

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, JUNE 26, 2014**

**CONVENE:** Library Board President Wall convened the regular meeting of the Monrovia Library Board on Thursday, June 26, 2014 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance; Community Services Director Tina Cherry, Acting Library Division Manager Linda Granicy, Youth Services Librarian II Annette Simpson, Adult Services Librarian II Carol Kampe, Adult Services Librarian II Norma Durian, Youth Services Librarian II Elizabeth Schneider, and Administrative Secretary Tina Wells.

**PLEDGE OF ALLEGIANCE:** Boardmember Carlson led the Flag Salute.

**SWEARING IN OF REAPPOINTED LIBRARY BOARDMEMBERS:** Carlson and Wall – Postponed to the July 24 Library Board meeting.

**ROLL CALL:** In attendance; Boardmembers Carlson, Harvis, Morgan, Vice President Radford and President Wall.

**PRESENTATIONS:** None

**CONSENT CALENDAR:** It was moved by Boardmember Radford and seconded by Boardmember Carlson to accept the consent calendar consisting of CC-1 and CC-2. There were no objections and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the May 22, 2014 Regular Meeting

**CC-2** Adult and Youth Services Program Report for June 2014

**TEEN ADVISORY BOARD (TAB):** Naz Shalviri and Emily Solis both incoming juniors at Monrovia High School provided updates on current and upcoming events.

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 2014 Summer Reading Club Update:** Youth Services Librarian II Annette Simpson and Adult Services Librarian II Norma Durian provided the updates for the 2014 Summer Reading Club. The Summer Reading Club kick off is Saturday, June 21. The reading club is designed to encourage literacy during the summer months and is for all ages. A current library card is needed with no outstanding fines or fees. Registration numbers are increasing quickly, during the first week 317 participants were register, as of June 26 there were 1,007 registered.

The Summer Reading Club is financed through grants and donations from individuals, businesses and organizations. Contributions are used to purchase reading incentives, publicity, decorations and giveaways.

**After discussion, it was moved by Boardmember Harvis and seconded by Radford** to receive and file this report. There were no objections and the motion was unanimously approved.

**CC-1**

**AR-2 Library Board Reorganization:** Community Services Director Tina Cherry provided an overview of the reorganization process.

Staff recommends that Vice President Radford be elected President of the Library Board and Boardmember Harvis be elected as Vice President.

It was moved by Boardmember Carlson and seconded by Boardmember Wall to elect Vice President Radford as the President and Boardmember Harvis as Vice President of the Board for the 2014-15 program year. There were no objections and the motion was unanimously approved.

**DIRECTOR'S REPORT:** Director of Community Services, Tina Cherry

A memo was given to the Board with the recommendations to City Council for the Commissions and Board appointments. Thanked President Wall for her leadership and being a dynamic President. Thanked Mayor Lutz and President Radford for serving on the interview panel for the Library Board. Boardmembers Carlson and Wall were reappointed. • July is Parks and Recreation Month, as Community Services, Library Division is also included – Parks, Recreation and Library Services Month, City Council will proclaim July as Parks, Recreation and Library Services month at the July 1 meeting. • YES! Interns ~ two YES Interns and one Workforce Investment Board Intern are working at the Library this summer. The interns will all assist with the Library's summer programming. • Homeless and Park Conduct Committee Update – four meetings have been held, findings and recommendations will be presented along with a PowerPoint to the City Council at the July 15 meeting. • Library closure for the 4<sup>th</sup> of July holiday from July 3 through 6. • Monrovia Unified School District Partnerships ~ on June 10 the Library hosted a meeting for the Monrovia Unified School District (MUSD). The Superintendent was looking for a venue to hold an administrators breakfast and the Library's Community Room was recommended. The administrators participated in a scavenger hunt and breakfast meeting ~ the event was very successful. Other administrators have already expressed an interest in the facility. • Personnel Updates – Cindy Maxwell has retired, last official day was June 26. In the interim Julie Gallardo has been assigned as the Acting Office Supervisor.

**DIVISION MANAGER'S REPORT:** Acting Library Division Manager, Linda Granicy

AB86 Adult Education Consortium Planning Grant – there is the potential for partnering. • Technology Petting Zoo was held on June 26. The six participants learned how to use their various devices to access books ~ program handout was provided to the Board.

**LIBRARY BOARD LIAISON REPORTS:**

**LR-1** Boardmember Carlson: Monrovia Reads, Foothill Unity Center's Back to School event is scheduled for Tuesday, August 5. Chili cook-off is planned for Saturday, September 20.

**LR-2** Vice President Harvis: No report.

**LR-3** Boardmember Morgan: No report

**LR-4** President Radford: No report

**LR-5** Boardmember Wall: Literacy fundraiser will be held on Sunday, November 2. Advertising and solicitation is almost complete. • Library staff is working with the City's IT team to develop a needs list for refreshing the technology at the Library. • Working on the Foundation bylaws

**NEXT MEETING:** The next regular Library Board meeting will be held on Thursday, July 24, 2014 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 7:37 p.m.

**CC-1**