proctor exam fee from \$20 to \$30.

DIVISION MANAGER'S REPORT

DMR-1 Linda Granicy, Acting Library Division Manager

LIAISON REPORTS OF LIBRARY BOARD

LR-1	John Carlson	Monrovia Reads
LR-2	Mark Harvis	City Council Budget Sessions
LR-3	Dr. Alrita Morgan	Monrovia Community Coordinating Council
LR-4	Barbara Radford	Friends of the Monrovia Public Library
LR-5	Janet Wall	Literacy

NEXT SCHEDULED MEETING

The next Regular Meeting of the Monrovia Library Board is scheduled for Thursday, February 27, 2014 at 7:00 p.m., in the Community Center, Monroe Room, 119 West Palm Avenue, Monrovia, California.

ADJOURNMENT

FUTURE DATES

For event and program information please visit: www.TheNeighborhoodFix.blogspot.com