California Public Library Survey

Section 1 Directory and Administrative Information

Directory	Information (If position is not filled, enter "VACANT" in 1.6 and	d leave 1. 7 & 1.8 blank)
1.5	Courtesy Title	
1.6	Director First Name	
1.7	Director Middle Name	
1.8	Director Last Name	
1.9	Director Title	
1.10 - 1	1.17 CSL only. Contact CSL with changes	
1.10	Street Address	
1.11	City	
1.12	Zip	
1.13	Zip +4	
1.14	Mailing Address	
1.15	Mailing City	
1.16	Mailing Zip	
1.17	Mailing Zip +4	
1.18	Public Phone Number - Administration	
1.19	Reference Phone Number	
1.20	TDD for Deaf	
1.21	Library Director's Email address	
1.21a	Include email in directory distributed to CA library directors?	
1.21b	Make email available to professional library orgs?	
1.21c	Make email available to public	
1.21d	Deputy Director Name	
1.21e	Deputy Director Email	
1.22	Library's Public Email address or "Contact us" URL	
1.23	Library's Web Address	
1.24	Name of person completing this survey	
1.25	Phone # of person completing this survey	
1.26	Email address of person completing this survey	
Section	1a. COVID-19 Data (all yes/no questions)	
1.40	Closed outlets due to COVID	
1.41	Public services during COVID	
1.42	Electronic library cards during COVID	
1.43	Reference service during COVID	
1.44	Outside service during COVID	
1.45	External wifi access added during COVID	
1.46	External wifi access increased during COVID	
1.47	Staff reassigned during COVID	
Section	2 Population and Outlets	
2.1	Population of The Legal Service Area (CSL only)	

2.2	Degistered Users as of June 20	
2.2	Registered Users as of June 30	
2.3	Children Borrowers	
2.4	# of Central Libraries	
2.5	# of Branch Libraries	
2.6	# of Bookmobiles	
2.7	Total # of Outlets (auto calculated)	
2.8	# of other library outreach vehicles or structures	
2.9	Total Square Footage (auto calculated in LibPAS from entries in outlets section)	
2.9	in outlets section)	
Section	n 3 Library Income	
Opera	ting Income	
3.1	Local Government (all sources)	
3.2	State Funds (e.g. CLSA, PLF, ELLI, etc.)	
3.3	Federal Funds (e.g. LSTA or other)	
3.4	All Other Operating Income	
3.5	Total Operating Income (auto calculated)	
Canita	il Income	
3.7	Local Government (taxes and allocations)	
3.8	State Funds	
3.9	Federal Funds	
3.10	Other Income	
3.11	Total Capital Outlay Income (auto calculated)	
0.11	Total capital outlay moome (auto calculatea)	
Section	n 4 Library Expenditures	
Staff E	expenditures	
4.1	Salary & Wages Expenditures	
4.2	Employee Benefits Expenditures	
4.3	Total Staff Expenditures (auto calculated)	
	tion Expenditures	
4.4	Print Materials Expenditures (except Serials)	
4.5	Print Serial Subscription Expenditures	
4.6	Total Print Materials Expenditures (auto calculated)	
4.7	Electronic Materials Expenditures	
4.8	Other Materials Expenditures	
4.9	Total Collection Expenditures (auto calculated)	
Other	Expenditures	
4.10	All Other Operating Expenditures	
4.11	Total Operating Expenditures (auto calculated)	
Capita	l Expenditures	
4.12	Total Capital Expenditures	
C	a E Library Chaff	
	n 5 Library Staff	
5.1	Total count of persons employed - full and part time	
5.2	ALA Librarians (FTE) who have accredited ALA Masters	

