

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, APRIL 23, 2015**

CONVENE: Board President Radford convened the regular meeting of the Monrovia Library Board on Thursday, April 23, 2015 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance; Public Services Director Tina Cherry, Library & Recreation Division Manager Kerri Zessau, Senior Librarian Linda Granicy, Librarian II Adult Services Carol Kampe, Librarian II Youth Services Elizabeth Schneider, Assistant Recreation Coordinator, Rebecca Romero, Library Office Supervisor Julie Gallardo and Miga Wang Administrative Clerk II.

PLEDGE OF ALLEGIANCE: Boardmember Carlson led the Flag Salute.

ROLL CALL: In attendance; Boardmembers Carlson, Morgan, Vice President Harvis and President Radford. Boardmember Wall excused.

PRESENTATIONS: Mayor Lutz extended her appreciation to the Library Staff, and the Library Board for their dedication.

CONSENT CALENDAR: It was moved by Boardmember Morgan and seconded by Vice President Harvis to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Carlson abstained from CC-1. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the February 26, 2015 Regular Meeting

CC-2 Adult and Youth Services Program Report for March and April 2015

TEEN ADVISORY BOARD (TAB): Aaron Yang a ninth grade student at Alhambra High School, and Emily Solis and Wendy Woerner, both eleventh grade students at Monrovia High School, provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 2013-14 Community Room and Heritage Room Revenue and Fee Analysis: Rebecca Romero, Assistant Recreation Coordinator reported, The Community and Heritage rooms are available to rent for meetings, seminars, small gatherings and exhibits. The Community Room can accommodate up to 100 guests, and the Heritage Room can accommodate 10 guests. Staff achieved, and exceeded the 2013-14 fiscal year revenue goal of \$5,500 by \$1,468. Based on survey findings outlined in the report staff recommends maintaining all existing Library Room rental fees.

After discussion, it was moved by Boardmember Carlson and seconded by Boardmember Morgan to accept option number one, maintain the Library Community Room and Heritage Room rental fees. There were no objections, and the motion was unanimously approved.

AR-2 2013-14 Play with Me Program Evaluation: Rebecca Elder, Youth Services Librarian II, reported: Early childhood experiences affect the area of the brain responsible for higher-order thinking, and children need to have rich experiences that stimulate all of their senses. Research confirms that the first five years of a child's development are particularly important in the development of a child's brain, and the first three years are the most critical. Play is a critical path to those experiences that

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engage their senses, and provide the foundation for future learning. Current substantiated research has prompted staff to provide programs such as *Play with Me*. The program consists of free play, where parents and children converse with one another. Children are free to move from one location to another for discovery. Traditional story time has transformed into early literacy enhanced story time where parents are supported as their child's first teacher.

After discussion, it was moved by Vice President Harvis and seconded by Boardmember Carlson to receive and file AR-2 Play with Me Program Evaluation. There were no objections, and the motion was unanimously approved.

DIRECTOR'S REPORT: Public Services Director, Tina Cherry presented an update on the Station Square project. Discussed the current developments, and key accomplishments to the areas surrounding Station Square. Work began in September 2014, and is 70% complete. Work is scheduled to be completed in June 2015. Upcoming dates, May 23, Park Plaza Dedication and Operations Yard Open House – two separate ceremonies, and open is to the public. July 2015 Station Square Park dedication, September 2015 Goldline Station Square Depot dedication. January 2016 ~ All Aboard! • Provided an update on the water conservation efforts. The Governor issued an Executive Order whereby California's City's are to reduce water consumption. Monrovia will reduce water use by 28%. Reductions are based on 2013 water usage per capita. The City is taking proactive steps to help save water. The State will move with the order on May 5 or 6, and the Water Board will take action on May 15, and implement on June 1. The City will lead by example to demonstrate water conservation. The May 19 City Council meeting will yield additional details on water conservation, and what our residents can expect moving forward.

DIVISION MANAGER'S REPORT: Library & Recreation Division Manager, Kerri Zessau updated the Library Board on Community Outreach, and new ideas on how to reach out and promote the Library, and the valuable programs offered at the Library. • Discussed the upcoming Summer Reading Club and Kick-off events happening on June 20. • LA Party Works was approved as the new vendor for the City's Friday Night Family Festival.

LIBRARY BOARD LIAISON REPORTS:

- LR-1** Boardmember Carlson: Monrovia Reads Fundraiser was a success. Monrovia Reads tutoring program received funding.
- LR-2** Vice President Harvis: Attended the Historical Museum Board meeting, the group is involved in documenting the City's history, and to make that history available to the community. • Attended a program at the Library highlighting the History of African Americans in Monrovia.
- LR-3** Boardmember Morgan: Coordinating Council information can be found online. The Library is well represented.
- LR-4** President Radford: The Friends of the Monrovia Library held their April meeting, and approved Library funding in the amount of \$20,000. • The spring book sale is scheduled for Friday and Saturday, May 15 and 16. The annual meeting will be held on May 14 along with a member preview sale. The fall sale is scheduled on Friday and Saturday, September 11 and 12, and will partner with the Street Rod Car Show. The next regular Board meeting will be held in July.
- LR-5** Boardmember Wall: Absent/Excused.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, May 28, 2015 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:32 p.m.

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