

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, SEPTEMBER 25, 2014**

CONVENE: Board President Radford convened the regular meeting of the Monrovia Library Board on Thursday, September 25, 2014 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance; Community Services Director Tina Cherry, Acting Library Division Manager Linda Granicy, Acting Recreation Division Manager Kerri Zessau, Librarian II Youth Services Elizabeth Schneider and Librarian II Youth Services Rebecca Elder, Librarian II Youth Services Annette Simpson, Acting Library Office Supervisor Julie Gallardo, and Administrative Secretary Tina Wells.

PLEDGE OF ALLEGIANCE: Vice President Harvis led the Flag Salute.

ROLL CALL: In attendance; Boardmembers Carlson, Morgan and Wall, Vice President Harvis and President Radford.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Vice President Harvis to accept the consent calendar consisting of CC-1 and CC-2. There were no objections and the motion was unanimously approved.

CC-1 Unadopted Minutes of the August 28, 2014 Regular Meeting

CC-2 Adult and Youth Services Program Report for September 2014

TEEN ADVISORY BOARD (TAB): Ethan Fisk a junior at Monrovia High School provided an update on current and upcoming TAB events.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 2013-14 Monrovia Reads and Plays Program Evaluation: Memo Chavez, Assistant Recreation Coordinator; the Monrovia Reads and Plays (MRP) program operates September through June, Monday through Friday from 3:30 to 5:00 p.m. The first 45 minutes of the program are focused on homework, reading and literacy, and academics. The last 45 minutes are spent on crafts, games and recreational activities. Total registered participants in 2013-14 were 42 a decrease from 2012-13 of 50 participants. The decrease in participation is due to older youth aging out of the program and participating in after school sports or activities.

After discussion, it was moved by Vice President Harvis and seconded by Boardmember Morgan to receive and file, AR-1 2013-14 Monrovia Reads and Plays Program Evaluation. There were no objections and the motion was unanimously approved.

AR-2 2014 Summer Reading Club Evaluation: Annette Simpson, Librarian II, Youth Services; the program is designed to engage everyone; reading should be a daily activity. Summer Reading Clubs help children and teens retain information that might otherwise be lost during the summer months. Schools have implemented the Common Core Curriculum, making it even more important to continue to read while school is not in session. This year staff approached the reading program by adding a specific emphasis on building literacy skills at every level. The number of participants in this years

CC-1

Summer Reading Club was 6,197 compared to 7,789 for 2013. Coupon and prize donations totaled \$41,628.

After discussion, it was moved by Vice President Harvis and seconded by Boardmember Morgan to receive and file, AR-2 2014 Summer Reading Club. There were no objections and the motion was unanimously approved.

DIRECTOR'S REPORT: Director of Community Services, Tina Cherry

New names tags were distributed (Community Services Commission and fulltime staff also received name tags); thank you to the Library Board for the inspiration. • The on-line registration program, RecPro, went live on September 2. On-line registration has been very successful, and looking to expand the software to include facility rentals and Library programs. • The floor was turned over to: Acting Library Division Manager Linda Granicy who provided an overview of the Library's monthly Team Building meeting; the Library is more than just books ~ the team looks at what formulas can be used to enhance the experience at the Library. Use of testimonials have been implemented to help tell the Library's story. Other ideas include quarterly reports, and signage. • Station Square Groundbreaking was held on September 10 at 10:00a.m. – thanked those who were able to attend. This is the largest Public Works project ever endeavored by the City of Monrovia. Look forward to the Library having a presence at Station Square. • Discussed the November and December meetings; **After discussion, it was moved by Boardmember Carlson and seconded by Boardmember Wall** to cancel both the November and December Library Board meetings. • The new City Manager has been hired – Oliver Chi; his first day of work is Monday, October 13. • Working with the Foothill Workforce Investment Board to receive an intern who will work at the Library.

DIVISION MANAGER'S REPORT: Acting Library Division Manager, Linda Granicy; last month Librarian II Rebecca Elder reported on the Cal Humanities, California Reads initiative – War Comes Home. The first program was presented on Tuesday, September 23, using the Novel T's book club – the group discussed the book ~ *What it is Like to go to War*. • Librarian II Norma Durian delivered a healthy baby boy on September 23. Barks to Books received the contract from the Pasadena Human Society – the program is scheduled to begin in January 2015.

LIBRARY BOARD LIAISON REPORTS:

- LR-1** Boardmember Carlson: Monrovia Reads held a very successful chili cook off. MUSD was one of the participants, and they won the blind taste test. Reads Across Monrovia is October 2. The next meeting is next Wednesday at noon.
- LR-2** Vice President Harvis: The Monrovia Historical Museum Board will meet next month.
- LR-3** Boardmember Morgan: The Monrovia Community Coordinating Council schedules a speaker each month ~ this month's speaker was the Director of the teen pregnancy program in Monrovia. She spoke about a conference that she attended in Brazil during the World Cup, the topic was human sex trafficking and how it affects all socio-economic environments.
- LR-4** President Radford: The Friends Board held their annual volunteer potluck. The next meeting is the first Monday in October. The fall book sale will be held October 10 through 12.

The Literacy fundraising event is coming up in November. President Radford has challenged the Library Boardmembers to either supply a team (8 to 10 people) for the event, tickets are \$40 per person with an additional charge for the clues to help solve the puzzle ~ or provide a donation or sponsorship in an equal amount. Would like the Boards support for the annual Library staff

thank you ~ to provide either a lunch or brunch. Boardmember Carlson offered to provide the food for the brunch.

LR-5 Boardmember Wall: Literacy fundraiser posters have been approved. The Library Foundation will have a special meeting next week.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, October 23, 2014 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:47 p.m.