5.3	FTE Total Librarians (ALA or other)		
5.4	FTE All other paid staff		
5.5	Staff FTE (auto calculated)		
5.6	FTE Volunteers (Average FTE per week - not hours)		
Salary	Survey	Beginning salary	Final salary
5.7	Library Director		
5.8	Assistant Director		
5.9	Chief of Division		
5.10	Clerk		
5.11	Information Technology Specialist		
5.12	Librarian I		
5.13	Librarian III	-	
5.14	Librarian III		
5.15	Library Assistant	-	
5.16	Manager		
0.20			
Sectio	n 6 Library Collections		
Print	Materials and Physical Items		
6.1	Books Children Held as of June 30		
6.2	Books Young Adult Held as of June 30		
6.3	Total Print Materials Held		
6.4	# of Physical Audio Materials		
6.5	# of Physical Video Materials		
6.6	Other Physical Items		
6.7	Total Physical Items (auto-calculated)	-	
6.8	(Optional) Current Print Serial Subscriptions	-	
0.6	(Optional) current Frint Serial Subscriptions		
Electr	onic Items		
6.9	# of Electronic Books		
6.10			
6.11			
6.12	Electronic Collections Locally Funded		
6.13	Electronic Collections State Funded (no more than 6)		
0.20			
Sectio	n 7 Library Services		
	Hours Open, All Outlets (auto calculated in LibPAS with		
7.1	entries in outlets section)		
7.1	Library Visits		
7.2	Annual count or estimate based on weekly count		
	Reference Transactions	-	
7.4 7.5		-	
7.5	Reference transactions reporting method		
Circul	ation		
7.6	Do you charge late fines?		
7.7	Charge per day for Adults		
7.8	For Young Adults		
		-	

7.9	For Children	
7.10	Do you lend laptops?	
7.11	Do you lend hot spots?	
7.12	Circulation of Children's Materials	
7.13	Circulation of Non English Materials	
7.14	ILL loans to others	
7.15	ILL loans received	
7.16	Circulation of Other Physical Items	
7.17	Physical Item Circulation	-
7.18	Circulation of Electronic Materials	-
7.19	Successful Retrieval of Electronic Information	
7.20	Total Annual Circulation (auto calculated)	
7.21	Total Electronic Content Use (auto calculated)	
7.22	Total Content Use (auto calculated)	
l ivo Dr	rogramming	
	og.ag ou able to report in-person and live, virtual programming se	narately for all categories?
-	l in 7.23, 7.24, 7.25, 7.26, 7.27, 7.28, 7.29, 7.30, 7.31, 7.32 Y	
Early l	earning: Ages 0-5	
7.23	# of Children's Programs for Ages 0-5	
	Live, In-person	
7.23b	•	
7.24	Children's Program Attendance	
7.24a	Live, In-person	
7.24b	Live, Virtual	
Childre	en's programs: Ages 6-11	
7.25	# of Children's Programs for Ages 6-11	
7.25a	Live, In-person	
7.25b	•	
7.26	Children's Program Attendance	
7.26a	Live, In-person	-
7.26b	Live, Virtual	
Vouna	Adult Programs	
7.27	# of Young Adult Programs for Ages 12-18	
7.27 7.27a	Live, In-person	-
7.27a 7.27b	•	-
7.275	•	-
	Young Adult Program Attendance	
7.28a	Live, Virtual	
7.28b	Live, Virtual	
	Programs	
7.29	# of Adult Programs for Ages 19+	
7.29a	Live, In-person	
7.29b	Live, Virtual	

7.30	Adult Program Attendance
7.30a	Live, In-person
7.30b	Live, Virtual
Genera	al Interest Programs
7.31	# of Programs for all ages
7.31a	Live, In-person
7.31b	Live, Virtual
7.32	General Audience attendance
7.32a	Live, In-person
7.32b	Live, Virtual
Off-sit	e programming count
7.33	Of the above programs, how many were offsite?
7.34	Attendance at offsite programs
7.34	Attenuance at offsite programs
Record	led Programming
7.35	# recordings of program content
7.36	# views of recorded program content
7.37	# on-demand views of recorded live programs
Electro	onic Services
7.38	CIPA Compliant
7.39	Annual Uses of Public Internet Computers
7.40	Reporting Method for Uses of Computers
7.41	Virtual Visits to the library website
7.42	Wireless Sessions Per Year
7.43	Reporting Method for Wifi Sessions
	# of Internet Terminals (auto calculated from entries in
7.44	Outlets sections)
Salf-di	rected Activities
7.45	# of self-directed activities
7.45 7.46	# of participants
7.40 7.47	Describe activities
7.47	Describe activities
Section	n 8 Referendum
Please le	ave blank if no referendum occurred during the report year. Do not report referenda from prior years.
8.1	Referendum Election Date
8.2	ReferendumLocal Agency
8.3	Referendum Funding Purpose
8.4	Referendum Type of Tax
8.5	Referendum Percentage of Yes Votes
8.6	Referendum Vote Required
8.7	Referendum Vote Outcome
8.8	Referendum Notes

