

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, February 15, 2022, 7:30 P.M.



75th CITY COUNCIL

Tom Adams

Mayor

Gloria Crudgington

Mayor Pro Tem

Alexander C. Blackburn

Councilmember

Becky A. Shevlin

Councilmember

Larry J. Spicer

Councilmember

Stephen R. Baker

City Treasurer

Alice D. Atkins

City Clerk

Dylan Feik

City Manager

Craig A. Steele

City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To participate from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128 on your phone. Please remain muted with video off until called upon.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

Pursuant to Government Code Section 54953(e), City Councilmembers may participate via teleconference.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your participation at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, February 15, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams

IN HONOR OF Olivia Catherine Soash, Born December 20, 2021, to Parents Brian and Samantha Soash and Brothers Brian and Logan
Crystal Marie Twitchell, Born February 6, 2022, to Brittany and Will Twitchell

INVOCATION Ginny Neilsen

PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn

ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS - None

- PR-1 Pasadena Humane Pet of the Month
Staff Reference: Michelle Holbrook, Pasadena Humane
- PR-2 Recognition by San Gabriel Valley Council of Governments as Energy Champion Award Winner
Staff Reference: Alex Tachiki, Public Works Deputy Director

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the February 1, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the February 1, Special and Regular Meetings of the Monrovia City Council
- CC-2 [Payroll No. 3 in the Net Amount of \\$731,271.92, and Warrant Registers dated February 3 and February 9, 2022, in the Total Amounts of \\$695,932.98, and \\$423,495.05, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 3 in the net amount of \$731,271.92, and Warrant Registers dated February 3 and February 9, 2022, in the total amounts of \$695,932.98, and \$423,495.05, respectively

- CC-3 [Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953\(e\)](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Determine that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members
- CC-4 [Purchase of Circulation Materials from Ingram Content Group for the Annual Library Collection Development in Fiscal Years 2021-2023 in an Amount not to Exceed \\$25,000.00 per Fiscal Year](#)
Staff Reference: Carey Vance, Library Manager
Recommendation: Approve a purchase order with Ingram Content Group for the Annual Library Collection Development in Fiscal Years 2021-2023 in an amount not to exceed \$25,000 per fiscal year and authorize the City Manager to approve the necessary documents in a form approved by the City Attorney
- CC-5 [Updating Parking Restrictions for West Pomona Avenue from South Magnolia and South Primrose Avenues, Resolution No. 2022-12](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Adopt Resolution No. 2022-12
- CC-6 [2020-2021 California Public Library Survey Annual Report](#)
Staff Reference: Carey Vance, Library Manager
Recommendation: Receive and file the 2020-2021 California Public Library Survey
- CC-7 [Task Order No. 83 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Project and Construction Management Related to the Lucinda Garcia Park Renovation Project, Project #G-935, in an Amount not to Exceed \\$60,977.00](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Task Order No. 83 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for project and construction management services in an amount not to exceed \$60,977.00 related to the Lucinda Garcia Park Renovation Project, Project #G-935, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Amendment No. 1 to the Agreement with Northstar Chemical, Inc., for the Provision of Water Treatment Chemicals in an Amount not to exceed \\$132,000.00 for the Period Ending June 30, 2022](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Amendment No. 1 to the Agreement with Northstar Chemical, Inc., for the provision of water treatment chemicals in an amount not to exceed \$132,000.00 for the period ending June 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Consultant Services Agreement with Jacob Green & Associates, Inc., Related to the Community Development Block Grant Residential Rehabilitation Program for the Period Ending February 1, 2025, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Aleks Menasakanian, Neighborhood Services Program Coordinator
Recommendation: Approve a Consultant Services Agreement with Jacob & Green Associates for administrative and project management services related to Residential Rehabilitation Grant Program for the period ending February 1, 2025, with two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Extension of Application Period to Fill an Unscheduled Vacancy on the Monrovia Old Town Advisory Board \(MOTAB\)](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Extend the application period for the unscheduled vacancy on the Monrovia Old Town Advisory Board to March 1, 2022

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF**RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Gloria Crudgington

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Becky A. Shevlin

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS - NoneAR-1 [Fiscal Year 2020-21 Annual Comprehensive Financial Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the Fiscal Year 2020-21 Annual Comprehensive Financial Report

AR-2 [Fiscal Year 2021-22 Mid-Year Operating Budget Update, Resolution No. 2022-10, and Fiscal Year 2021-22 Authorized Position Listing](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution No. 2022-10

AR-3 [Task Order No. 32 under the Agreement dated June 18, 2019, with Gibson Transportation Consulting in an Amount not to exceed \\$46,270.00 for a Pedestrian Safety Study](#)

Staff Reference: Christopher Castruita, Management Assistant

Recommendation: Approve a Task Order No. 32 under the Agreement dated June 18, 2019, with Gibson Transportation Consulting in an amount not to exceed \$46,270 for a Pedestrian Safety Plan, appropriate \$46,270 from unrestricted General Funds, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, March 1, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 11th day of February, 2022.

Alice D. Atkins, MMC, City Clerk