

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, OCTOBER 22, 2015**

CONVENE: Board President Harvis convened the regular meeting of the Monrovia Library Board on Thursday, October 22, 2015 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance; Public Services Director, Tina Cherry, Library & Recreation Manager Kerri Zessau, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, and Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Carlson led the Flag Salute.

ROLL CALL: In attendance; Boardmembers Carlson, Radford and Wall, President Harvis. Vice President Morgan – Absent/Excused.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Harvis to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Carlson and Radford abstained from CC-1. There were no objections, and the motion was unanimously approved.

- CC-1** Unadopted Minutes of the September 24, 2015 Regular Meeting
- CC-2** Adult and Youth Services Program Report for September 2015

TEEN ADVISORY BOARD (TAB): Megan Matthiesen provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 2014-15 In-House and Outreach Visits Evaluation: Youth Services Supervisor Elizabeth Schneider provided the Library Board with an evaluation of the 2014-15 in-house and outreach visits. In-house and outreach visits continue to be an essential part of our community engagement. The visits consist of reading stories, singing songs, storytelling, book talks and include the showing of a short film, and/or playing related educational games. As part of the Outreach program, Library staff will partner with Canyon Oaks High School on the Great Stories Club grant, funded by the American Library Association, to bring books to at-risk youth. Staff is also developing a community engagement to develop relationships with more Monrovia residents for the purpose of creating a collective vision for the benefit of the community. Librarians are looking into taking programming and access to books to various locations such as Station Square to provide equitable delivery of library services to all people in Monrovia.

After discussion, it was moved by Boardmember Radford and seconded by Boardmember Wall to receive and file, AR-1 2014-15 In-House and Outreach Visits Evaluation. There were no objections, and the motion was unanimously approved.

DIRECTOR'S REPORT: Public Services Director Tina Cherry, provided the following updates:

- Announced Iris Award recipient, Library Boardmember Janet Wall.

CC-1

- Community Services Commission appointed a subcommittee to evaluate a new smoking ban ordinance and review of current laws in Monrovia Parks. The meeting is set for November 4, 2015.
- Provided the Board with an update on the Friday Street Fair.
- Save the date for the Station Square dedication on January 23, 2016.
- Los Angeles County Park Coalition Needs Assessment is providing funding for Monrovia to host two community meetings. The first meeting will be held on January 20, 2016 at Monrovia Fire Station 102. The second meeting will be held on February 6, 2016 at the Monrovia Community Center. More information to follow.
- The proposed water and sewer fee adjustments were adopted at the October 20, 2015 City Council Meeting. These fees will take effect on November 20, 2015, and customers will see the new rates in their December billing.

DIVISION MANAGER'S REPORT: Library & Recreation Manager Kerri Zessau, provided the following updates:

- Library's renewal statistics - 873 renewed by phone, 270 renewed in person and, 874 renewed online. The numbers were collected over a three month period.
- Invited the Board to join in on Make a Difference Day scheduled on Saturday, October 24, 2015.
- The City of Monrovia partnered with the Monrovia School District to host a successful Youth Summit on Saturday, October 17, 2015. Over 100 youths participated.
- Invited the Board to upcoming library programs; TAB Teen Mystery Night scheduled for October 23, 2015, and History of Tamales scheduled on December 9, 2015.
- The Library Board will be dark for November and December 2015.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Board Member Carlson: Proactive Tutoring (PAT) program is entering 14 years of tutoring services. The Book distribution in August was very successful compared to prior years. The surplus of books is going to be distributed at the Unity Center for their Christmas distribution. Elementary Schools have a desire to start using second language materials for the Chinese immersion program at Plymouth and a Spanish program at Monroe. The next Monrovia Reads fundraiser has been scheduled on March 3, 2016.

LR-2 President Harvis: No Report.

LR-3 Vice President Morgan: Excused

LR-4 Boardmember Radford: The Friends of the Monrovia Public Library held their Board meeting in October. The fall book sale earned \$1,075. In addition, the car show organization donated \$1,500 to the Friends of Monrovia Public Library. The next Friends of the Monrovia Public Library meeting will be held in January 2016.

LR-5 Boardmember Wall: The Monrovia Library Foundation fundraiser has collected over \$15,000 in sponsorships. Wendy's Restaurant will be donating a television for the live auction.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, January 28, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:53 p.m.