Annotations

Section 9 Bookmobiles

If no mobile libraries then leave blank.

9.1-9.11 CSL only. Contact CSL with changes

	,	
9.1	FSCS Key	
9.2	Library ID	
9.3	Library Code	
9.4	Short Name	
9.5	Bookmobile Name	
9.6	Address	
9.7	City	
9.8	Zip	
9.9	Zip +4	
9.10	County	
9.11	Phone	
9.12	Туре	
9.13	Make	
9.14	Model Number	
9.15	Year	
9.16	Chassis Manufacturer	
9.17	Length	
9.18	Book Capacity in Volumes	
9.19	Total Mileage	
9.20	Number of stops	
9.21	Service Hours	
9.22	Weeks per Year	
9.22a	Number of weeks bookmobile closed due to COVID	
	Number of weeks bookmobile had limited occupancy	
9.22b	during COVID	
9.23	Librarians on vehicle - FTE	
9.24	Drivers and Clerks on vehicle - FTE	
9.25	Support Staff off vehicle - FTE	
9.26	Circulation Total	
9.27	Operating and maintenance cost Per Year	
9.28	Number of Internet Terminals - General Public	

Notes

Section 10 Library Outlets 10.1-10.14 are CSL only. Contact CSL with changes 10.1 **FSCSKev** 10.2 State assigned identification number 10.3 Library Code 10.4 **Short Name** 10.5 Legal Name 10.6 **Physical Street Address** 10.7 City 10.8 Zip Code 10.9 Zip+4 Code 10.10 Mailing Street Address 10.11 Mailing City 10.12 Mailing Zip Code 10.13 Mailing Zip +4 10.14 County **Contact information** 10.15 Phone 10.16 Outlet Type Code 10.17 Facility Owned By 10.18 Established Scheduled Hours for Public Service? 10.19 Staffing 10.20 Separate Quarters? **Hours and Counts** 1 10.21 Days Open per Week 2 10.22 Hours open weekly 3 10.23 Hours open annually 4 10.24 Weeks outlet was open during reporting year 5 10.24a Number of weeks outlet was closed due to COVID Number of weeks outlet had limited occupancy during 6 10.24b COVID 7 10.25 Staff FTE 8 10.26 Population Served 9 10.27 Reader Seats # 10.28 Volumes Held # 10.29 Circulation # 10.30 Total outlet operating expenditure **Facility Information**

- 10.31 Year Built
- 10.32 Year opened
- 10.33 Year remodeled
- 10.34 Adequacy of Facility
- 10.35 Estimated cost of deferred maintenance

10.36	Rate the accuracy of this estimate (ballpark vs calculated)	
10.37	Facility Upgrade Needs	
10.38	Estimated cost of this improvement	
10.39	Rate the accuracy of this estimate (ballpark vs calculated)	
10.40	Gross square ft.	
10.41	LEED Certification	
Electro	onic Information	
10.42	Number of Internet Terminals	
10.43	Internet connection speed	
10.44	Speed sufficiency	
10.45	Increase in speed needed in five years?	
10.46	Age of cabling	
10.47	More than half of cabling older than five years?	
10.48	Speed limited by hardware issues?	
10.49	Name of internet provider (e.g. AT&T)	
10.50	Is Wifi available to patrons?	
10.51	Wifi network name	
10.52	User name	
10.53	Password	
10.54	Available 24/7?	
10.55	Hours available if not 24/7	
10.56	Maximum users at one time	

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