

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, OCTOBER 28, 2021**

CONVENE: President Thomas convened the regular meeting of the Monrovia Library Board on Thursday, October 28, 2021 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: City Manager, Dylan Feik, Communications Analyst, Jackie Tran, Deputy Administrative Services Director, Rae Bowman, Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Linda Vera, Management Analyst, Julie Gallardo and Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Boardmember Walters led the Flag Salute.

ROLL CALL: In attendance: Boardmember Harvis, Boardmember Wall, Boardmember Walters and Vice President Carlson. President Thomas Excused.

PRESENTATIONS: City Manager Dylan Feik provided updates on Monrovia revenues local sales tax Measure K.

CONSENT CALENDAR: It was moved by Boardmember Harvis and seconded by Boardmember Walters. There were no objections and the motion was unanimously approved.

CC-1 Unadopted Minutes of the September 23, 2021 Regular Meeting

CC-2 Adult and Youth Services Program Report for October 2021

TEEN ADVISORY BOARD (TAB): Ashley Jauregui, 12th grader at Monrovia High School, provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

AR-1 Library Strategic Plan Q4 2021 Progress Report – Carey Vance, Library Manager provided the 2021 Q4 Library Strategic Plan. The library has accomplished 54 goal activities, which is 82 percent of the total goals. The Monrovia Reads Mobile Literacy Van has served 14,094 students and community members since its launch in March 2018. A total of 151 Veterans have been served by staff and on-site support to the Veterans Resource Center. A total of 354,351 dollars has been saved by patrons using the library from July through September 2021.

Youth Services staff provided in-person programs with a total of 492 attendees during August and September. The Veterans Service Officer (VSO) returned on-site in August 2021 to provide services and holds office hours on Mondays and Thursdays. A Veteran Peer Access Network (VPAN) member also provides weekly on-site services for Veterans

CC-1

and their families. The Monrovia Reads van resumed its weekly services to local schools and within one month reached 267 students who borrowed 123 books. The Friends of the Monrovia Library Bookstore was able to reopen for the first time since the Pandemic.

The library is now focusing on the Library Enhancement Project and finding ways on how to expand its indoor and outdoor space. Staff are working on planning a hybrid of virtual and in-person programming and will use technology to expand access to the community with the installation of a book locker in Recreation Park in early 2022.

After discussion, it was moved by Boardmember Wall and seconded by Boardmember Harvis to: receive and file **AR-1 Library Strategic Plan Q4 2021 Progress Report**.

AR-2 November and December 2021 Library Board Meetings – Carey Vance, Library Manager. The Library Board will not meet November and December 2021. The next Library board meeting will resume January 27, 2022.

After discussion, it was moved by Boardmember Harvis and seconded by Boardmemeber Walters to: receive and file **AR-2 November and December 2021 Library Board Meetings**.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Community Services Director

- The Wine Walk had 600 participants, which exceeded the expected 500 participants. The City received 18,000 dollars in revenue from the Wine Walk. All proceeds go towards the Old Town Business District to be used for decorations, live music and city events. There were 23 businesses that participated in the Wine Walk, and 15 of those businesses were new to the event.
- The City continues to gather feedback for the Library Enhancement project.
- A survey was launched to gather information from community members in order to better understand how to reach the community and promote city events.

RFS-2 Carey Vance, Library Manager

- The Halloween Bash will take place in Library Park on October 31 at 3 P.M. The Thankful and Grateful Holiday Gathering and Tree Lighting Event will take place in Library Park on November 18 at 6:30 P.M. The Holiday Parade will take place December 2 at 7 P.M. on Myrtle Avenue. The Holiday Sounds Virtual Concert will take place on December 11 at 2 P.M. Santa Storytime will take place at the library on December 17 at 6:00 P.M. and Saturday December 18 at 10 A.M.
- The library completed the annual statistics report. The full report will be available in the January 2022 Library Board meeting.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Vice President Carlson: No report.

LR-2 Boardmember Harvis: The Historical Museum will be reopening on November 7 and the plant sale will take place on November 6.

LR-3 President Thomas: No report. Excused.

LR-4 Boardmember Wall: Monrovia Reads had an unveiling for the launch of the new Monrovia Reads Van on October 27.

LR-5 Boardmember Walters: No report.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, January 27, 2022 at 7:00 p.m.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:05 p.m.